



Issued by:
Central Procurement Cell
AI Engineering Services Ltd. (AIESL)
A-320, JEOC Complex, IGIA, T-2
New Delhi-110037

Caution:

While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instructions from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources, such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.



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Section-1 : Notice Inviting Tender (NIT)

AI Engineering Services Ltd. (AIESL)
A-320, JEOP Complex, IGIA, T-2
New Delhi-110037
Phone no-2566-7831
Website: www.aiesl.in

E-Tenders are invited on Government procurement Portal from eligible and qualified bidders meeting Qualification Criteria for supply of the following goods/services:

Sr. No.	Brief Description of Goods / Services /Category	Quantity (in UOM)	Earnest Money Deposit (EMD)	Remarks
1	<i>"Providing Cafeteria services for Higher Management at HQ, AIESL, Delhi"</i>	01	₹ 90,000	For detailed Specifications, please see Tender Document

For detail, the Tender is available for downloading free of cost from AIESL website www.aiesl.in or may also be downloaded from Government procurement portal.

**DGM-CPC
New Delhi
AI Engineering Services Limited**

Signature & Stamp of Bidder



DISCLAIMER

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, or no responsibility or liability will be accepted by AI Engineering Services Ltd. (AIESL) or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by AI Engineering Services Ltd., but an invitation. No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officers of AI Engineering Services Ltd. and the Bidder.

The information is provided on the terms and conditions set out in this Tender.

This Tender is not an agreement and is neither an offer nor invitation by AI Engineering Services Ltd. to the prospective bidder(s) or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in making their technical and commercial offers pursuant to this Tender.

AI Engineering Services Ltd. to make no representation or warranty and shall have no liability to any person or bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in the tender process.

AI Engineering Services Ltd. also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any or bidder upon the statements contained in this Tender.

Any information/documents including information/documents pertaining to this Tender or subsequently provided to bidder(s) and/or successful bidder and information/ documents relating to the bidding process; the disclosure of which is prejudicial and/or detrimental to, or endangers, the implementation is not subject to disclosure as public information/ documents.

No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officers of AI Engineering Services Ltd. and the Bidder.

Introduction

AI Engineering Services Ltd. has been incorporated under the Indian Companies Act 1956. AI Engineering Services Ltd. Limited is an Aviation MRO and fully owned Company of Government of India which provides maintenance, repair and related support for fleets of aircraft of Govt. organizations as well as commercial domestic and international airlines.

This RFQ is issued to invite proposals from reputed vendors with credible experience in Provision of Cafeteria Services to State/Central Government department, State/Central Government PSUs, hospitality industry or large public organizations in conformance of specifications given in the tender documents as per requirement and schedule.

AIESL invites sealed bids in a two-bid stage system i.e. 1- Technical Bid and 2- Price Bid. The first stage of the bidding process shall involve the opening of the technical bid Response and the second stage shall involve the opening of the Financial Bid Response after technical bid evaluation. Bidders will submit their offer on Government procurement portal, as is requirement of the two-bid tender system. The details of Eligibility Criteria, Work Experience and Work Scope are given in the Tender Document.

The Bidders who have experience in providing similar Services and satisfy the eligibility criteria of Tender Document need only apply for this Tender.

OBJECTIVE

The purpose of this Tender document is to present the requirements of AIESL and to invite Technical and Price proposals under the two-bid tender process, from experienced, capable & reputed Service Providers, registered in India for "Provide Cafeteria Services with best food quality and service for Higher Management at HQ, AIESL, New Delhi"

Signature & Stamp of Bidder

**1.1 Critical Data Summary**

AIESL Reference No.	AIESL/DEL/CPC/2026/10
Description of Goods / Services /Category	<i>"Providing Cafeteria services for Higher Management at HQ, AIESL, Delhi"</i>
Type of Tender	Product/Services: Service NCB (National Competitive bidding): Two bid system
Selection Criteria	Least cost selection L1
Submission of Bids	Through Government e-Procurement portal only
Date of issue of tender	Refer portal
Place and time of pre bid conference	Refer portal
Process to raise pre bid queries	Pre-bid queries (if any) must be raised by bidders on Government e-Procurement at least one day prior to pre bid meeting. Any other mode of queries will not be entertained.
Site Visit	Optional
Last date/ time for submission of Bids documents through portal ("Due Date/ Time")	Refer Portal
Date and Time of Opening of technical Bid	Refer Portal
Opening of Financial Bid	Refer Portal
Extension of Due Date/Time	The Due Date / Time of submission and opening of Bids may be extended at any time, at the sole discretion of AIESL. Bidders are advised to visit Government e-Procurement Portal regularly for updates.
Estimated value of the Tender	₹ 45,00,000 /-
Earnest Money Deposit (EMD)	₹ 90,000 /- (INR Ninety Thousand) Beneficiary Name: AI Engineering Services Limited, Delhi Bank Name: <u>STATE BANK OF INDIA</u> Branch: 11 Sansad Marg, New Delhi- 110001 A/c No 33029526378, IFSC Code: SBIN0000691, Payable at: New Delhi The bidder may pay the EMD amount through the following online payment link: https://forms.edufix.com/aiengineering/add
Period of Contract	3 years
Payment Terms	45 Days



Section-2: ABBREVIATIONS:

S/N	Abbreviation	Description
2.1	AMC	Annual Maintenance Contract
2.2	CPPP	Central Public Procurement Portal
2.3	ECS	Electronic Clearing System
2.4	EMD	Earnest Money deposit
2.5	GeM	Govt e-Marketplace
2.6	NIT	Notice Inviting Tender
2.7	GTC	General Terms & Conditions
2.8	STC	Special Terms & Conditions
2.9	INR/FC	Indian Rupees/Foreign Currency
2.10	Part I	Technical Bid
2.11	Part II	Price Bid
2.12	MSME	Micro, Small & Medium Enterprises
2.13	OEM	Original Equipment Manufacturer
2.14	PBG	Performance Bank Guarantee
2.15	PO	Purchase Order
2.16	RC	Rate Contract
2.17	RFQ	Request for Quote
2.18	DTD	Door to Door Basis
2.19	L-1 Bidder	Lowest Bidder
2.20	ITR	Income Tax Return
2.21	SOR	Schedule of Requirements
2.22	LOA	Letter of Award
2.23	CRAC	Consignee receipt cum acceptance certificate
2.24	TAT	Turnaround time
2.25	LD	Liquidated damages
2.26	PRC	Provisional Receipt Certificate
2.27	RFP	Request of Proposal

Signature & Stamp of Bidder



Section-3 Instructions to Bidder(s) (ITB)

3.1	a) The Bids shall be submitted under single stage-two-part bidding system i.e., Technical-bid and Price Bid. b) Tenders shall also be published on AIESL's website www.aiesl.in. The complete tender can be downloaded from AIESL's website.
3.2	Bid Submission: The bid shall be furnished under single stage-two-part bidding basis i.e., Technical-bid and Financial Bid, submitted on portal as mentioned in NIT
3.3	PART-I "Technical Bid". 1) <u>No price bid related information shall be mentioned in the Technical Bid.</u> 2) It shall contain Tender document except Price Bid. If the price is disclosed in "Technical Bid", it will lead to rejection of the bid without further assessment of the bid . 3) The Technical Bid as per prescribed format (Refer Section 8 for details). The bidder(s) must fill in Section 8 along with all annexures, sign and stamp each page. Pasting of Scan copies of signature and/or stamp will not be accepted. 4) The Bidder(s) must furnish the Technical Bid along with copies of all attachments/annexures/documents/information (<u>except Price Bid</u>) and details sought /required through documentary evidence, duly signed (manually/digitally) by the authorized signatory of the Bidder(s) with company seal on all the pages of such documentary evidence and annexure submitted along with Technical Bid, as per the terms of the Tender.
3.4	PART-II "Price Bid". 1) It shall contain only Price Bid. 2) The Price bid should be submitted separately as per prescribed format (Refer Section-9 for details). 3) The prices in the Price Bid must be clearly typed both in words and figures without any error. 4) Bidder(s) are advised to study the Tender carefully. 5) Submission of Bid shall be deemed to have been done after careful study and examination of the tender with full understanding of its implications. 6) Bids prepared by the Bidder(s) shall contain all requisite information along with self-attested supporting documents as per details provided in the Tender. 7) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail, and the total shall be corrected. 8) If for some reason, the Bid opening or submission date is declared a holiday, then the Bid submission/opening date will automatically stand extended to the same time of the next working day. 9) In case of discrepancy between unit price and total price, the unit price shall prevail.
3.5	Bid Offer Validity: The bids shall be valid for a period of 120 days from the date of opening of Technical Bid. Prior to expiry of the validity period of the Proposal, AIESL may request the Bidder(s) to extend the validity period of the Proposal. The request and the response thereto shall be made in writing. A Bidder agreeing to the request shall not be permitted to modify its Proposal but shall be required to extend the validity of its submitted Proposal. All the terms of the bid document shall continue to be applicable during the extended period of validity.
3.6	The information provided in this tender to the Bidder(s) is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
3.7	Bidder(s) are advised to quote strictly as per terms and conditions of Tender and any deviation will lead to rejection. Vague and ambiguous replies and replies such as "Refer covering letter, conditions of Bid etc. must be avoided. Such replies shall be deemed to be incomplete and may prevent the Bid from being considered by the AIESL.

Signature & Stamp of Bidder



3.8	REJECTION OF BIDS (TECHNICAL BID & PRICE BID): 1. In case the relevant experience certificates in each field are not attached. 2. All relevant supporting documents attached with the said bids are not duly signed by the Bidder. 3. In case the bids are not accompanied by any and all supporting documents, the bid shall be liable to be rejected. 4. If the Tender has not been signed by the authorized signatory of the Bidder. If the undertaking by the bidders for the same is not attached with the bid. 5. If the technical bid has been received without EMD. 6. If the information given in response to the Tender is incomplete, ambiguous, without requisite supporting documents, unverified, unattested and/or submission of illegible copies or unexplained materials and/or bids not received as per the desired formats & bidding instructions. 7. If the price bid indication has been provided in the technical bid response. 8. If the complete filled and signed bid document with all annexures is not submitted. 9. If the bid response is not presented neatly and corrections if any are not duly authenticated with full authorized signatures of the person who has signed the bid document. 10. If the bid has been received without the undertaking of acceptance of all terms & conditions. 11. If the bid (technical/price) is incomplete. 12. If the price indicated in the Price Bid is Conditional. 13. If the Price Bid is not submitted in the format as described in Section '9' in the Tender. 14. If the Bid has been received without the undertaking of acceptance of all terms & conditions. 15. If scanned copies of tender documents, duly signed & stamped, towards acceptance of all terms & conditions of tender, are not attached. 16. If clarifications are not answered within stipulated time. 1. Bidder(s) to submit the site visit annexure, if they have visited the site. (Optional). 2. The above list is only illustrative and there can be other relevant grounds of rejection of Bids.
3.9	Pre-Bid Meeting: 1. The purpose of the Pre-Bid meeting shall be to clarify the issues and to respond to queries received from the prospective Bidder(s). The Bidder(s) are advised to send their queries as mentioned in Notice Inviting tender prior to the Pre-Bid meeting date. AIESL shall not be obliged to respond to any request for clarification received during or after Pre-Bid meeting date. 2. Text of the questions raised, and the responses given, together with any responses prepared after the Pre-Bid meeting, shall be transmitted without delay (without identifying the sources of the question) to all participants of the Pre-Bid meeting. Any modifications or alteration to the Bidding documents listed in Tender that shall become necessary because of the Pre-Bid meeting, shall be made by AIESL exclusively through the issue of an Addendum / Corrigendum separately and shall be available on Government e-Procurement portal. No separate press advertisement will be given for the same. Addendum and/or Corrigendum, if any, to the Tender, shall be referred to and taken into consideration by the prospective Bidder(s). It is the Bidder's responsibility to visit the said portal regularly for the aforesaid Addendum/ Corrigendum as applicable. 3. Inputs/suggestions/queries must be through portal only before commencement of the pre-bid. 4. Queries so received through Government e-Procurement's representation will be discussed during Pre-Bid meeting and otherwise will be given due consideration by AIESL. However, AIESL is not mandated to accept any submission made by the Bidder and the final decision will rest with AIESL.
3.10	Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL
3.11	The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.
3.12	The tendered items cannot be procured from multiple sources and are absolutely non splitable or non-dividable, PO/Contract shall be placed for supply of 100% quantity to lowest eligible bidder, if any, amongst the bidders qualifying for purchase preference.



