

**Tender No. AIESL/HYD/PPMM/ENQ/21      Dated 24/07/2026**

**Tender**

**For**

**Subject: Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.**



**Issued by:**

**AI Engg. Services Ltd. (AIESL)**

**Hyderabad - 500108**

***CAUTION:*** While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instruction from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources. Such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.

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**1. Notice Inviting Tender**

AIESL, a public-sector undertaking is an aviation MRO. AIESL requires product/Service Provider for performing the services mentioned below. For this purpose, AIESL is inviting Service Providers (herein after referred to as SP) to quote for these services in Single bid tendering process viz. technical bid as per Section 10 and Price Bid as per Section 12 .

| SN | Brief Description of Goods/ services                                                                                              | Estimated tender value | Earnest Money (INR) | Remarks                                                                                                                                  |
|----|-----------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad. | 2.20 Crore             | ₹2,00,000/-         | Bidders must submit the Bid Security or Earnest Money Deposit (EMD) (in INR) along with Technical Bid as mentioned in Guidance to Bidder |

**Table 1:**

| S/N   | Criteria                                                                                                               | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| T1.1  | Type of tender:                                                                                                        | Services<br>NCB ( National Competitive Bidding)<br>Single Bid with Part I - Technical Bid & Part II - Financial Bid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| T1.2  | Selection Criteria                                                                                                     | Least cost selection L1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| T1.3  | Date of issue of tender documents:                                                                                     | <b>24/07/2026, Friday, 11:00 AM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| T1.4  | Pre-Bid Conference (If Applicable)                                                                                     | 03/08/2026, Monday, 1100 AM (Remotely or in person)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| T1.5  | Venue of Pre-Bid Conference (If Applicable)                                                                            | <b>For offline meeting</b><br>AI Engineering Services Ltd. (AIESL),<br>MRO Complex, Near Gate 03,<br>RGI Airport, Shamshabad<br>500108.<br>9160221608<br><b>For Online meeting link provided in Gem Portal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| T1.6  | Process to raise pre-bid queries.                                                                                      | Bidders may send pre-bid queries in writing to {aieslhr.sr@aiesl.in; and dgmppmm.hyd@aiesl.in} before pre-bid meeting as per para T 1.4 as per the format specified in the RFP. Queries raised in writing will be discussed during the pre-bid Meeting. Verbal or telecom queries will not be entertained prior to or during the pre-bid meeting.                                                                                                                                                                                                                                                                                                                                                                                             |
| T1.7  | Contact Number                                                                                                         | Phone no: 040 23477516/519/523                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| T1.8  | Closing date and time for submission of Bids                                                                           | <b>14/08/2026, Friday, at time 11:30 AM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| T1.9  | Place of submission of Bids                                                                                            | Please refer <a href="http://www.gem.gov.in">www.gem.gov.in</a> ;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| T1.10 | Opening of Part 1- Technical Bid                                                                                       | <b>Refer Gem Portal (<a href="https://gem.gov.in">https://gem.gov.in</a>)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| T1.11 | Time, and date of Opening of Price (Financial) bid would be intimated later only to the bidders shortlisted in Part I. | <b>Refer Gem Portal (<a href="https://gem.gov.in">https://gem.gov.in</a>).</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|       | Officer to be contacted for clarifications/ help:                                                                      | <a href="mailto:aieslhr.sr@aiesl.in">aieslhr.sr@aiesl.in</a> ; and <a href="mailto:dgmppmm.hyd@aiesl.in">dgmppmm.hyd@aiesl.in</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|       | Authority in whose favour all tender related financial instruments (DD, Banker cheque etc.) are to be made.            | <a href="https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188">https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188</a><br>EMD/SECURITY Deposit PAYMENTS MUST BE DONE THROUGH AIESL PAYMENT GATEWAY ONLY.<br>THE PAYMENT LINK IS PROVIDED ABOVE OR YOU MAY VISIT OUR WEBSITE @ <a href="http://WWW.AIESL.IN">WWW.AIESL.IN</a> (AI Engineering Services Limited) and scroll to the bottom of the homepage to locate the <b>Payments</b> link. This will redirect you to the <b>Qfix Payment Gateway</b> . Select the " <b>Vendor</b> " option from the dropdown menu, choose the appropriate <b>Payment Type for EMD</b> , and fill in all the mandatory fields, including the <b>EMD amount in Rupees</b> . |
|       | All Financial Instruments to be payable at:                                                                            | Delhi                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