4.1	The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder.
	AI Engineering Services Ltd. Limited reserves the right to accept or reject any/or all bids, annul the tender process and reject all bids at any time prior to the award of Contract without incurring any liability to the Tenderer(s) or without any obligation to inform the Tenderer (s) of the grounds for its action. AI Engineering Services Ltd. also reserves the right to extend the validity period of the Tender due date and has right to re-issue the Tender without Bidders having right to object to such reissue. 1. Abbreviations, Definitions, and instructions to Tenderers: a) For abbreviations Refer section 2 of NIT. b) In this Tender, the following word(s), unless repugnant to the context or meaning thereof, shall have the meaning(s) assigned to them herein below: c) "Applicable Law" means all the laws, acts, ordinances, rules, regulations, notifications, guidelines or byelaws, in force and effect, as of the date hereof and which may be promulgated or brought into force and effect hereinafter in India, including judgments, decrees, injunctions, writs or orders of any court of record, as may be in force and effect during the subsistence of this Contract, and applicable to the Tender. d) "Bid"/"Proposals" means the proposals submitted by the Bidder(s) in response to this Tender in accordance with the provisions hereof including, Technical Bid and Price Bid along with all other documents forming part and in support thereof. e) "Bidder" means eligible entity who submits the Bid along with Earnest Money Deposit and f) Tender Fees under this Tender within the stipulated time for submission of Bids. g) The term "Contract/Agreement" shall mean the agreement entered into between AIESL and the Successful Bidder, confirming its acceptance of the Tender, on the terms and conditions mentioned therein. h) "Successful Bidder" shall mean the Bidder whose technical bid and price bid has been accepted by AIESL and to whom a Letter of Acceptance is consequently issued by AIESL and the same has been accepted such Successful Bidder/Tenderer vide a letter. i) Any other term(s), not defined herein above but defined elsewhere in this Tender shall have the meaning(s) ascribed to such term(s) therein and shall be deemed to have been included in this Section. j) Term: The term of the proposed Contract shall be for the period for which the Contract is awarded. 2. Bid Submission requirement, Tender Opening and the evaluation process: k) Tender document contains the Eligibility Criteria; detailed work scope of the item required & other terms and conditions are available on Government e-Procurement portal for down-loading on free of cost. l) Bidders are requested to carefully examine the Tender Documents, Terms & Conditions of Assignment, Specifications and if there should be or appear to be any ambiguity therein, they should immediately liaise with AI Engineering Services Ltd. Limited for necessary clarification. m) The Bids should be neatly presented, sign all pages of the tender document and all the enclosures accompanying the tender document before submission of the Bid. n) The tender document must be serially numbered with page numbers marked on each page and signed by the bidder. o) The Tender shall contain the name of the authorized signatory with designation, postal address, email address, Telephone No. and Fax No. for the Bid in connection with the Tender. p) The Tender document shall include the documentary proofs for qualifying requirements. q) Bidders who wish to attend pre-bid meeting may send their representative with authorization letter on their company letter head as per Format-2 duly signed & stamped by their authorized signatory for presenting the same to the Tender Committee at the time pre-bid at given address, time and date. r) AIESL shall endeavor to provide clarifications and such further information as it may, in its sole discretion, consider appropriate for facilitating a fair, transparent and competitive bidding process. However, AIESL reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing contained herein shall be taken or read as compelling or requiring the AIESL to respond to any question or to provide any clarification. s) Bidders are advised to study this Tender document carefully, before submitting their proposals, in response to the Tender Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this Tender document with full understanding of its terms, conditions and implications.



3. Tender Fee

The tender document can be downloaded & submitted on Government e-Procurement portal free of cost.

4. Submission of Bids:

The Bidders should submit their Bids in a two-bid format
Technical Bid & Price Bid

Technical Bid: Bidders are advised to upload all relevant documents on the Government e-Procurement portal. Bids shall be evaluated solely on the basis of the supporting documents uploaded by the bidders.

All eligibility conditions and requirements stipulated in the tender must be complied with, and the requisite supporting documents must be properly uploaded on the Government e-Procurement portal. No request for submission, clarification, or furnishing of documents relating to such criteria shall be made by AIESL after the bid submission deadline.

Price Bid: Price Bids shall be opened on the Government e-Procurement portal only for those bidders who are found to be technically eligible and responsive to the tender requirements.

4.1 Prospective Bidders must submit both their technical bid and Price bid responses properly.

4.2 The Bidders should sign on all pages of the Technical Bid and the Price Bid. Further, all pages of the bid document shall be electronically numbered serially and stamped by the authorized signatory along with supporting documents as asked in the Technical Bid, as an index of submissions. The individual signing the Tender or other documents in connection with the Tender must certify the capacity in and/or authority in which they are signing the bid.

4.3 **Masked/ Erased Price bid**-Bidders must submit a copy of their price bid response WITHOUT MENTION OF ANY PRICE WHETHER IN FIGURES OR WORDS (with price XXXX) along with the Technical Bid.

4.4 The price bid should remain valid for acceptance for a minimum period of 120 (one hundred and twenty) days from the date of opening of the Technical Bids. However, the validity of the bid must be extended as required, upon request from AIESL to enable completion of the evaluation of the bids and finalization of the Successful Bidder.

4.5 AIESL reserves the right to accept/reject any/all bids. Further, incomplete bids are also liable to be rejected.

4.6 For any query please write to:
O/o Central Procurement Cell
AI Engineering Services Ltd, Avionics Complex
I.G.I. Airport, New Delhi-110037, INDIA Tel: + 91 11 25667831/25656625
E-mail: ak.jaiswal1@aiesl.in

4.7 AIESL has the right to amend and/or re-issue the Tender document without the applicant(s) / bidder(s) having any right to object to such reissue.

5. Tender Opening:

5.1 On the date of opening of the technical bid only the technical bids would be opened.

5.2 The Price Bids of only those Bidders, who qualify in the Technical Bid evaluation, would be opened at a later date.

5.3 The bids should be neatly presented. No overwriting or cutting/usage of white correction ink would be accepted in the Tender Document.

5.4 AIESL reserves the right to award the contract(s) to Successful Bidder as it may deem fit as per its operational requirements.

6. Amendment

Amendments, corrigendum, clarifications, and due date extension if any, to this Tender will be hosted on Government e-Procurement and no separate Notice Inviting Tender (NIT) would be issued in the newspapers or anywhere else. AIESL will also not intimate the Bidders individually of the same. The Bidders are therefore, advised to visit the website regularly till the date of closing of the Tender (or extended date, if any).

7. Modification of Bids

i. On account of any amendments, being made to the tender the bidders shall have a right to modify their bid after the bid submission but prior to the due date (or extended due date, if any) on Government e-Procurement, if possible. The last modified bid of the Bidder received by AIESL before the due date (or extended due date, if any) and as submitted to AIESL shall be final and binding on the Bidder. This will be as per Government e-Procurement process and bidders to do follow up with Government e-Procurement portal, if any problem persists. AIESL will not be responsible for any delay or wrong attachments.



	ii. At any time prior to the last date for submission of bids, AIESL may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidders, modify this Tender document by an amendment. In order to afford reasonable time to Bidders to take such amendments into account for preparation and submission of their bids, AIESL may, at its discretion, extend the last date for the submission of bids through an announcement on Government e-Procurement. 8. Withdrawal of Bids The last modified bid of the Bidder received by AIESL before the due date (or extended due date, if any) and as submitted to AIESL shall be final and binding on the Bidder. If portal allowed. 9. Evaluation criteria for the technical bids, Commercial bids & method of arriving at L-1 bidder: A bidder quoting highest discount on Monthly Estimated Cafeteria Service Charges shall be declared as the L-1 bidder. AIESL has calculated the services charges based on the previous experience and the facilities (Manpower, Vehicle and consumables, etc.) as required to run the cafeteria. 9.1 Technical bid: - The technical bids submitted would be evaluated to verify the suitability and compliance of the bidder as to whether the applicant to the tender has the required capability, capacity and / or expertise to provide the required services under this tender. Assessment would be made to determine whether the bidders meet the requirement under Scope of Work of AIESL, as per the pre-qualification criteria and compliance to other terms and conditions of the tender. - It may be noted that all those bidders who fully and unconditionally meet all of the Eligibility criteria listed above would be declared qualified in the technical evaluation process. - The bidder's offers would be evaluated based on their response to the Eligibility criteria and the response to the technical information. All the conditions indicated as "Mandatory/must" conditions given in forms, work scope and forms/annexures are to be mandatorily fulfilled and along-with the said Annexure, the supporting documents thereof are to be given, to qualify for the evaluation of the technical bid. Any exceptions, conditions, covenants or qualifying remarks submitted by the bidders will not be accepted. - AIESL reserves the right to confirm the authenticity of the bid documents or to seek more clarifications from the references quoted by the Bidders in their bids, for compliance with the requirements as mentioned in the Tender, without the knowledge of the concerned bidder. - The information provided by the bidder will be examined by the Technical Evaluation Committee. It will be assumed that the bidders have visited the site or are well-acquainted with the requirements. - The bids will be evaluated to verify compliance with the pre-qualification criteria. 9.2 Price bid: The Price Bids of only those bidders who qualify and are short listed on evaluation of their Technical Bids would be opened. The bidder will have to submit the Price Bid in prescribed format only and final value should be entered in Government e-Procurement portal to get final cost of project. 10. Disqualifications: Even though the Bidders meet the aforesaid criteria, they are subject to be disqualified if the following are observed during evaluation: - Bidder has made misleading or false representation in the forms, statements, and attachments submitted. - Records of poor performance of work (whether for AIESL, or any other company/organization) during the last 3 (three) years march ending, as on the date of submission of the bid, such as abandoning the work, rescinding of the contract for which the reasons are attributable to the non-performance of the Bidder or its constituents, inordinate delays in completion, history of litigation / arbitration awarded against the Bidder or any of its constituents or financial failure due to bankruptcy etc. - The bidder has been into any kind of legal dispute or arbitration in the past or at present with AIESL or its sister companies. - The Bidder has been blacklisted anywhere in India; he shall not be allowed to participate in the tender. - The bid offer has been made by an intermediary/middleman.
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	11. Award of the Contract, Acceptance and Commencement a. The Contract shall be awarded to the Successful Bidder vide the Letter of Award (LOA) issued by AIESL, based on the evaluation of the bids by AIESL and order will be released through portal. b. The Successful Bidder has to convey acceptance of the LOA within 7 days of its receipt. 12. Zero deviation: Bidders are advised to quote strictly as per terms and conditions of tender document and not to stipulate any deviation / exceptions. 13. Earnest Money Deposit: The Bidders may submit an EMD of Rs 90,000 (Rs Ninety Thousand) through below link in favour of AI Engineering Services Ltd. Ltd. If the Bidders is seeking exemption from submission of EMD, they must submit the relevant documents. 13.1 EMD will be interest free. 13.2 EMD of the unsuccessful bidders will be refunded within 60 (sixty) days after completion of the Tender process and after the award of the Contract. 13.3 EMD of the Successful Bidder will be returned after receipt of security deposit or bank guarantee in lieu thereof as stated in the clause of Security deposit EMD will be forfeited in the event of Bidder withdrawing or modifying their bid or fails to abide by any terms of the Tender, after opening of the bids or deviates or derogates from the conditions of the Tender or if the successful Bidders declining/refuses to accept the Letter of Award (LOA) and execute the contract, or declining to furnish the security deposit. 13.4 The EMD must be submitted through net banking using the following details/link: https://forms.edugfix.com/aiengineering/add?formType=8489935188309188 13.5 Bidder has to upload scanned copy / proof of submission of EMD along with bid. Failure of proof bids may be rejected. 14. Exemption for Micro & Small Enterprises (MSEs) & Start-ups: - As per Public Procurement Policy for Micro, Small & Medium Enterprises (MSMEs) Order, 2012 issued vide Gazette Notification No. 503 dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order, 2012. (a) District Industries Centers (DIC) (b) Khadi and Village Industries Commission (KVIC) (c) Khadi and Village Industries Board (d) Coir Board (e) National Small Industries Corporation (NSIC) (f) Directorate of Handicraft and Handloom (g) Any other body specified by Ministry of MSME - MSEs participating in the tender must apply through government e portal and submit the latest certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid. - The MSEs registered with District Industries Centers must submit the 'Acknowledgement of Entrepreneur Memorandum (EM) Part-II' along with their bid. The MSEs registered with National Small Industries Corporation (NSIC) must submit the valid NSIC registration certificate along with their bid. - The Micro & Small Enterprises not registered for the particular trade/item for which the tender is relevant, would not be eligible for exemption for EMD submission. - The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period. - The MSEs who have applied for registration or renewal of registration with any of the above agencies/ bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
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	- Exemption from submission of Earnest Money Deposit (EMD) – The MSEs registered in same category with above mentioned agencies/bodies are exempted from payment of Earnest Money Deposit (EMD). - The successful Bidders will however be required to submit the Security Deposit equivalent to 5% of the Contract/PO value. Purchase Preference - The MSEs registered with above mentioned agencies/bodies for the tendered item and quoting price within a price band of L1 + 15 percent shall be allowed to supply by bringing down their price to L1 price in a situation where L1 price is from other than an MSE. - Benefits for Start-ups will be given as per Govt. of India policies subject to meet quality and technical specifications in accordance with the relevant provision & policy circular no-1-2-1/2016-MA of Ministry of Micro, small & Medium Enterprises. <i>Start-ups are exempted for 1 year in experience and 50% in terms of turnover, however they will have to follow all other criteria to meet technical qualification.</i> 15. Security Deposit/ ePBG/PBG: - The bidder who qualify for award of Contract/Purchase Order will have to deposit with AIESL 5% of the total value of the Purchase Order value towards interest free Security Deposit, within 2 weeks of receipt of the Purchase Order. The Security Deposit may be submitted in the form of: - Successful Bidder must submit the Performance Security or security deposit by using below link https://forms.edugfix.com/aiengineering/add?formType=8489935188309188 - By execution of a Bank Guarantee for an equivalent amount. The expenses incurred towards submission of Security Deposit / Bank Guarantee will have to be borne by the Bidders. - The Security Deposit / Bank Guarantee will be refunded / returned after 2 months of successful completion of deliveries against the completion of the warranty. - In case, Security Deposit is not deposited in time, the bills shall not be processed for payment. In exceptional case, if the shortlisted Bidders desires, the Security Deposit amount can be deducted from the shortlisted Bidders' bills and the balance payment released, for which the vendor will have to give a specific request to our Finance Department. 16. Execution of services: The successful Bidder should start work within 15 days after award of contract. 17. Negotiation: Negotiation is not a practice of AIESL therefore bidders are requested to quote in reasonable price, however: The AIESL may, if deem necessary, would convene the negotiation meetings. Negotiations would be carried out by the Tender Committee members to clarify items related to terms & conditions, quota allocation in case of MSE bidder etc. - In case L1 bidder does not attend the negotiation but sends a revised bid with reduction in prices or extend other benefits to AIESL, the same will be considered. The terms and conditions of the tender document would be applicable. In case of any variation on terms and conditions, the clarifications should be sought in writing through email/ letter. 18. Contract Validity: The validity of the Contract would be 3 years. 19. Recovery of sums due - Whenever under this Contract any sum of money is recoverable from the Bidder, AIESL shall be entitled to recover such sum from the monthly bills and the security deposit held by AIESL. - In the event of the said security deposit being insufficient, the balance of total amount recoverable shall be deducted from any sum due in invoice to the Bidder under this or any other Contract with AIESL. - Also, should this amount be insufficient to cover the said amount recoverable, the Successful Bidder shall pay to AIESL on demand the balance amount, if any, immediately but not later than 14 (fourteen) days of the demand along with the interest @ 18 % (eighteen percent) per annum from the due date specified in the demand notice. - If any amount due to AIESL is so set off against the said security deposit, the Successful
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	Bidder shall have to make good, the said amount immediately but not later than 14 (fourteen) days, in order to restore the Security Deposit to its original value. Non restoration of such Security Deposit will be treated as event of default, leading to right of AIESL to take appropriate remedial action, including termination. • AIESL reserves the right to deduct from the Successful Bidder's invoice, for any loss or damage caused to AIESL Employees/ cargo/ plant / equipment / machinery / building or any other property of AIESL or any damage caused to any third party by negligence or due to any other reason attributable to the Successful Bidder including its employees. 20. Confidentiality • The Bidder/Successful Bidder/AIESL shall at all times keep confidential, all information acquired in consequence of this Tender, including (without limitation) the information concerning the technology, technical processes, business processes, procedures, personal data, business affairs, financial affairs of each other (hereinafter referred to as Confidential Information). Confidential information means information that is designated as 'confidential' or which by its nature is clearly confidential. • The Bidder/Successful Bidder/AIESL shall not disclose the confidential information to any other third party, without the prior written consent of each other, or required to be disclosed at law. • However, they may be entitled or bound to disclose such Confidential Information under compulsion of law and to comply with applicable laws or under a valid order of a competent court where requested by governmental or regulatory agencies or to their professional advisers where reasonably necessary for the performance of their professional services. • As such, the Bidder/Successful Bidder/AIESL agree to keep such Confidential Information as strictly confidential and shall disclose the same to their employees/professional advisers only on a 'need to know' basis. • The Bidder/Successful Bidder/AIESL agree that any such information received by it shall be protected and kept in strict confidence, using the same degree of care and safeguards as it uses to protect its own information of like importance, but in any case, no less than a reasonable degree of care, • not to use Confidential Information for any purpose other than to carry out its respective obligations under this Tender. • A breach of this confidentiality may result in the Contract being terminated in addition to any other remedy the Bidder/Successful Bidder/AIESL may have. 21. Contract survivability: In the event the Successful Bidder is acquired by, or merges with another company/entity/organization by operation of law or in any other manner, the terms and conditions of the Tender/Contract applicable to the Successful Bidder shall remain in full force and effect on the new entity and the Successful Bidder shall at all times remain liable to AIESL, with regard to the obligations mentioned herein. AIESL shall, however, have the discretion and option to terminate the Contract in such an event. 22. Contract Severability: If any clause, section, or provision of this Contract is found to be invalid, illegal, or unenforceable, by the provisions of the applicable law, such invalidity, illegality, or unenforceability shall not render the remaining clauses, sections, or provisions hereof invalid, illegal, or unenforceable. In such a case, the Parties shall amend this Contract as appropriate, seeking to achieve the minimum extent necessary to make this Contract, legal valid and enforceable. 23. Compliance with the applicable laws: The Successful Bidder shall comply with all laws in force in India and comply with all the laws whether prevailing in India with regard to the Services as mentioned in this Tender. The laws will include all national, provincial, municipal, or other laws that affect the performance of the contract and are binding upon the Successful Bidder. The liabilities of all statutory /legal mandatory regulations /obligations regarding product / services will be borne by the Successful Bidder. The Successful Bidder must indemnify AIESL from any breach of any government regulation/infringement of laws- such as copyright act, trademark act, PF regulation, ESI regulation, Labour laws, Minimum wages act, Bombay Labour Welfare Fund Act-1953, Delhi Shops & Establishment Act etc, more particularly as mentioned in the clause herein below.
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	25. Indemnification • The Successful Bidder shall indemnify AIESL against the payment of penalty/third party claims/damages/loss of property of AIESL, its subsidiaries or any other party arising due to the negligence on part of the Successful Bidder and/or its employees. • The Successful Bidder shall also indemnify AIESL for making good any claim/penalty/loss or damages, including costs (including counsel fees and legal cost) thereof, in respect of any breach or violation of any provisions of any law, including labour laws governing the employees of the Successful Bidder. In case of any failure to make good the above/any losses/expenses to AIESL, the same shall be deducted from the amounts to be paid to Successful Bidder, as per the bills raised, or may be deducted from the security deposit or from any payments to be made to the Successful Bidder under the Contract. • For the avoidance of any doubt it is hereby clarified that the Successful Bidder shall be solely liable for accidents, injuries, death and/or damages caused to any individual/s and/or property of AIESL and/or any third party, due to negligence of its employees, during performance of their duties under the Contract and shall indemnify AIESL and/or its employees, from costs or liabilities, arising therefrom (including counsel fees and legal cost). • The Successful Bidder shall be liable to keep AIESL indemnified against any claim or claims whatsoever and any liabilities, that may arise on account of the Successful Bidder's failure to comply or adhere with any statutory obligations, legislations, regarding the laws governing intellectual property rights whether in India or any other country as applicable. AIESL shall be entitled to deduct any amounts to make good the above/any losses/expenses incurred by AIESL on account of such claims or liabilities. The decision of AIESL as to the amounts to be deducted shall be final and binding on the Successful Bidder. 26. The provisions of this Article shall survive the termination or expiration of the term of the Contract. 27. Dispute resolution and arbitration • Any dispute arising between the Successful Bidder and AIESL in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by negotiations between the authorized representatives of the Successful Bidder and AIESL (Parties). • If the dispute remains unresolved after a period of 90 days from the date when the negotiation has started, then the unresolved dispute/difference shall be settled by arbitration in accordance with Arbitration and Conciliation Act, 1996, and the award made in pursuance thereof shall be final and binding on the Parties. The arbitral tribunal shall consist of a sole arbitrator to be mutually appointed by the Parties. The venue of arbitration shall be Delhi and the arbitration proceedings shall be carried out in English. The cost of the arbitration shall be borne by the Parties as per the award of the Sole Arbitrator. 28. Jurisdiction: The construction, interpretation, validity and performance of this Tender and/or Contract shall be governed by the laws of India. Any dispute whatsoever, arising out of or in connection with the Tender and/or Contract shall be subject to the jurisdiction of the courts of Delhi only, subject to the clause of dispute resolution and arbitration aforesaid. 29. Force Majeure: • The Bidder/Successful Bidder/AIESL (herein referred Party/Parties) shall not be liable for, nor be in default by reason of any failure or delay in discharge of its obligations under this Tender/Contract, where such failure or delay is caused by any act, including but not limited to any act of God, action or inaction of government authorities, fire, flood, gales, storm, lightning, earthquake, explosions or other catastrophes, accidents, weather, power failure or shortage of power, riot, war declared or undeclared), warlike operations, act of terrorism, boycott, embargo, rebellions, sabotage, epidemics, quarantines, lock out, restrictions on travel based on travel advisories of any governmental entity, unavailability of the usual means of transportation, hostilities, revolution, civil commotion or public disorder or any other cause beyond its control. • The Party encountering and affected by such causes and event shall inform the other in writing immediately of such an occurrence event and will shall use its best reasonable efforts to minimize the economic and other effects and rectify as soon as possible any harm or delay created thereby shall reasonably allocate its available resources, giving priority to their obligations under this Tender/Contract. • For the avoidance of any doubt it is clarified that, payment obligations of AIESL shall be
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	excused due to an event of Force Majeure. 30. Anti-Corruption/Anti-Bribery Representations and Warranties: - Both Parties represent and warrant that it is in compliance with Indian laws, including all anti-corruption and anti-bribery laws, and will remain in compliance with all such laws during the Term of this Agreement. The Parties further represent and warrant that it has not made, authorized or offered to make payments, gifts or other transfers of value, directly or indirectly, to any government official or private person in order to (1) improperly influence any act, decision or failure to act by that official or person, (2) improperly induce that official or person to use his or her influence with a government or business entity to affect any act or decision by such government or entity or (3) secure any improper advantage. Both Parties agree that should it learn or have reason to know of any payment, gift or other transfer of value, directly or indirectly, to any government official or private person that would violate any anti-corruption or anti-bribery law, it shall immediately disclose such activity to the other Party. If, after consultation by all Parties to the Agreement, any concern cannot be resolved in the good faith and reasonable judgment of the non-infringing Party, on written notice to the other Party, it may withdraw from or terminate this Agreement. - Either Party shall have the right to terminate this Agreement if the other Party breaches this, or any other, representation, warranty or undertaking set forth in this clause 19 of the Agreement. 29. Notices: Any notice, consents, approvals, report, demand, acknowledgement or other communication which under the terms of this Agreement or otherwise must be given or made by either Party shall, unless specifically otherwise provided in this Agreement, be in writing, in English and shall be personally delivered to, left at, sent by registered post, email, courier or speed post by the respective Parties at the addresses mentioned. 30. Compliance of Security regulations: - The Service provider shall ensure that all the safety and security regulations of AIESL security, CISF, or any other agency associated with airports activity are strictly adhered to if becomes applicable to this contract any time during service period. - Any violation of security regulations and indulging in illegal activities by his personnel deployed for AIESL will be at the cost / risk of service provider. - The service provider must ensure verification of character and antecedents of his personnel by Local Police before deployment. - The Personnel deployed must carry/ display photo identity cards provided by the service provider under his signatures, company's name, and seal. - Any lapse noticed on the part of Service provider's employee involvement in theft/pilferage/malpractices, shall be inquired into by AIESL Security/other officials of AIESL and a suitable action including penalties / legal proceedings may be taken for breach of contractual liability. - The Service provider shall take responsibility for good conduct of his/her employees in AIESL premises / Airport. If any such employee is involved in any theft / pilferage of property of AIESL / PAX Baggage / Cargo consignments/AIESL property also in their areas of work as assigned by AIESL, AIESL reserves the right to impose penalty on the bidder apart from the legal provisions. - It will be the responsibility of the Service provider to ensure that no unauthorized personnel other than the Personnel deployed for duty gains access to AIESL premises/ Airport. 31. Interpretation: - In the event of any difference in the interpretation of any of the clauses of the Service Agreement and/or the Tender documents, the interpretation put forth by GM (Engg), AIESL shall be final and binding.
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Bid Ref No: AIESL/DEL/CPC/2026/10