**2. Disclaimer**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.1 | The information contained in this tender document (hereinafter referred to as the “Tender”) or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in anyform by AIESL – AI Engineering Service Limited (hereinafter referred to as “AIESL”) shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL prior to award of the tender.                                                                                                                                                                           |
| 2.2 | The purpose of this tender is to provide all bidders with the information that may be useful to them in the formulation of their proposals/bids (hereinafter referred to as “BID(S)”) in response to this tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL do not purport to contain exhaustive /all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their bids.                                                                                                                                                                               |
| 2.3 | Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL                                                                                                                                                                                                                                                                                                                                                         |
| 2.4 | The information provided in this tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.                                                                                                                                                                                                                                                     |
| 2.5 | AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant/bidder upon the statements contained in this tender.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2.6 | AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender.                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2.7 | The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder and AIESL reserves the right to reject all or any of the bids without assigning any reason whatsoever at any time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2.8 | The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein. |



**3. Abbreviations**

| S. No |      |                                           |
|-------|------|-------------------------------------------|
| 1     | AMC  | Annual Maintenance Contract               |
| 2     | BG   | Bank Guarantee                            |
| 3     | BIS  | Bureau of Indian Standards                |
| 4     | CA   | Competent Authority                       |
| 5     | CPPP | Central Public Procurement Portal         |
| 6     | CVC  | Central Vigilance Commission              |
| 7     | DFP  | Delegation of Financial Power             |
| 8     | ECS  | Electronic Clearing System                |
| 9     | EMD  | Earnest Money deposit                     |
| 10    | EOI  | Expression of Interest                    |
| 11    | EPFO | Employees Provident Fund Organization     |
| 12    | ESIC | Employees State Insurance Corporation     |
| 13    | FM   | Force Majeure                             |
| 14    | GeM  | Govt e-Marketplace                        |
| 15    | GTC  | General Terms & Conditions                |
| 16    | INR  | Indian Rupees                             |
| 17    | IP   | Integrity pact                            |
| 18    | MSME | Micro, Small and Medium Enterprises       |
| 19    | NEFT | National Electronic Fund Transfer         |
| 20    | NIT  | Notice Inviting Tender                    |
| 21    | NSIC | National Small Industries Corporation     |
| 22    | OEM  | Original Equipment Manufacturer           |
| 23    | PAC  | Proprietary Article Certificate           |
| 24    | PBG  | Performance Bank Guarantee                |
| 25    | PO   | Purchase Order                            |
| 26    | PQC  | Prequalification Criteria                 |
| 27    | PR   | Purchase Requisition                      |
| 28    | PVC  | Price Variation Clause                    |
| 29    | QAC  | Quality Assurance Certificate             |
| 30    | RA   | Reverse Auction                           |
| 31    | RC   | Rate Contract                             |
| 32    | RFx  | Request for Quote/Information             |
| 33    | RTGS | Real Time Gross Settlement                |
| 34    | SD   | Security Deposits                         |
| 35    | ADF  | Acceptable deferred Defect                |
| 36    | AOG  | Aircraft on ground                        |
| 37    | MEL  | Minimum Equipment List                    |
| 38    | SP   | Service Provider                          |
| 39    | MAF  | Manufacturer Authorization Form           |
| 40    | FMS  | Facility Management System                |
| 41    | ITSM | Information Technology Service Management |

#### **4. AIESL Introduction**

AI Engineering Services Ltd (AIESL) a biggest DGCA (Directorate General of Civil Aviation) approved MRO Set up in India that can serve as a one-stop-shop for all engineering requirements at major Airports with pan India footprint i.e., Delhi, Mumbai, Hyderabad, Thiruvananthapuram, Kolkata, Nagpur etc.

With a great skill set, huge professional experience and competency, AIESL manages and maintains Airbus, Boeing & ATR's fleet with the Technical Dispatch Reliability of more than 99%. With major hangars and bases located at all the major metros.

Our Facilities includes Hanger Facility, Line and Base Maintenance, Engine Overhaul, Avionics Accessories shops and components shops, Structural Repairs, Cabin and seat Repair Facility, Landing Gear, Engineering Support Service, and many Specialized services. Our dedicated support team for AOG requests provides highly coordinated troubleshooting and engineering support round the clock.