4.2	AIESL reserves the right to cancel the entire tender or postpone or extend the date of bid receipt including after the scheduled date of closing or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, Bidder(s) shall not be entitled to any compensation, in any form whatsoever.
4.3	Bids should be neatly filled / typed, all pages duly numbered, duly Signed and stamped on every page by an authorized Signatory of the bidder. Unsigned Bids/ pasting of scanned signature/stamp will be rejected.
4.4	The rates quoted in the Price Bid should be clearly typed / written in figures and words free from over typing or over writing. The corrections, if any, must be authenticated by the full Signature of the person, who has Signed the bid
4.5	The Price bids should be in Indian Rupees (INR) only.
4.6	1.2 Fall in price clause The successful bidder should pass on to AIESL any benefits arising due to lower taxation or change in input/raw material cost by virtue of some exemption by government or for any reasons during the contract/order
4.7	AIESL reserves the right to accept or reject, in whole or in part, any of the bid/s, without assigning any reason whatsoever at any stage
4.8	All information related to the price quoted by the bidder should be given only in the Price bid format. The technical Bid should not contain any indication of the price. In case the price quoted is indicated in the technical Bid, the Bid will be rejected, without any reference to the Bidder. No further correspondence will be entertained in this regard.
4.9	Price bids of only those Bidder(s) who qualify based on evaluation of their technical bid would be opened and accordingly such Bidder(s) would be intimated.
4.10	The bid is to be submitted after careful study and examination of the tender document, and after obtaining a full understanding of the requirements. Bidder(s) are therefore advised to study the tender document carefully before submitting their bids. The submission of a bid will imply that the Bidder has read this tender, its terms & conditions and has fully understood the work scope, specifications, project execution and solution implementation requirements.
4.11	The Bidder(s) should bear all the costs associated with the preparation and submission of their bids, including the costs incurred in presentations, demonstrations etc. for the purposes of evaluation of the bids by AIESL. AIESL will in no case be responsible or liable for such costs regardless of the conduct or outcome of the bidding process.
4.12	Determination of whether the bid complies with the tender requirements or not, will be at the sole discretion of AIESL.
4.13	In case the taxes, levies and duties are not mentioned separately, the bid shall be considered as inclusive of taxes.
4.14	The basic price offered/agreed shall remain fixed till the completion of the Contract and subject to the terms of the Tender/Contract.
4.15	Any statutory increase in taxes / levies / duties in contract period shall be paid by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes/ levies/ duties from the present level, the benefit will be passed on to AIESL.
4.16	The Bidder(s) may visit the Cafeteria premises and other locations before participation in this tender. A site visit certificate signed by Competent Authority to be enclosed with the tender document on Government e-Procurement portal, if site visit is done. (Optional)
4.17	Payment will be made by AIESL through ECS (Electronic Clearance Service) / Wire transfer.

Signature & Stamp of Bidder



4.18	Bidder(s) are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
4.19	Tender bids must be submitted in English languages only. All documents requested in the tender to be enclosed in English language only. Do not enclose any link for downloading of any document requested in the tender document. All attachments must be neatly scanned in pdf/jpg format only. Mobile clicked documents will not be accepted.
4.20	If Bidder is quoting NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
4.21	The bid amount shall be inclusive of all charges as applicable at AIESL facility.
4.22	AIESL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.
4.23	Payment Terms: 1) The invoices in respect of fixed monthly charges will be submitted in duplicate by the Bidder to Personnel Department, AIESL NR. The Invoices shall be verified by personnel department, certified from PPMM Department and paid by office of CFO, HQrs, Safdarjung Airport, New Delhi, AIESL NR. The bill amount for all the extra meals above Rs.100/- has to be added in the main invoice only. 2) The payment shall be made within 45 days of submission of Invoice to AIESL after successful delivery of items as per contract. 3) In the event there is any query, objection, delay or dispute with regard to any bill or a part thereof, the Firm shall not be entitled to any interest to be paid by AIESL for late payment. 4) The proof of payment of salaries to the workers and proof of fulfilment of statutory compliances like PF, ESI etc.(whichever applies to the bidder) has to be submitted along with the monthly bills. 5) Successful bidder is required to submit duly verified Bank Mandate form along with a copy of relevant cheque leaf, duly cancelled to enable Accounts to make payment through ECS/NEFT etc. 6) TDS if applicable shall be deducted by AIESL from the payment made against these invoices, as per the applicable laws. 7) GST shall be paid by the AIESL after the proof of submission of GST by the successful bidder. 8) Payment will be made through ECS (Electronic Clearance Service) / Wire transfer. 9) Billing Address: HR department, AI Engineering Services Limited (AIESL), CRA building, 2nd Floor, Safdarjung, New Delhi, INDIA

Section-5 Special Terms & Conditions (STC)

5.1	AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused by reliance by any applicant/bidder upon the statements contained in this tender
5.2	AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender.
5.3	1. The bidder shall submit rate analysis/bifurcation of quoted price if so desired by the AIESL at any stage. 2. It shall be the sole responsibility of the firm to obtain and keep ready necessary license/permissions from various government bodies and/or concerned Municipal Corporation for running catering services and produce the same before the concerned authority as and when asked for. An undertaking in this regard has to be given by the Firm. 3. Liability/responsibility in case of any accident-causing injury/death to Cafeteria worker or any of his staff shall be of the firm. AIESL shall not be responsible by any means in such cases. 4. Liability/responsibility in case of any accident-causing injury/death to Cafeteria worker or any of his staff shall be of the firm. AIESL shall not be responsible by any means in such cases. 5. No employee/worker shall be deployed in the cafeteria without submission and clearance of a

Signature & Stamp of Bidder



	valid Police Verification Certificate. The contractor shall ensure timely renewal/re-verification of police verification records before their expiry and maintain updated records with the HR Department at all times. 6. The firm shall not use the cafeteria premises for any other activity except for the purpose for which it has been provided for. 7. The firm shall not stock any inflammable or otherwise dangerous material, goods, narcotics or drugs in any part of the allotted space which are fire and health hazard to the property. 8. The firm shall be responsible for timely payment of wages to its workers as per the Minimum Wages rates notified by the Central Government applicable to the respective category of workers and all other statutory obligations, such as Provident Fund, ESI, Service Tax etc. as applicable to them in force from time to time. 9. Employment of child labor is strictly prohibited under the law. Therefore, the firm shall not employ any child. 10. The firm shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc. 11. The firm shall at all times keep indemnified the principal employer, namely, AIESL and its officers and designated concerned staff for and against all third-party claims whatsoever (including property loss and damage, personal accident, injury or death of any person) and/or the owner and the firm shall at its own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act / Fatal Accident Act, Personal Injuries, Employees State Insurance Act, PF Act, etc. in force from time to time as applicable to them. 12. AIESL will have 24-hour access to inspect the cafeteria premises at any time for ensuring the cleanliness and hygienic conditions of the cafeteria's kitchen and dining hall premises. 13. Subcontracting in any form will lead to immediate termination of contract, The firm shall not appoint any sub-firm to carry out its obligations under the contract. 14. The firm shall get the prices of all items approved by the AIESL and no changes shall be made without prior approval of AIESL. 15. The Bidder shall not use the cafeteria /AIESL premises for residential purposes for self or staff. 16. The Bidder shall not close the cafeteria without prior permission from the AIESL. The cafeteria shall remain open on Saturdays / Sundays / vacations/ Holidays as per the requirement of the AIESL. 17. The contract may be terminated by giving one month's notice by AIESL. However, if it has been found/ reported that there has been a gross misconduct, negligence, noncompliance of orders requiring immediate action, the General Manager (PPMM), AIESL HQ shall have the rights to revoke the contract immediately without any notice. 18. The Bidder shall be held responsible for any act of omission or commission, on part of their employees, in case of any deficiency of service. In case of contaminated/ adulterated/ unhygienic food/ food beyond expiry date being served and any complications arising out of any civil/criminal act and consequences thereafter shall be the sole responsibility of the Bidder. 19. The Bidder shall have to execute an appropriate agreement with AIESL on a non-judicial stamp paper of Rs. 100/- accepting all terms and conditions. 20. The Department reserves the right to terminate the contract with 30 days' notice in case of repeated non-performance, overcharging, or violation of GFR/labour laws.
5.4	In case, if a successful L1 Bidder backs out or is not able to supply against a purchase order, AIESL shall have option to buy it from other sources as may be applicable. In such case, the L-1 bidder may be blacklisted and debarred from participating in future tenders of AIESL for one year.
5.5	No contractual obligation on behalf of AIESL, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed between duly authorized officers of AIESL and the Successful Bidder.
5.6	The Agreement for providing cafeteria services shall be signed between AIESL, and the bidder selected for award of the contract within 14 days.
5.7	AIESL reserves the right of not awarding any contract to any of the Bidder(s).
5.8	Bidder shall be responsible to comply and pay all taxes/ levies/ duties in the country of origin as well as in India, as applicable for the entire contract



5.9	The Bidder shall strictly observe and follow the statutory regulations like The Contract Labour (Regulation and Abolition) Act 1970, Payment as per The Minimum Wages Act 1948, service obligations under MCD regulations, The Employees' Provident Funds & Miscellaneous Provisions Act 1952, Employees State Insurance Scheme under ESI Act 1948 Act, The Payment of Gratuity Act 1972, The Workmen's Compensation Act 1923, and all other relevant statutory regulations during the period of the contract, covering its employees with appropriate insurance, etc. as applicable to them. The Bidder shall be solely responsible for its failure to fulfil these statutory obligations and shall indemnify AIESL against all such liabilities, which arise or are likely to arise out of the Bidder's failure to such statutory obligations. All documents, registers of this contract shall be maintained meticulously and shall be provided to AIESL on demand.
5.10	The approved price of the eatables should be prominently displayed at the counter/Notice Board in cafeteria. Cleaning of Cafeteria shall be done by the firm. The garbage of the cafeteria shall also be disposed of by the firm on daily basis. The firm shall ensure cleanliness of all the areas of the cafeteria premises, all the time. No cleaning services or housekeeping staff will be provided by AIESL for this purpose. The Bidder should have his/her own dedicated staff for washing and cleaning, which shall be done at the interval of every 4 hours starting from 8 am. (8am, 12pm, 4pm and washing thereafter).
5.11	Penalty/ Liquidity Damage: 1) <i>Cafeteria Committee</i> will be nominated by AIESL to inspect and monitor the functioning of the cafeteria with a view to ensure hygienic and satisfactory service. In case of repeated failures or lacunae are noticed by the Committee on the part of the firm, the Committee may impose a fine of up to Rs. 5,000/- on each occasion. 2) In case services are found to be unsatisfactory or there is breach of any of the clause of terms and conditions, the contract is liable to be terminated at one month's notice. 3) In case eatables are sold by the Licensee after the expiry date as mentioned by the manufacturer, a penalty of Rs. 500/- will be imposed for each default. AIESL may also stipulate action as per applicable laws. 4) In the event of violation of any contractual or statutory obligations by the firm, it shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against AIESL by any individual, agency or government authority due to acts of the firm, the firm shall be liable to make good/compensate such claims or damages to AIESL. As a result of the acts of the firm, if AIESL is required to pay any damages to any individual, agency or government authority, the firm would be required to reimburse such amount to AIESL or AIESL reserves the right to recover such amount from the payment(s) due to the firm while settling its bills. <i>AIESL reserves the right to impose a penalty (to be decided by the AIESL nominated committee) on the firm for any serious lapse in maintaining the quality and the services willfully or otherwise by the firm or its staff or for any adulteration.</i>
5.12	Debarment from Bidding: 1) A bidder shall be debarred, if he has been convicted of an offence: a) under the Prevention of Corruption Act, 1988; or b) The Bhartiya Nyaya Sanhita (BNS), 2023 or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract 2) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of AIESL for a period not exceeding three years commencing from the date of debarment 3) AIESL may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.



5.13	Subcontracting: 1) The essence of the Tender is that there will be no subcontracting or delegation or outsourcing of any of Services to any third party without prior written approval of AIESL. However, if any sub-contracting is proposed by the Successful Bidder, such appointment / engagement of the sub-Bidder shall be at the sole discretion of AIESL. Furthermore, the successful Bidder shall be responsible for all acts/omissions of such sub-Bidder. 2) In event, the Contract is sub-contracted or assigned in violation of terms specified hereunder or the Contract, AIESL reserves the right to terminate the Contract and/ or take appropriate action against the Successful Bidder/ claim damages/ any other remedies for breach of the Tender/ Contract.
5.14	Intellectual Property 1) The Successful Bidder warrants that in providing the Services under the Contract, it shall not infringe the intellectual property including without limitation trademark, copyright design, right patent or etc. of AIESL and / or of any third party and agrees to defend, hold harmless and indemnify AIESL against any losses, damages, claims, costs, expenses etc. suffered by AIESL arising from any such infringement of any intellectual property. 2) The intellectual property produced by the Successful Bidder during or in relation to the Services under the Contract shall belong to AIESL absolutely. 3) AIESL reserves the right for injunctive relief to prevent the breach of any its or third parties' intellectual property rights. 4) If the use of the Services is preliminarily or permanently enjoined because of a finding of infringement or the likelihood of infringement of the Successful Bidder's intellectual property, the Successful Bidder shall, at its sole cost and expense, and at its option: ➤ procure for AIESL the right to continue using the Services; or ➤ modify the Services so that it becomes non -infringing; or ➤ Refund to AIESL the money paid by AIESL for the enjoined part or parts of the Services.
5.15	Assignment During the Term of the Contract, the Successful Bidder shall not assign any of its rights or duties under the Contract without prior written consent of AIESL. Any assignment or transfer in violation of this Clause shall result in termination by AIESL with damages to the Successful Bidder.
5.16	Non-Waiver Failure of AIESL to enforce any of the terms & conditions incorporated in the Tender / Contract, or failure or delay to exercise any rights or remedies herein, or by law or failure to properly notify the Successful Bidder in the event of breach, or the acceptance of or payment of any Services hereunder shall not release the Successful Bidder and shall not be deemed a waiver of any right of AIESL to insist upon the strict performance thereof or of any of its or their rights or remedies as to any such Services regardless of when such Services have been delivered nor shall any purported verbal modification or revision of the order by AIESL act as waiver of the terms hereof. Any waiver to be effective must be in writing. Any lone incident of waiver of any condition of the Tender and Contract by AIESL shall not be considered as a continuous waiver or waiver for other conditions by AIESL.
5.17	Fraudulent Practices 1) AIESL requires that Bidder(s) observe the highest standard of ethics during the Bidding process and execution of contract. In pursuance of this, AIESL defines, for the purpose so this provision, the terms set forth below as follows: a) "Corrupt practice" means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. b) "Fraudulent practice" means a misrepresentation of facts to influence a procurement process, or the execution of a contract deemed to be detrimental to AIESL and includes collusive practice among Bidder(s) (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition. 2) AIESL shall reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract. 3) If at any time, AIESL determines that the Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract, such Bidder shall be declared ineligible and



	necessary action as deemed fit will be taken. Further such Bidder(s) will not be allowed to participate in the future bids for next one year. 4) AIESL shall rescind the Contract forthwith, in case of Successful Bidder adopting fraudulent corrupt practices during the currency of the Contract.
5.18	Exit /Termination clause: 1) In case of unsatisfactory performance or breach of any of the clause of the contract, AIESL would issue a notice of 30 days to Successful Bidder to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate the agreement by providing 30 days written notice to service provider. Successful Bidder shall not have any right to dispute or question the judgment of AIESL of unsatisfactory performance. 2) Notwithstanding the above, AIESL shall also be at liberty to terminate the agreement for any reason including change in the requirement / circumstances, etc. by providing the service provider 90 days written notice. 3) Successful Bidder shall have a right to terminate this agreement by giving a 90 days advance notice to AIESL, of its reasons for termination. In such an event, Successful Bidder(s) shall have no right to claim compensation / damages etc. from AIESL on account of early termination. During this period of three months, AIESL and Successful Bidder(s) may initiate discussions for the purpose of resolution of the said reasons. 4) In the event a resolution is achieved by AIESL and Successful Bidder, the contract shall not be terminated and Successful Bidder shall provide the services, in the same manner, as it was providing prior to such notice of termination. For the avoidance of any doubt, it is hereby clarified, that Successful Bidder during the aforesaid notice period shall continue to provide the services, till the termination, in the same manner, as it was providing prior to such notice of termination. Successful Bidder(s) opting for termination as per clause above will not be eligible to participate in the next tender for one year.
5.19	Modification to bidding document: 1) Modifications or any clarifications to Bid shall be published on AIESL website through Corrigendum. 2) In case a clarification or modification is issued to the bidding document, AIESL shall, before the last date for submission of bids, extend such a time limit, if, in its opinion more time is required by Bidder(s) to take into account the clarification or modification, as the case may be, while submitting their bids. 3) Bidder(s) shall not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids. 4) Any bidder who has submitted his bid in response to the original invitation shall have the opportunity to modify or re-submit it, as the case may be, or withdraw such bid in case the modification to bidding document materially affect the essential terms of the procurement, within the period initially allotted or such extended time as may be allowed for submission of bids, after the modifications are made to the bidding document by AIESL. Provided that the bid last submitted or the bid as modified by the bidder shall be considered for evaluation.
5.20	Grievance Redressal Mechanism a) "Any supplier, Bidder, or consultant that claims to have suffered or is likely to suffer loss or injury as a result of a decision/ action/ omission of the Procurement Entity may make an application for its review within a period of Five (5) days from its date (as applicable), to GM-PPMM, HQ specifying the ground(s) and the relevant clauses of the tender documents. Unsuccessful Bidders may seek de-briefing regarding the rejection of their bid, in writing or electronically, within Five (5) days of the declaration of techno-commercial or financial evaluation results." b) Only directly affected and participating bidders can raise a grievance. Grievances can be raised only for the stage in which the bidder is eligible: After pre-qualification: Only pre-qualified bidders may raise issues about technical/financial bids. After technical evaluation: Only technically qualified bidders may raise issues about financial bids



**Section-6 Schedule of requirement
(Scope of work)**

1. Cafeteria Facility:

The proposed cafeteria service is to be established at the AIESL Headquarters for the use of 130 numbers senior management and officials. Accordingly, the cafeteria should be designed, equipped, and operated to a high standard, ensuring quality facilities and services commensurate with the stature and expectations of the corporate environment. Meals shall be positioned as per the menu given below and served as required.

2. Cafeteria Facility:

AIESL has a Cafeteria facility at HQ, which can be used by the service provider to distribute the meals only. The facility shall be made available by AIESL for operation of the cafeteria:

The successful bidder shall take over the cafeteria facility upon commencement of the contract and shall hand over the same to AIESL upon completion/termination of the contract in good condition.

Normal wear and tear arising out of regular usage shall be excluded. Any loss or damage beyond normal wear and tear shall be made good by the Service Provider at its own cost. In case of improper maintenance of the facility, the same will be made good by AIESL and the expenses on this account shall be adjusted in the future bills.

3. MEALS AND SERVICE TIMINGS:

The Service Provider shall provide Cafeteria services for AIESL/AIAHL employees between 1000 hrs to 2000 hrs, as per the menu given below:

Menu:

NON-VEG ITEMS	Rates (Rs)		VEG ITEMS	Rates (Rs)
Chicken Tikka Skewers	80		SAMOSAS	15
Chicken Bites	70		S/W coleslaw/T. Cucumber	40
Fish Finger	70		PLAIN CHEESE S/W 02 Triangle	50
Fish Goujons	70		Corn & Cheese S/W 02pc	50
Chicken Satay with Peanut Sauce	100		Omelette Sandwich	40
Smoked Chicken Sandwich	70		Corn & Cheese Puff	50
Turkey & Cheese Sandwiches	85		Vada + Pao	40
Chicken Tikka	80		VEG. PATTIES	30
Minced Mutton Patties	75		VEG. CALZONE	30
Chicken Club Sandwiches	80		Cheese GARLIC TOAST 02pc	40
Chicken Calzone	70		Idly Sambar 02pc	50
Prawn Tempura	120		Vada Sambar 02 pc	50
Crispy Prawns	110		VARIETY OF PASTRY 01pc	40
Mutton Biryani	130		Veg Biryani	60
Chicken Biryani	100		FRUIT CAKE 02pc	30
Mutton Shami Kebabs	90		Muffins choco chips/ Blue berry	40
Mutton Seekh Kabab	90		Bread Pakoda	20
Veg Thali (4 roti, chawal, daal Seasonal Vegetables)	60		Poha – 1 PLATE	30
Non veg thali (4 roti, chawal, Egg/chicken/fish curry)	100		Mini Meals (Rajma/Chhole/Karhi with Chawal)	50



Note:

- i. Daily Menu will be decided by the Cafeteria Committee and published on weekly basis.
- ii. Daily Menu with the rates will be promptly displayed in the cafeteria.
- iii. One table may be arranged by the service provider to facilitate consumption of food in the cafeteria.
- iv. The service provider is required to deliver and serve the food at office of higher management. Hence Service Provider shall make suitable packaging and delivery arrangements with well-trained delivery staff to such locations within the premises.
- v. Delivery and service at other locations may also be required within 20 kms radius of the office as and when desired by the management with prior information. Transportation charges for such service will be paid extra @ Rs.15 per km.
- vi. The usage may vary depending upon the timings and work load.
- vii. The bidder will receive the payment directly from the employees for the food items sold.
- viii. Bidders shall quote only the Service Charges in the Financial Bid. L-1 shall be determined on the basis of the lowest Service Charges quoted by the bidder.
- ix. AIESL management may require special Veg/Non-Veg thali for seminars/meetings/ conferences with prior information. One special Veg-Thali will include Paneer dish, seasonal vegetable, Daal, Roti, Pulao/fried rice, salad, Dahi/Raita, sweet or any other item as decided. Veg thali will be served at a fixed price of Rs. 150/- per plate and non-veg thali will be served at a fixed price of Rs. 200/-.
- x. Special High Tea may be required at times by the management for meetings etc. which will have 3-4 snacks items including veg-sandwiches, Patties, Burgers, Cake, Pastries, Cashew, Makhana or equivalent items, each plate to be served at a fixed price of Rs. 100/-.
- xi. For any service desired by the AIESL Management, the service provider shall receive an official communication for the supply and service of the food at AIESL facility. The bill for such service shall be raised by the service provider on monthly basis attaching proof of the service provided.
- xii. Any other packaged food items may be supplied on MRP with the permission of AIESL Cafeteria committee.

4. SERVICE CONDITIONS:

- a) The above service timings may be modified by AIESL from time to time to suit operational and seasonal requirements.
- b) The Service Provider shall arrange, install, operate, and maintain at its own cost all equipment as required for smooth functioning of the cafeteria, including but not limited to:
 - i. Microwave, qty-1
 - ii. Deep freezer-qty-1
 - iii. Industrial Refrigerator-qty-1
 - iv. Commercial induction cooker, qty-2
 - v. Water Filter/Purification System
 - vi. Geyser/Water Heating System
 - vii. Mixer/Grinders.
 - viii. Water bottles.
 - ix. Packaging material, and other kitchen equipment as required.
- c) The Service Provider shall ensure uninterrupted availability of food and beverage services during the prescribed service hours on all working days.
- d) The cafeteria services under this contract shall be provided exclusively to higher management and officers of HQ, AIESL, the said restriction shall not apply to official guests, visitors, trainees, auditors, consultants, or any other persons specifically authorized by AIESL.
- e) The Service Provider shall provide services during the duty time and extended working hours, holidays, meetings, training program, audits, VIP visits, and other special occasions at the same approved rates, subject to prior intimation by AIESL.
- f) The quantity indicated above is tentative and may vary depending upon operational requirements. No minimum quantity is guaranteed by AIESL.
- g) The Service Provider shall ensure proper hygiene, cleanliness, food safety, and quality standards in accordance with applicable statutory requirements and food safety regulations.
- h) Any other items may be served by service provider on MRP subject to regional cafeteria committee approval.
- i) The price list along with the daily menu as finalized with the Regional cafeteria committee will be displayed in the cafeteria premises.