##### **4.1 Future Planning**

The company is planning to improve revenue generation by way of providing MRO services pertaining to Existing Capabilities to third parties (through aggressive marketing) and acquiring new Capabilities. AIESL plans to acquire EASA Base Maintenance Capability to capture Aircraft Redelivery Business. It intends to expand on its MRO Services to the Defense sector such as DRDO/IAF/Indian Navy. To acquire EASA certifications for our Landing Gear overhaul Capability and CFM 56-5B Engine overhaul Capability, as also to upgrade ATEC Shop to service various components of A320 NEO Family Aircraft. Refer website [Aiesl.in](http://Aiesl.in) for further details.

**5. General Terms of Tender**

|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.1  | The bid shall be furnished under single bidding system i.e., Technical-bid and Financial Bid, please refer <a href="http://www.gem.gov.in">www.gem.gov.in</a> "Service <b>Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.</b> " through GeM portal considering L1 Least cost criteria for selection as per enclosed Bill of Quantity & Price. The complete tender can be downloaded from AIESL's website <a href="http://www.aiesl.in">www.aiesl.in</a> and GEM portal ( <a href="https://gem.gov.in">https://gem.gov.in</a> ). |
| 5.2  | AIESL reserves the right to itself to postpone and/ or extend the date of receipt or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.                                                                                                                                                                                                                                                                                                                                   |
| 5.3  | Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 5.4  | Vague and ambiguous replies and replies such as "Refer covering letter, conditions of Bid etc. shall be avoided.<br>Such replies shall be deemed to be incomplete and may prevent the Bid from being considered by the AIESL.                                                                                                                                                                                                                                                                                                                                                                                     |
| 5.5  | The bidders in their own interest are advised to be very careful while mentioning their rates in price bid in electronic form.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5.6  | The services covered by this Bid Specification shall be executed strictly in accordance with the conditions specified in this Bid document. If any of the aforesaid condition is not clear to the bidder, clarification may be sought from the AIESL before submission of bids. Bidders are advised to accept all the conditions specified in the Bid document, to facilitate early finalization of bids. Separate set of commercial conditions (such as bidders' standard printed conditions) enclosed with the offer and any reference thereto may render the Bid liable to summarily rejection.                |
| 5.7  | The bidder shall submit rate analysis/bifurcation of quoted price if so desired by the AIESL.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5.8  | Any addition, deletion or substitution in the bid document is not permitted. Failure to do so may render the bid liable for rejection. The Contract shall be for the whole Works, based on the 'Bill of Quantity and Price' submitted by the Bidder.                                                                                                                                                                                                                                                                                                                                                              |
| 5.9  | Bidders must submit the technical bid & financial bid in GeM portal only please refer <a href="http://www.gem.gov.in">www.gem.gov.in</a> under single bidding process i.e., technical bid and Financial Bid. Selection will be based on Least cost L1 criteria.                                                                                                                                                                                                                                                                                                                                                   |
| 5.10 | Bids received through mail or fax will not be considered. Please refer GEM portal ( <a href="https://gem.gov.in">https://gem.gov.in</a> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 5.11 | Bids received late, or bids that are incomplete or those, which are not in the prescribed format, will be rejected. Please refer GEM portal ( <a href="https://gem.gov.in">https://gem.gov.in</a> ).                                                                                                                                                                                                                                                                                                                                                                                                              |
| 5.12 | Bids should be neatly filled / typed, all pages duly numbered, duly Signed and stamped on every page by an authorized Signatory of the bidder. Unsigned Bids will be rejected.                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5.13 | The rates quoted in the Commercial Bid should be clearly typed / written in figures and words free from over typing or over writing. The corrections, if any, must be authenticated by the full Signature of the person, who has Signed the bid                                                                                                                                                                                                                                                                                                                                                                   |
| 5.14 | The financial bids should be in Indian Rupees (INR) only unless otherwise specified in Price Bid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5.15 | Conditional discounts / credits, if any, shall not be given any consideration in the evaluation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5.16 | AIESL reserves the right to accept or reject, in whole or in part, any of the bids, without assigning any reason whatsoever at any stage                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5.17 | The Bids should be valid for acceptance by AIESL for a minimum period of 120 days from the date of opening of the Technical Bid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5.18 | All information related to the price quoted by the bidder should be given only in the commercial bid format. The technical Bid should not contain any indication of the price. In case the price quoted is indicated in the technical Bid, the Bid will be rejected, without any reference to the Bidder. No further correspondence will be entertained in this regard                                                                                                                                                                                                                                            |
| 5.19 | Commercial bids of only those bidders who qualify based on evaluation of their technical bid would be opened and accordingly such bidders would be intimated.                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5.20 | The bid is to be submitted after careful study and examination of the tender document, and after obtaining a full understanding of the requirements. Bidders are therefore advised to study the tender document carefully before submitting their bids. The submission of a bid will imply that the Bidder has read this tender, its terms & conditions and has fully understood the work scope, specifications, project execution and solution implementation requirements.                                                                                                                                      |
| 5.21 | The Agreement would be signed between AIESL, and the bidder selected for award of the contract. The bidders must confirm their willingness to sign such Agreement containing the entire principal terms and conditions of this tender                                                                                                                                                                                                                                                                                                                                                                             |
| 5.22 | AIESL reserves the right of not awarding any contract to any of the Bidders.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 5.23 | The bidders should bear all the costs associated with the preparation and submission of their bids, including the costs incurred in presentations, demonstrations etc. for the purposes of evaluation of the bids by AIESL. AIESL will in no case be responsible or liable for such costs regardless of the conduct or outcome of the bidding process. AIESL would however be responsible for the cost on account of travel, accommodation etc. of its Evaluation Team if a decision is taken during the process of evaluation of the bids to make visits to client sites.                                        |

|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.24 | No bidder shall submit more than one Bid against this Tender. In case more than one bid is received, only the last submitted bid would be considered.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.25 | Determination of whether the bid complies with the tender requirements or not will be at the sole discretion of AIESL.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5.26 | No advance/pre-delivery payment term will be accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.27 | In case the taxes, levies and duties are not mentioned separately, the bid shall be considered as inclusive of taxes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.28 | The contract will be initially for a period of <b>“Two Years”(2Years),extendable upto further 1year on same terms and conditions,</b> (subject <i>to satisfactory performance and abiding by all contractual obligations</i> ) on the basis of Certificate of Satisfactory Services given by the user department to the Service Provider).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5.29 | The Commercial Bids must be complete in all respects and no representation whatsoever would be entertained by AIESL for inclusion of any other cost head / cost after the opening of the bids. The base rates (per km) quoted by the bidder shall remain FIRM AND FIXED throughout the contract period, EXCEPT for fuel price variation which shall be adjusted as per the Fuel Price Variation (FPV) formula specified in Section 9(B) of this tender. No other cost component (driver wages, insurance, maintenance, spares, overhead, or any other) shall be subject to any revision or escalation during the contract period including any extension thereof. Withdrawal or unilateral modification of the Bids shall constitute a breach of terms of the tender and the Bids shall be liable for rejection thereof. No representations from the unsuccessful bidders shall be entertained with respect to the evaluation of their bids by AIESL, whatsoever |
| 5.30 | Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

**SPECIFIC TERMS AND CONDITIONS:**

1. The Service provider shall conform to the requirements of AIESL and State Regulatory authorities. The Service Provider will be solely responsible for complying with various Road Transport Laws and labour laws as applicable from time to time in respect of Vehicles/ persons so engaged by them and for any breach or violation of any or all of the provisions of the Road Transport Laws & Labour laws as applicable from time to time.
2. During the Term of the contract, request for increase in contractual amount will not be entertained for any reason.
3. The price bid rates should be inclusive of all taxes including registration fee, insurance charges, octroi, toll tax, corporation tax, if any,. In addition to above, other taxes, if any, legally payable by the service provider and intended to be claimed separately may be distinctly shown with the rate quoted. Where this is not done, no separate claim for reimbursement of tax will be admitted at any stage and on any ground whatsoever. Further claim for reimbursement of such tax will be based on documentary proof of having paid such taxes. This may also be noted that in case the Govt. ceases to levy such taxes in any of the financial year during the contract/extended period; the same will not be reimbursed.
4. The Price bid rates indicated should include comprehensive insurance covering passengers risk, third party property, Motor Vehicles Act liability, etc and parking charges payable, if any, at any location including bus stand/ Railway station. No. Parking charges shall be reimbursed separately.
5. For the purpose of computing the total kms run per vehicle per day or +per month, the distance from the contractor's garage to the first pick up point and the distance between the last dropping point to the contractor's garage will NOT be considered.
6. The rates quoted by the tenderer may be accepted in full or in part and notwithstanding that the tender has not been accepted in full, the tenderer shall be bound to operate the vehicles as may be accepted by AIESL.
7. The Service provider shall be solely responsible to comply with all Acts, Laws, Rules and Regulations, as may be applicable from time to time in respect of providing the Staff Transportation services shall pay all taxes, debts and or levies as may be levied by the appropriate Government/Local Bodies and other authorities in this regard. The Service provider shall indemnify AI Engineering Services Limited, against all claims loss, damage and cost thereof, in case of any breach of any of the Acts, Laws, Rules and Regulations.
8. AI Engineering Services Limited shall not be liable for debts, liabilities or losses, incurred by the service provider.
9. AI Engineering Services Limited shall be at liberty to carry out regular and/or surprise inspection of the service and other facilities of the service provider at any time during the currency of the contract either by the Competent Authority and/or any Authorized Representative.
10. The Service provider shall keep and maintain a complaint book easily accessible to the staff members of AIESL, for recording their complaints and shall be kept open for inspection by the Competent Authority or the designated officials.
11. The Service provider shall not display any advertisement or sign boards unless authorized by AIESL.
12. Tenderer must produce License issued by Regional Labour Commissioner (C) concerned, if he is/was carrying out similar work in any other establishment on contract basis and was deploying 20 or more than 20 workmen. On award of this Contract, he should obtain and produce Labour License issued by Regional Labour Commissioner (C) concerned within 15 days or before commencement of work whichever is earlier.