Signature & Stamp of Bidder



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5. LOCATION OF SERVICE:

- a) The Service Provider shall prepare and serve the food as per the cafeteria timings (9.30 am to 20.00 pm) at the cafeteria located at AI Assets Holding Limited (AIAHL), Safdarjung Airport, New Delhi – 110006.
- b) In addition to serving food at the cafeteria premises, the Service Provider shall be responsible for packaging, delivering and serving food, at other AIESL locations.
- c) The Service Provider shall make necessary arrangements for transportation, delivery, and service of food items without any compromise in quality, hygiene, temperature, or timeliness of service.
- d) AIESL may add, delete, or modify service locations during the contract period depending upon operational requirements, and the Service Provider shall provide services accordingly under the same terms and conditions of the contract.

6. MANPOWER REQUIREMENT

- a) The Service Provider shall deploy a minimum of Three (03) personnel for operation and management of cafeteria services throughout the contract period.
- b) The Service Provider shall ensure dedicated service personnel for packaging, delivery and serving the food in various offices in the premises
- c) The Service Provider shall ensure adequate manpower during peak hours, overtime operations, meetings, training programme and special events.
- d) Any shortage of manpower affecting service delivery shall be treated as a deficiency in service.
- e) All personnel deployed by the Service Provider shall wear clean uniforms while on duty along with mandatory use of hair nets, aprons, hand gloves, face masks and other personal hygiene/safety gear as prescribed. The contractor shall ensure proper grooming and personal hygiene of all deployed personnel.
- f) Further, no person suffering from any communicable, contagious, infectious or skin disease shall be deployed in food preparation, handling, serving or allied activities within the cafeteria premises. The above requirement may be incorporated to ensure compliance with occupational health, hygiene and welfare provisions under the Factories Act, 1948 and applicable rules framed thereunder, and to maintain a safe and hygienic environment for employees availing cafeteria services.
- g) Personnel shall display valid identity cards at all times within AIESL premises.

7. CAFETERIA COMMITTEE

A Cafeteria Committee shall be constituted.

- a) The Committee shall comprise representatives from Management and Employees.
- b) The Committee shall be responsible for:
 - Approval of Weekly menu
 - Monitoring food quality and hygiene standards.
 - Inspecting cleanliness and housekeeping of the cafeteria premises.
 - Reviewing service quality and employee feedback.
 - Conducting monthly inspections and surprise checks.
 - Monitoring food safety standards and recommending corrective measures.
 - Weekly inspection of purchased raw material, quality of prepared food, cleanliness of kitchen and cafeteria premises etc. will be conducted by Committee members

The Service Provider shall extend full cooperation during inspections and promptly rectify deficiencies pointed out by the Committee.

8. LIST OF APPROVED BRANDS OF FOOD ITEMS:

- a) All items should be prepared with best quality rations and groceries.
- b) Branded oil of a popular brand, indicated below, to be used as cooking medium for deep fry items.
- c) Service provider shall have to maintain stock of rations/consumable as indicated hereunder:
- d) Regional Cafeteria Committee members may check quality/standard of raw material to be used in preparation of tea, breakfast, snacks and meals are from reputed brands as mentioned here under.
- e) Use branded raw materials (Aashirvaad/Fortune Atta, Amul/Mother dairy Products, Branded Oil (Fortune/P-Mark/Dhara/Saffola). Fresh vegetables to be procured daily, as required.
- f) Only branded packed spices will be used (Everest, MDH, catch, TATA)
- g) No use of stale food; unsold items must not be carried forward.
- h) Cooking oil/ghee shall not be reused and shall be used only once.
- i) Tea shall be prepared only with fresh milk. Use of milk powder shall not be permitted.

Signature & Stamp of Bidder



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- j) Food items which are covered under "Agmark" and ISI Brand should be provided.
- k) Food items beyond expiry shall not be kept in the Stores & immediately discarded.
- l) Deviation from above quality and brand shall not be allowed. For reasons of non-availability, prior permission is required from the Cafeteria committee in writing.
- m) For approval of brand of any item not covered above shall require prior approval from the Cafeteria committee.

9. FOOD QUALITY:

- a) The Service Provider shall prepare and serve fresh, wholesome, hygienic and good-quality food using standard ingredients and cooking practices.
- b) The menu shall be finalized in consultation with AIESL Cafeteria Committee and may be revised from time to time.
- c) The Service Provider shall ensure compliance with FSSAI guidelines and food safety standards.

10. HYGIENE AND HOUSEKEEPING

- a) The Service Provider shall maintain cleanliness of the kitchen, dining hall, serving counters, utensils, equipment and surrounding areas at all times.
- b) Waste generated from Cafeteria operations shall be collected and disposed of in accordance with applicable regulations.
- c) Pest control measures shall be undertaken periodically at the Service Provider's cost.

11. UTILITIES AND CONSUMABLES

- a) AIESL shall provide water and electricity facilities for operation of the Cafeteria .
- b) The Service Provider shall arrange all raw materials, groceries, LPG refills, cooking oil, spices, cleaning materials, disposable items and other consumables required for operation of the Cafeteria unless specifically provided by AIESL.
- c) Any misuse or wastage of utilities shall attract suitable action by AIESL.
- d) Any expenditure incurred by the Service Provider towards procurement of raw materials, cooking, preparation, packaging, transportation, delivery to off-sites, serving, manpower deployment, uniforms, statutory compliances, housekeeping, cleaning, supervision, equipment maintenance, profit, and all other contractual obligations shall be factored into the Service Charges quoted in the Financial Bid.
- e) The Financial Bid shall therefore comprise only the Service Charges to be quoted by the bidder, considering the fixed menu rates and all obligations specified in the tender document.
- f) The Lowest Bidder (L-1) shall be determined on the basis of the lowest Service Charges quoted in the Financial Bid.
- g) No additional payment over and above the approved menu rates and accepted Service Charges shall be admissible during the contract period except applicable GST.

12. STATUTORY COMPLIANCE

- a) The Service Provider shall obtain and maintain all licenses, registrations and approvals required for operation of the Cafeteria , including a valid FSSAI license.
- b) The Service Provider shall comply with all applicable labour laws, Minimum Wages Act, EPF, ESI, Contract Labour Act and other statutory provisions.
- c) Any penalty imposed by statutory authorities due to non-compliance by the Service Provider shall be borne entirely by the Service Provider.

13. RISK AND RESPONSIBILITY

- a) The Service Provider shall be responsible for any loss, damage, theft, accident or injury caused due to negligence of its personnel during execution of the contract.
- b) AIESL shall not be liable for any claims, compensation, disputes or legal proceedings arising out of employment of personnel by the Service Provider.

14. PERFORMANCE STANDARDS

- a) The Service Provider shall maintain uninterrupted Cafeteria services throughout the contract period.

Signature & Stamp of Bidder



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- b) Any disruption of services without valid reason may attract penalties as decided by AIESL. The decision of AIESL regarding quality, quantity, service standards and performance shall be final and binding on the Service Provider.

APPLICABLE RATES & VALIDITY

1. Price Bid Submission

- a) AIESL has estimated service charges of ₹ **1,25,000 per month for running the Cafeteria** , based on previous experience.
b) The bidder shall quote discount in percentage (%) on Cafeteria service charges.
c) Any deviation from the prescribed format, incomplete quotation, conditional offer, overwriting, or alteration in the Financial Bid may render the bid liable for rejection.

2. Basis of Payment

- a) Employees will make the payment directly for the food served to the employees as per the price list.
b) For any service required by the AIESL Management, the service provider shall receive an official communication for the supply and service of the food at AIESL facility. The bill for such service shall be raised by the service provider on monthly basis attaching proof of the service provided.
c) The quantities indicated in the tender are purely indicative.
d) AIESL does not guarantee any minimum quantity, turnover, revenue, or business volume during the contract period.

3. Inclusions in Quoted Rates

The rates quoted by the bidder shall be deemed to include the following:

- a) Cost of all raw materials, ingredients, groceries, cooking oil, spices, milk, tea, coffee, sugar, vegetables, fruits, and other consumables.
b) Cost of manpower including wages, overtime, statutory benefits, EPF, ESI, bonus, insurance, leave salary, uniforms, identity cards, name badges, and replacement manpower.
c) Cost of Packaging, transportation, serving, delivery and distribution of food to all designated AIESL locations.
d) Cost of kitchen operations, housekeeping, cleaning materials, pest control, waste disposal, maintenance of cafeteria interiors, utensils and equipment.
e) GST as applicable.
f) Compliance with all statutory requirements, licenses, permits and other obligations under the contract.
g) Any other expenditure required for satisfactory execution of the contract.

4. Exclusions

- a) No other charges, levies, duties, surcharges or claims shall be payable by AIESL unless specifically provided for in the contract.

5. Rate Negotiation

- a) It is not the general practice of AIESL to conduct post-tender negotiations.
b) Bidders are therefore advised to submit their most competitive rates in the first instance.
c) However, AIESL reserves the right to conduct negotiations with the Lowest Responsive Bidder (L-1) in exceptional circumstances, if considered necessary.

6. Tie-Breaking Procedure

If two or more bidders quote the same evaluated lowest price (L-1), AIESL reserves the right to:

- a) Invite such bidders to submit revised financial bids; or
b) Adopt any other transparent method deemed appropriate in accordance with prevailing procurement guidelines.
c) The bidder emerging as L-1 after such process shall be considered for award of the contract.

7. Validity and Firmness of Rates

- a) The rates finalized and accepted shall remain firm and fixed throughout the contract period of Three (03) Years and any extension thereof, unless otherwise specifically provided in the contract.
No escalation on account of increase in wages, cost of raw materials, fuel, transportation, taxes (except statutory GST variations), inflation or any other reason shall be admissible during the contract period.



Section-7 – Eligibility Criteria for Technical Bids Evaluation

7.1	The Bidder shall (a) be a Proprietor firm/partnership /LLP/Company registered in India under The Companies Act 1956 / 2013. The Bidder should be operational for at least last three financial years as of 31 st March 2026 as evidenced by the Certificate of Incorporation and /or Certificate of Commencement of Business issued by the Registrar of Companies, India. (b) Start up registered in India may be in operation for less than three years as on 31.03.2026 provided, they are in the business of Cafeteria services/similar nature.
7.2	The bidder must have an average annual turnover of Rs. 1,10,00,000/- (One Crore Ten lakhs only) or above in last three financial years i.e. 2022-2023, 2023-2024 and 2024-2025. (Mandatory).
7.3	a) The bidder must have at least three years' experience of running Cafeteria service for at least 250 people (starting from 01st April 2022 to 31st March 2025) to central/state Government/PSUs/Nationalized Bank/ Reputed Organizations. Service rendered with list of such Central/State/PSUs/Nationalized banks with duration of service shall be furnished. Proofs need to be enclosed (LOA or contract/ completion certificate for each experience need to be enclosed). (Mandatory). b) The Bidder must have at least one ongoing Cafeteria service contract (to a minimum of 150 persons per day) as on the date of bid submission. c) The Bidder must have successfully executed/completed similar services over three financial years (starting from 01st April 2022 to 31st March 2025), meeting any of the following criteria (Mandatory). • Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimate cost or ₹ 18,00,000/-, - or • Two similar completed services costing not less than the amount equal to 50% (fifty percent) or ₹ 22,50,000/-, - or • One similar completed service costing not less than the amount equal to 80% (eight percent) of the estimated cost or ₹ 36,00,000/- d) The bidder must possess the requisite licenses, permits, registrations, certificates etc. from appropriate statutory authorities for providing the required service(s). e) The bidder should have PF/ESI/Gratuity Registrations as applicable. Certificate of Registration shall be submitted. AIESL at its discretion may visit place of existing contract for evaluation of food & services. Bidder is willing to provide any additional information required during the course of evaluation and processing of the submitted bid.
7.4	As on date of submission of the tender, the Bidder or its parent company or subsidiary, or a group company should not have been blacklisted / debarred by AIESL or any of the State or Central Government of India or any Organization of State or Central Government of India. Undertaking by the Bidder to be submitted. Refer Section 10 for details.
7.5	Bidder shall provide the following documents. ❖ GST Reg. (Annex A & B) (Mandatory) ❖ PAN card (Mandatory) ❖ MSE certificate (If applied for MSE). (Mandatory). ❖ Startup Certificate (if applied for Startup). (Mandatory). ❖ Relevant registration certificate like certificate of Incorporation of the Company /Partnership Deed/LLP etc. (applicable for all bidders)



Part-I: Section-8 Technical Bid
Qualification Criteria – Compliance
(on Company Letter-head)

Bidder's Name _____

[Address and Contact Details]

Date.....