13. The Service Provider will deploy Personnel with adequate experience required to run the Staff Transportation services as per the Scope of Works.
14. The Service Provider should provide Supervisor(s) 24x7 to ensure proper performance of the job and to coordinate with designated officials of AI Engineering Services Limited and furnish statements related to deployment of Personnel to the representative of AI Engineering Services Limited as and when called for. The Supervisor(s) so provided shall have mobile number to communicate 24x7 with AIESL officials in English or Hindi.
15. Bidders are required to declare if they have any on-going legal disputes with any government agencies such as Transport, Traffic, Income Tax, EOW etc. Suppression / Misrepresentation of such facts whenever it comes to light would invite disqualification and AIESL reserves the right to take appropriate action as deemed fit including discontinuing business dealings with the party.
16. The Service Provider shall ensure that all personnel deployed under this contract are medically fit for the duties assigned. The Service Provider shall maintain health and hygiene standards as per applicable government health guidelines in force from time to time. Deployment of personnel with contagious or communicable diseases (as certified by a registered medical practitioner) that pose risk to co-passengers shall not be permitted. The Service Provider shall comply with all applicable occupational health and safety regulations under the Factories Act and applicable State legislation.
17. The successful Bidder should engage suitable/trained personnel. **AIESL is not entering into manpower contract, and therefore, Number of persons are not restricted in the Staff Transportation contract. However the quality of service should not suffer for want of manpower.**
18. The Successful Bidder will not be provided electricity, rest room or room for keeping the equipment and consumable during the contract period.
19. Water for washing of Vehicles shall be arranged by service provider on their own cost. The supply of water is at high price at Airport premises.
20. AIESL reserves the right to add/supplement any further conditions deemed necessary during the currency of the Contract.
21. Any item or article belonging to or appearing to belong to AIESL or its employees, or its customers, that is found by the successful Bidder or his employees in the vehicles shall be forthwith handed over to the Designated Official of AIESL and acknowledgment for receipt of such articles should be obtained from them.
22. Arrangement for conveyance, food & other such amenities required for the personnel deployed by the Successful Bidder shall be the sole responsibility of the Successful Bidder.
23. The Successful Bidder is responsible to keep all the documents valid and updated, related to Vehicle and Driver like valid RC, Insurance, Pollution Route permit and License of Driver etc., as applicable.
24. The Contractor shall be solely responsible for the safety and security of passengers, pedestrians, and property during the execution of the contract. In the event of any accident involving the Contractor's vehicle(s) resulting in injury, death, or damage to public or private property, the Contractor shall bear full responsibility, including but not limited to:
  - Immediate reporting of the incident to the concerned authorities and the Employer.
  - Payment of all compensation, damages, claims, liabilities, and expenses arising out of such accident.
  - Compliance with all statutory requirements under applicable laws, including the Motor Vehicles Act, 1988 and rules framed thereunder.
  - Ensuring that the vehicle(s) are adequately insured, including third-party liability coverage, at all times during the contract period.

The Contractor shall indemnify and keep indemnified the Employer against any and all claims, losses, damages, liabilities, or legal proceedings arising out of such accidents. The Employer shall not be held liable for any consequences arising from such incidents.

Failure to comply with the above provisions may result in termination of the contract and/or imposition of penalties as deemed appropriate by the Employer.

#### **Compliance with Applicable Regulations and Statutory Requirements**

The Service Provider shall be fully conversant and compliant with all applicable local, state, and national laws, regulations, and guidelines governing staff transportation services. This includes, but is not limited to, adherence to safety standards, operational norms, and industry-specific statutory requirements as prescribed by relevant authorities.

The Service provider shall ensure compliance with provisions of the Motor Vehicles Act, 1988, applicable State Transport Authority regulations, and directions issued by competent authorities such as the Ministry of Road Transport and Highways, along with any amendments thereto from time to time.

The Service provider shall:

- Obtain and maintain all necessary permits, licenses, registrations, and approvals required for operation of the vehicles under this contract.
- Ensure that all vehicles meet prescribed safety, emission, and fitness standards at all times.
- Deploy qualified, licensed, and trained drivers in compliance with statutory norms.
- Adhere to all regulatory requirements related to passenger safety, including emergency preparedness and accident prevention measures.

Any non-compliance with applicable regulations shall be treated as a material breach of contract and may result in penalties, suspension, or termination of the contract, in addition to any legal action as per applicable laws.

**Vehicle Substitution:**

The service provider shall deploy diesel vehicles of make, model, capacity, and specifications as indicated in the tender schedule. Any deviation from the specified vehicle type, including substitution with electric or alternative fuel vehicles, shall require prior written approval from the organization. Approval may be granted subject to terms that are beneficial to the organization, including cost adjustments, infrastructure availability, charging logistics, and service continuity.

In the event that the service provider operates electric vehicles instead of the specified diesel vehicles, the AIESL organization shall be entitled to a cost adjustment reflecting savings in fuel, maintenance, and other operational costs. The exact adjustment shall be calculated based on the differential operating cost between diesel and electric vehicles as certified by an independent auditor or mutually agreed formula.

The service provider shall be fully responsible for all infrastructure requirements, including installation and maintenance of EV charging stations, electricity costs, and any ancillary equipment required for uninterrupted vehicle operation. Any downtime due to charging or infrastructure inadequacy shall not be considered as downtime compensated to the vendor.

The service provider shall ensure the vehicles, whether diesel or electric, meet the agreed service schedule, seating capacity, and operational readiness at all times. Any failure to meet service levels due to EV-specific constraints (charging time, range limitations, etc.) shall be subject to penalty as defined in the tender.

The AIESL organization reserves the right to audit operational records, fuel/electricity consumption, and maintenance logs of all vehicles deployed. Any discrepancies found in reported savings or vehicle operations may result in financial adjustment, penalties, or termination of the contract.

The AIESL organization reserves the right to accept or reject any vehicle type substitution and to renegotiate contract terms, including pricing, in the event of approved vehicle changes. No substitution shall confer automatic benefit to the service provider."

**1 Vehicle Type and Substitution**

- i) The service provider shall deploy vehicles as specified in the tender schedule, including but not limited to fuel type, capacity, make, and model.
- ii) Substitution of diesel vehicles with electric vehicles (EVs) shall not be permitted without prior written approval from the organization.
- iii) Any request for substitution must include:
  - a. EV specifications, including make, model, battery capacity, range, and seating capacity.
  - b. Operational plan, including charging logistics, route feasibility, and contingency measures for service continuity.
  - c. Cost comparison and projected operational savings.

**2 Approval and Cost Adjustment**

- i) Approval of EV substitution shall be at the sole discretion of the AIESL organization and may include:
  - a. Adjustment of the contract price to reflect cost savings in fuel, maintenance, or operational efficiency.
  - b. Retention of any additional benefits, incentives, or subsidies by the AIESL organization.
- ii) The cost adjustment shall be calculated using the formula below or a mutually agreed alternative:

**Cost Adjustment per km = (Diesel Operating Cost per km – EV Operating Cost per km) + Maintenance Differential per km**

- iii) Any financial benefits accruing from reduced operating costs beyond a mutually agreed shall accrue solely to the AIESL organization.