Note to Bidder: Furnish stipulated documents in support of the fulfilment of qualifying criteria.

The list below is indicative only. You may attach more documents as required. Non submission or incomplete submission of documents may lead to rejection of the bid as nonresponsive. Also highlight in this form deviations, if any, from Section VIII: Qualification Criteria.

Listed below are the various eligibility & pre-qualification requirements, for which AIESL seeks confirmation of compliance, from the Bidders.

S.No	Description	AIESL condition	Vendor Response	Details to be filled
1.	Name of the Company/Establishment	MUST	Yes/No	
2.	Full Address of Registered Office	MUST	Yes/No	
3.	Nature of company (Whether Proprietorship Firm / Partnership Firm / Limited Company / Corporation / Any Other (Specify) (Enclose Proof)	MUST	Yes/No	
4.	Name /Telephone No./ Mobile No. of Authorized Person	MUST	Yes/No	
5.	E-mail id	MUST	Yes/No	
6.	Certificate of Incorporation	MUST	Yes/No	
7.	If the Bidder is an MSE/Start-ups enterprise. (submit proof)	MUST	Yes/No	
8.	a. Average Annual financial turnover during the last three years, ending 31 st March 2025, should be at least ₹22.5 Lakhs. b. Liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract, of no less than the amount specified in the tender. c. Copy of self-attested audited balance sheet and P&L account for the FY2022-23, 23-24 & 24-25 to be submitted in the support of financial (in case audit is not required as per law, self-attested balance sheet and a certificate from CA certifying the turnover of the FY2022-23, 23-24 & 24-25 is to be attached. d. ITR for last three FY-2022-23, 23-24 & 24-25.	MUST	Yes/No	
9.	The Bidder must have at least three years' experience of handling similar services during the last three financial years for providing similar type of services to Central/State Government/ PSU / Reputed organization or aviation sector. Services rendered with list of Such Central/ State/ PSU /Reputed organization or aviation sector shall be furnished. Similar Services: In cafeteria/Canteen services.	MUST	Yes/No	

Signature & Stamp of Bidder



Bid Ref No: AIESL/DEL/CPC/2026/10

10.	The Bidder must have successfully executed /completed similar services contract over the last three years i.e. the current financial year and three preceding financial years: - Three completed services costing not less than the amount equal to 40% of the estimated tender cost, or ₹ 18,00,000 or - Two similar completed services costing not less than the amount equal to 50% of the estimated Tender cost, or ₹ 22,50,000 or - One similar completed service costing not less than the amount equal to 80% of the estimated tender cost, or ₹ 36,00,000.	MUST	Yes/No	
11.	Bidder must have at least one running Cafeteria service contract with minimum 250 employees	MUST	Yes/No	
12.	Bidder should confirm compliance to the stated work-scope in entirety and confirm that they have submitted their Commercial Bid in the same format as given in bid document.	MUST	Yes/No	
13.	Bidder should provide escalation matrix.	MUST	Yes/No	
14.	Food Safety Reg. no (FSSAI)	MUST	Yes/No	
15.	Bidder has enclosed an EMD of Rs. ₹ 90,000u by way of Demand Draft, Banker's Cheque, or ECS as a part of the Technical Bid. (MSE/Start-ups enterprises should submit Bid Security Declaration form-1.7, if they are seeking exemption for EMD)	MUST	Yes/No	
16.	Bidder agrees to pay non-interest-bearing deposit @ 5% of PO/Contract Value or equivalent Bank guarantee as Security deposit, for the period of contract.	MUST	Yes/No	
17.	Bidder agrees that the payment would be made after verification and certifications of invoice.	MUST	Yes/No	
18.	PAN	MUST	Yes/No	
19.	GST Number	MUST	Yes/No	
20.	ESI	MUST	Yes/No	
21.	Year of commencement of Cafeteria business	MUST	Yes/No	

Note:

Bidders to note that "MUST" conditions mentioned above are the qualifying elements of the technical bid and hence response of "YES" only is expected from vendors with documentary evidence failing which vendors may be disqualified and rejected in the technical evaluation exercise. Relevant documents must be submitted in support of each of the MUST condition above.

I am authorized to sign this document(s).

Signature : _____
Name : _____
Designation : _____

Company Seal : _____

Signature & Stamp of Bidder

**Part-II: Section-9 Price Bid****Providing Cafeteria Services for AIESL Employees, New Delhi Region**

Sl.No.	Particulars	Per Month (₹)	Discount on "C" (In Percentage)
A	B	C	D
1.	Monthly Service Charges (Comprehensive of all expenses Including but not limited to Raw material, preparation, delivery, serving, manpower deployment, uniforms, statutory compliances, housekeeping etc.)	₹ 1,25,000	

S.N	Description	Amount (₹)
1	Total Cost after offer (Excluding GST) per month {E=C-D*C}	
2	Total Cost after offer (Excluding GST for 36 months {E*36}	
3.	GST Rate (in percentage)	
4.	GST Amount on "2" (in INR)	
5.	Grand Total including GST (2+4) (in Figure)	
6.	Grand Total including GST (2+4) (in Words)	

Note:

- The bidder is advised to carefully read **Clause No. 2 – "Meals and Service Timings"** of the Scope of Work before submitting the Financial Bid. The quoted rates shall be deemed to have been submitted after taking into consideration the meal schedule, employee contribution, estimated quantities, service requirements, manpower deployment, and all obligations specified in the tender document. The bidder shall quote rates in INR only.
- GST shall be indicated separately (in Sl. No. 4).
- The Grand Total including GST shall be considered for evaluation and determination of L-1 bidder (in Sl. No.5).
- Rates quoted shall remain firm throughout the contract period.
- The quoted rates shall include all costs associated with providing the cafeteria services as per the Scope of Work.

Place

:

Date:

Signature of Authorized signatory:

Name & Designation:

Co. Name & Seal:

Signature & Stamp of Bidder



Section 10: Annexures/forms

Annexure 1

NON-DISCLOSURE AGREEMENT FROM THE BIDDER
(TO BE TYPED ON THE LETTER HEAD OF THE BIDDER COMPANY)
(TO BE ATTACHED WITH TECHNICAL BID FORM-PART A)
(This document is strictly private and confidential)

To
General Manager (Engineering),
A I Engineering Services Limited,
Terminal- 2, Indira Gandhi International Airport,
New Delhi – 110037.

Date:

Sub: Non-disclosure Agreement

Tender No:

Tender Name: Tender for providing Cafeteria services at AIESL-HQ, Safdarjung, New Delhi,

Dear Madam/ Sir,

We acknowledge that during bidding for the above-referred tender of AI Engineering Services Ltd for providing Cafeteria services at AIESL-HQ, Safdarjung, we shall have access to and be entrusted with Confidential Information (commercial, technical, scientific, operational, administrative, financial, marketing, business, OR intellectual property nature OR otherwise), whether oral or written, relating to “AI Engineering Services Ltd” and its business that is provided to us under this Agreement.

In consideration of “AI Engineering Services Ltd” giving access to us to the above premises and making Confidential Information available to us, we agree to the terms set out below:

- 1) We shall treat all Confidential Information as ‘Strictly Private and confidential and take all steps necessary to preserve such confidentiality.
- 2) We shall use the Confidential Information solely for the preparation of our response to the above-referred Tender and not for any other purpose whatsoever.
- 3) We shall not disclose any Confidential Information to any other person or firm without the prior written consent of “AI Engineering Services Ltd”.
- 4) This agreement shall continue perpetually, unless and to the extent that “AI Engineering Services Ltd” may release it in writing.
- 5) We acknowledge that No failure OR delay by “AI Engineering Services Ltd” in exercising any right, power, OR privilege under this agreement shall operate as a waiver thereof OR shall any single OR partial exercise thereof OR the exercise of any other right, power, OR privilege.
- 6) We have read this agreement fully and hereby confirm our acceptance of its terms.

Yours sincerely.

Signature of Authorized Signatory: Name & Designation:
Co. Name & Seal: Date:
Place: New Delhi.

Signature & Stamp of Bidder



Annexure 2

LETTER OF AUTHORIZATION FOR SITE VISIT

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To,
Executive- HR,
AI Engineering Services Limited,
CRA building, Safdarjung airport, New Delhi,

Subject: Letter of Authorization for site visit.

The following person(s) are hereby authorized to visit the site at the address:
Executive- HR, AIESL-HQ, Safdarjung, New Delhi.

Sr. No	Name	E-mail ID	Contact No.	Signature
1)				
2)				

Place:

Date:

Signature of Bidder.....

Name

Designation

Seal/Stamp

Place:

Date:

Signature of AIESL user department.....

Name

Designation

Seal/Stamp

Note:

- i) The authorized representatives must carry a valid photo identity.
- ii) Site visit Timing: 10:00 till 12:00 Hrs and 14:00 hrs to 15:30hrs Monday to Friday only.

Signature & Stamp of Bidder



Form 1.1: Bidder Information
(To be submitted as part of Technical
bid) (on Company Letter-head)
(Along with supporting documents, if any)

Bidder's Name _____

[Address and Contact Details]

Bidder's Reference No. _____

Date.....

Tender Document No. Tender No./ xxxx;

Note: Bidder shall fill in this Form following the instructions indicated below. No alterations to its format shall be permitted, and no substitutions shall be accepted. Bidder shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. Bidder's wrong or misleading information shall be treated as a violation of the Code of Integrity. Such Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanors in the Tender Document.

(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)

1) Bidder/ Bidder particulars:

a) Name of the Company:.....

b) Corporate Identity No. (CIN):

c) Registration, if any, with The AIESL :

d) Supplier ID (if registered with Government e-Procurement portal, it is mandatory at the time of placement of Contract)

e) Place of Registration/ Principal place of business"

f) Complete Postal Address:

g) Pin code/ ZIP code:

h) Telephone nos. (with country/ area codes):

i) Mobile Nos.: (with country/ area codes):

j) Contact persons/ Designation:

k) Email IDs:

Submit documents to demonstrate eligibility as per NIT-clause 3 and ITB-clause 3.2 - A self-certified copy of registration certificate – in case of a partnership firm – Deed of Partnership;
in case of Company – Notarized and certified copy of its Registration; and in case of Society
– its Byelaws and registration certificate of the firm.

2) Taxation Registrations:

a) PAN number:

b) Type of GST Registration as per the Act (Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.):
.....

c) GSTIN number: in Bidder and Service Site States

d) Registered/ Certified Offices from where the Services would be supported and Place of Service Site for GST Purpose:

e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):
.....

Documents to be submitted: Self-attested Copies of PAN card and GSTIN Registration

3) Trade Registrations and Licenses

We have the following registrations/ licenses required for the performance of this Service (tick as applicable).

Signature & Stamp of Bidder



Bid Ref No: AIESL/DEL/CPC/2026/10

Authenticated copies of these are enclosed herewith:

- ☐ EPF
- ☐ ESI
- ☐ Labour License
- ☐ Private Security Agency under relevant Act
- ☐ Any other required

4) Authorization of Person(s) signing the bid on behalf of the Bidder

- a) Full Name: _____
- b) Designation: _____
- c) Signing as: _____

- ☐ A sole proprietorship firm. The person signing the bid is the sole proprietor/constituted attorney of the sole Proprietor,
 - ☐ A partnership firm. The person signing the bid is duly authorized being a partner to do so, under the partnership agreement or the general power of attorney.
 - ☐ A company. The person signing the bid is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.
 - ☐ A Society. The person signing the bid is the constituted attorney.
- Documents to be submitted: Registration Certificate/ Memorandum of Association/Partnership Agreement/ Power of Attorney/ Board Resolution.

5) Bidder's Authorized Representative Information

- a) Name:
- b) Address:
- c) Telephone/ Mobile numbers:
- d) Email Address:

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

[name & address of Bidder and seal of company]

DA: As above



**Form 1.2: Eligibility Declarations
(To be submitted as part of technical bid)**

Tender Document No. Tend No./ xxxx;

Bidder's Name_____

[Address and Contact Details]

Bidder's Reference No. _____ Date.....

Note: The list below is indicative only. You may attach more documents as required to confirm your eligibility criteria.]

Eligibility Declarations

(Please tick appropriate boxes or cross out any declaration not applicable to the bidder)

We hereby confirm that we comply with all the stipulations of NIT-clause 3 and ITB-clause 3.2 and declare as under and shall provide evidence of our continued eligibility to the AIESL as may be requested:

1) Legal Entity of Bidder: _____

2) Bidder/ Agent Status: _____

3) We solemnly declare that we (including our affiliates or subsidiaries or constituents):

(a) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;

(b) (including our Bidders/ subBidders for any part of the contract):

i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the AIESL or its Ministry/ Department from participation in its Tender Processes; and/ or

ii) Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

(c) Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of AIESL, as counter-indicated, in the Tender Document.

(d) We certify that we fulfil any other additional eligibility condition if prescribed in Tender Document.

(e) We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anticompetitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition.

4) Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to Bidders from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:

a) we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;

b) we shall not subcontract any work to a Bidder from such countries unless such Bidder is registered with the Competent Authority.

5) MSME Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

a) We are - Micro/ Small/ Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:.....

b) We attach herewith, Udhyam Registration Certificate with the Udhyam Registration Number as proof of our being MSE registered on the Udhyam Registration Portal. The certificate is the latest up to the deadline for submission of the bid.

c) Whether Proprietor/ Partner belongs to SC/ST or Women category. (Please specify names and percentage of shares held by SC/ ST Partners):.....

6) Start-up Status

Authorized OEM distributors are eligible if they fulfil the start-up criteria.

7) Make in India Status:

"Only Class-I local suppliers as per DPIIT MII Order shall be eligible."

Bidders to **submit MII certificate per tender**, specifying:

- Local content %
- Class-I or Class-II status

Signature & Stamp of Bidder



Bid Ref No: AIESL/DEL/CPC/2026/10

- Model / plant location

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

- a) Self-Certification for the category of suppliers:

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers). Details of local content and location(s) at which value addition is made are as follows:

Local Content and %age	
Location(s) of value addition	

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate

☐ category): Class-I Local Supplier/

☐ Class-II Local

☐ Supplier/ Non-Local

Supplier.

- b) We also declare that.

☐ There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or

☐ We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services

8) Self-Declaration by Indian Agents of Foreign Principals

a) Self-attested documentary evidence about their identity (PAN, Aadhar Card, GSTIN registration, proof of address etc.), business details (ownership pattern and documents, type of firm, year of establishment, sister concerns etc.) to establish that they are a Bonafide business as per Indian Laws – are submitted as part of Form 1.3 annexed herewith.

(c) Agency Agreement shall be submitted with Form 1.3. It shall cover

i) the precise relationship, services to be rendered, mutual interests in business - generally and/ or specifically for the tender and

ii) any payment the agent or associate receives in India or abroad from the foreign principal, whether a commission or a general retainer fee.

b) Our Foreign principals, explicitly authorizing us to make an offer in response to the tender, either directly or in association with them, are listed in Form 1.3 annexed herewith. That also indicates their name, address, nationality, status (i.e., whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal).

c) The amount of commission/ remuneration included in the price (s) quoted by Bidder for agents or associated bidder is detailed in Form 1.3.

d) Confirmation is given in Form 1.3 herewith from the foreign principals that the commission/ remuneration, reserved for Bidder in the quoted price(s), if any, shall be paid by the AIESL in India, in equivalent Indian Rupees on satisfactory completion of the Project or delivery of Services.

9) Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties as mentioned in this Tender Document.

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

.....

[name & address of Bidder and seal of company]



Form 1.3: Financial Statements and Ratios

Note: Each Bidder or member of a Joint Venture/Consortium making up a Bidder must fill in this form.

Financial Data for Previous Three (3) Years			
	Year 1:	Year 2:	Year 3:
Information from Balance Sheet			
Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			
Information from Income Statement			
Total Revenues			
Profits Before Taxes			
Profits After Taxes			
Financial Ratios (Bidders to fill this table. The AIESL shall verify during the review process)			
Current Ratio			
Debt Ratio			

- ☐ Attached are copies of financial statements (either audited financial statements supported by audit letters or certified financial statements supported by tax returns) as indicated above, complying with the following conditions.
- All such documents reflect the financial situation of Bidder or a member of a Joint Venture or other Association and not a sister or parent company.
 - A Chartered accountant must audit historical financial statements.
 - Historical financial statements must be complete, including all notes to the financial statements.
 - Historical financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)



Form 1.4: Average Annual Turnover
(To be submitted as part of Technical bid)
(on Company Letter-head)

Tender Document No.

Bidder's Name_

[Address and Contact Details]

Bidder's Reference No. _____

Date.....

Note: Each Bidder or member of a Joint Venture/Consortium making up a Bidder must fill in these forms

Annual Turnover Data for the Last Three (3) Years (Services only)	
Year	Turnover Amount
2022-23	
2023-24	
2024-25	
Average Annual Construction Turnover	

Form 1.5: Financial Resources
(To be submitted as part of Technical bid)
(Along with supporting documents, if any)
(on Company Letter-head)

Tender Document No.

Bidder's Name_____

[Address and Contact Details]

Date.....

Note: Each Bidder or member of a Joint Venture/Consortium making up a Bidder must fill in this form, specifying proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total cash flow demands of the subject Contract or contracts as indicated in Section VII: Qualification Criteria.

No	Source of Financing	Amount (Rs lakh)

Note: Attach Supporting Documents – i.e., Statement from Bankers etc

Signature & Stamp of Bidder



Form 1.6: Current Contract Liabilities/ Works in Progress

*(To be submitted as part of Technical bid)
(on Company Letter-head)*

Tender Document No.

Bidder's Name _____
[Address and Contact Details]

Bidder's Reference No. _____ Date.....

Note: Each Bidder and each member of a Joint Venture/Consortium making up a Bidder should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued

Title, No. (Name of company)	Date of Contract	Value of outstanding work Rs Lakh	Estimated completion date	Avg monthly invoicing over last six months (Rs Lakh)	Contact person details (email & phone)

Note:

AIESL reserves the right to check all above Purchase order details from company's contact Person.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name & address of Bidder and seal of company]

Dated on day of[insert date of signing]

Signature & Stamp of Bidder



Form 1.7

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD
(for MSE/STRATUP Enterprises)**

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

Ref:

Sir/ Madam,

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration in lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in AIESL for 1 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- 1) withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity; or
- 2) being notified within the bid validity of the acceptance of our bid by the AIESL :
 - a) refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
 - b) Fail or refuse to sign the contract

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) receipt by us of your notification
 - a) of cancellation of the entire tender process or rejection of all bids or
 - b) of the name of the successful bidder or
- 2) forty-five days after the expiration of the bid validity or any extension to it.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name & address of Bidder and seal of company]

Dated on day of[insert date of signing]



Form 1.8 : Bank Guarantee Format for Performance Security

To,

Dy. Gen. Manager – CPC
A320, JEOC, Complex, AIESL
IGIA, Terminal-2, New Delhi.

Tender No:

Tender Subject: **Tender for appointment of a service provider for _____**

WHEREAS (Name and address of the bidder) (Hereinafter called “the service provider”) has undertaken, in pursuance of contract no.....datedto supply (description of services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agreed to give the service provider such a bank guarantee.

NOW THEREFORE, we.....Bank, hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of

..... (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the day of 20.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer's name & address of the Bank Branch

Signature & Stamp of Bidder



**Form 1.9: No Claim Certificate
(On company Letter-head)**

Bidder's Name _____

[Address and Contact Details]

Bidder's Reference No. _____

Date.....

To,

Dy. Gen. Manager – CPC
A320, JEOC, Complex, AIESL
IGIA, Terminal-2, New Delhi.

No Claim Certificate

Sub: Contract Agreement no. ----- dated -----for the supply of -----

We have received the sum of Rs. (Rupees _____ only) as final settlement due to us for the supply of under the abovementioned contract agreement.

We have received all the amounts payable to us with this payment and have no outstanding dispute of any description whatsoever regarding the amounts worked out as payable to us and received by us.

We hereby unconditionally and without any reservation whatsoever, certify that we shall have no further claim whatsoever, of any description, on any account, against the AIESL, under contract above. We shall continue to be bound by the terms and conditions of the contract agreement regarding its performance.

Yours faithfully,

Signatures of Bidder or
officer authorized to sign the contract documents.
on behalf of the Bidder
(company Seal)

Date:

Place



Form 1.10

UNDERTAKING FOR SECURITY DEPOSIT

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To,

Dy. Gen. Manager – CPC
A320, JEOP, Complex, AIESL
IGIA, Terminal-2, New Delhi.

Tender No

Tender Subject: **Tender for appointment of a service provider for** _____

I/We, the undersigned declare that:

“After qualifying for the subject Contract, we agree to deposit 5% (Five percent) of the total value of the Contract towards an interest-free security deposit within two weeks of receipt of the LoA / Contract.”
The Security Deposit will be paid by way of Bank Guarantee (BG), Demand Draft, Banker's Cheque or transfer to AIESL account (ECS) in favor of AI Engineering services Limited (AIESL), payable at Delhi. The validity of the SD / BG would be till 60 days after the scheduled completion of all obligations under the Purchase Order/ Contract.

Authorized Signatory

Name of Signatory _____

Designation of Signatory _____



Form 1.11

(To be printed on bidder's company letter head and submitted along with Technical Bid)

To

Dy. Gen. Manager - CPC

AI Engineering Services Ltd, NR, IGIA, New Delhi

Tender Subject : Tender for appointment of a service provider for _____

ACCEPTANCE OF TERMS AND CONDITIONS

Dear Sir,

1. I/We have carefully gone through and have understood and hereby agree to unconditionally abide by all the terms and conditions, required work scope/service details and specifications governing the Tender.
2. I/we hereby confirm that I/we are authorized to sign Bid documents and the information given in the Tender is true and correct to the best of my/our knowledge and belief and nothing material is concealed.
3. It is confirmed that the registrations and licenses under all the applicable local and central taxes and laws and to be specified separately under each applicable tax/law/act (i.e., GST/ Income Tax Act, PF, ESI etc.) shall be produced for verification/checking of AIESL or to third party authorized by AIESL / Law abiding agencies of Govt. of India.
4. Rates quoted by us in the Price Bid Format will remain firm for a period of 120 days from the date of opening of the Technical Bid.
5. We confirm that the prices/ rates and taxes as quoted by us in the Price Bid are final and no additional Cost shall be applicable to AIESL. We also confirm that there is no hidden cost to AIESL over and above those indicated in the Price Bid format.
6. In case AIESL decides to place contract on us, we agree to maintain our quoted rates firm till completion of the Contract.
7. We confirm that the benefit of reduction in Statutory Taxes/Levies, if any arising during the Contract Period, if awarded in our favor would be passed on to AIESL wherever applicable.
8. I/we confirm that /we do not have any relative who is an employee of AIESL or its subsidiaries and is likely to benefit us during the Award/implementation of the Contract.
9. I/we also indemnify that any subsequent detection of direct or indirect beneficiary of any application/award of any contract to any employee of the organization may result in disqualification/termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.
10. All the Pages of tender documents are duly stamped and signed.

Authorized Signatory

Name of Signatory _____

Designation of Signatory _____



Form 1.12

Undertaking Regarding Non-Blacklisting

(To be submitted on the bidder's letterhead)

To
Dy. Gen. Manager - CPC
AI Engineering Services Ltd

Sir/Madam,

In response to your Tender No. [insert tender number] dated [insert date] for [name of work/supply/service], we, [name of the bidder/firm/company], having our registered office at [address], do hereby solemnly affirm and declare that:

1. We have not been blacklisted, debarred, suspended, or banned by any Central Government / State Government / Public Sector Undertaking / Autonomous Body / or any other Government Authority in India or abroad for participating in any tender or for any other reason.
2. We further declare that no criminal case or vigilance inquiry is pending against our firm or any of its directors/partners/proprietor that could disqualify us from participation in this tender.
3. We understand that if any information furnished by us is found to be false or misleading at any stage, our bid may be rejected, and we shall be liable for any action as deemed fit by the tendering authority, including termination of contract and forfeiture of performance security.

We hereby declare that the information provided above is true and correct to the best of our knowledge and belief.

Authorized Signatory: _____

Name: _____

Designation: _____