**3 Infrastructure and Operational Responsibility**

- i) The service provider shall be fully responsible for all EV-related infrastructure on service provider own cost, including:
  - a. Procurement, installation, and maintenance of charging stations.
  - b. Electricity costs, including peak/off-peak variations.
  - c. Any ancillary equipment required for uninterrupted operation.

- ii) Any downtime resulting from charging, battery issues, or infrastructure deficiencies shall be borne by the service provider and will not be compensated by the AIESL organization.

**4 Service Level and Performance**

- i) All vehicles, whether diesel or electric, shall meet the agreed-upon service schedules, seating capacities, and operational readiness standards.
- ii) Any failure to meet service levels, including delays caused by EV-specific limitations, shall attract penalties as defined in Section 9 Clause VI (Service Level Agreement).
- iii) The service provider shall maintain adequate contingency measures, including backup vehicles, to ensure uninterrupted transport services.

**6 Verification, Audit, and Compliance**

- i) The AIESL organization reserves the right to audit all operational records, including electricity/fuel consumption, maintenance logs, and vehicle usage data.
- ii) Any discrepancies or misreporting by the service provider may result in:
  - a. Financial adjustments.
  - b. Termination of the contract for material breach.

**7 Contractual Flexibility**

- i) The AIESL organization retains the right to accept or reject any EV substitution request and to renegotiate contract terms, including pricing, penalties, and incentives.
- ii) No substitution, approved or otherwise, shall confer automatic financial or operational benefit to the service provider.

**8. Financial Adjustment Mechanism**

- i) Actual values shall be determined based on:
  - a. Prevailing diesel prices (as per PSU rates)
  - b. Applicable electricity tariffs
  - c. Verified vehicle performance data
- ii) The calculation shall be **reviewed quarterly** or as decided by the AIESL organization.

**9. Data Validation**

- i) All input parameters shall be supported by documentary evidence:
  - a) Fuel price notifications
  - b) electricity tariff orders
  - c) OEM-certified mileage/efficiency
- ii) The AIESL organization reserves the right to **validate through independent audit**.
  - 1. In case of dispute, the AIESL organization's calculation methodology shall prevail.
  - 2. Any understatement of savings by the service provider shall be treated as **material breach of contract**.
  - 3. No additional claims (charging time, idle time, etc.) shall be entertained.

**EV Substitution Cost Adjustment Clause**

**1. Basis of Financial Evaluation**

The financial evaluation of this tender has been carried out considering diesel-operated vehicles and prevailing diesel fuel rates as on the date of tender opening. Any fuel escalation/de-escalation mechanism applicable under the contract shall ordinarily pertain to diesel-operated vehicles only.

**2. Deployment of Electric Vehicles (EVs)**

In case the service provider deploys Electric Vehicles (EVs) in place of diesel vehicles, whether fully or partially, such deployment shall be subject to prior approval of AIESL and the following conditions shall apply:

- i. Deployment of EVs shall not automatically entitle the service provider to diesel price escalation benefits applicable to diesel-operated vehicles.
- ii. Any increase in diesel prices after award of contract shall not confer any financial benefit, reimbursement, compensation, or escalation entitlement for EV-deployed vehicles.

iii. The service provider shall be deemed to have independently assessed all commercial, operational, infrastructure, charging, and technology-related risks associated with EV deployment.

### **3. Benchmark Energy Cost Methodology**

For the limited purpose of determining diesel-to-EV cost differential, electricity energy cost shall be benchmarked based on the applicable Telangana Government/TGERC/DISCOM notified electricity tariff (₹ per KWH/unit) for EV charging/commercial category prevailing on the date of tender opening or such benchmark date as determined by AIESL.

However:

- a. Such benchmark tariff shall be used only for predefined adjustment/deduction methodology determined by AIESL;
- b. Actual electricity consumption, charging efficiency, charging source, charging losses, or vendor-specific operating costs shall not be considered for reimbursement purposes;
- c. Subsequent increase in electricity tariff shall not automatically entitle the service provider to upward revision or compensation unless specifically approved by AIESL in writing.

### **4. Fixed and Non-Negotiable Adjustment Mechanism**

The cost adjustment mechanism applicable for EV substitution shall be fixed and binding during the contract period.

i. The adjustment/deduction methodology determined by AIESL shall apply irrespective of:

- Actual diesel prices,
- Actual electricity prices,
- Vendor-specific efficiency,
- Battery performance,
- Charging infrastructure cost,
- Technology variation,
- Capital investment in EV procurement.

ii. No representation, dispute, or claim for revision shall be entertained from the service provider on account of:

- Market fluctuations,
- Change in operating economics,
- Battery degradation/replacement,
- Charging or idle time,
- Range limitations,
- Government policy changes,
- Technological obsolescence.

### **5. EV Deployment Clause:**

(i) All bids shall be evaluated based on diesel-operated vehicles only. (ii) No EV substitution shall be permitted during the contract period without prior written approval of Competent Authority. (iii) If approved, EV cost adjustment shall be calculated by a formula agreed BEFORE contract award and published as part of this tender:  $\text{Cost Adjustment/km} = (\text{Diesel price/litre} \div \text{Diesel mileage km/litre}) \text{ minus } (\text{Applicable TGERC electricity tariff/kWh} \div \text{EV efficiency kWh/km})$ , with OEM-certified mileage/efficiency used as baseline. (iv) Both upward and downward adjustments shall apply symmetrically. (v) Disputes on formula application shall be resolved per Arbitration clause. Note: If EV substitution policy is not finalised, DELETE the entire EV clause before publication.

### **6. Periodic Review**

AIESL reserves the right to review and revise benchmark parameters, deduction methodology, or operational conditions relating to EV deployment at its sole discretion.

Such revisions shall:

- Apply prospectively,
- Be binding upon the service provider,
- Not result in any retrospective financial benefit to the service provider.

### **7. Mandatory Declaration by Bidder**

The bidder shall, at the time of bid submission:

- i. Unconditionally accept the EV substitution adjustment methodology prescribed in the tender;
  - ii. Confirm that quoted rates include all risks associated with EV deployment and operation.
- Failure to comply with the above shall render the bid liable for rejection as non-responsive.



## **8. Anti-Manipulation and Compliance Safeguard**

i. Deployment of EVs without prior approval or misdeclaration of vehicle category/type shall attract the highest applicable deduction/penalty as determined by AIESL.

ii. AIESL reserves the right to verify:

- Vehicle type/category,
- Registration details,
- Charging arrangements,
- Electricity tariff applicability,
- Energy consumption records.

iii. Repeated violations, concealment, or misrepresentation may lead to:

- Contract termination,
- Risk and cost action,
- Suspension/blacklisting as per applicable policy and tender conditions.

## **9.1 Infrastructure & Operational Responsibility**

- Service provider must arrange charging stations, electricity, spare batteries, etc., at their cost.
- Any downtime due to EV limitations is **entirely the service providers responsibility**.

## **9.2 Documentation & Audit**

- Service provider must maintain detailed operational logs.
- AIESL Organization may audit these logs quarterly.
- Any discrepancies shall result in **financial recovery equal to or exceeding the fixed cost adjustment**.

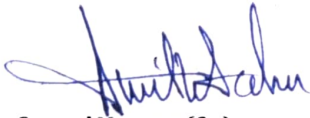
Notes:

- Deduction for EV km is **fixed as decided by AIESL Organization and mandatory**, no negotiation.
- Bidders must **quote only diesel base rates**;
- This prevents **inflating diesel rates** to offset EV cost savings.

## **CONTRACT EXTENSION/ EXIT/TERMINATION CLAUSE:**

- a. The validity of the agreement would come to an end at the end of the contract period unless otherwise renewed (or) terminated.
- b. In the event the service provider failing to comply with the terms and conditions of the agreement, AIESL shall be at liberty to terminate the Contract besides forfeiting the security deposit/performance guarantee and recovery of any penalty as the case may be.
- c. In the event of material breach of contract terms (including repeated violations after written warning), AIESL shall issue a Cure Notice specifying the breach. If not remedied within 30 (thirty) calendar days, AIESL may terminate with 30 (thirty) days written notice and forfeit the Security Deposit proportionate to damages.
- d. 'In the event of serious breach of contract terms, AIESL may initiate debarment proceedings against the Contractor by: (a) Issuing a written Show Cause Notice specifying grounds for proposed debarment; (b) Providing 30 days to submit a written response; (c) Providing a personal hearing if requested; (d) Passing a reasoned order by an officer of not below the rank of General Manager. Any debarment shall be restricted to the Contractor entity and shall not extend to associated companies unless it is proved by independent evidence that they share common management/ownership. Debarment orders shall be communicated to the CVC Blacklist Register for wider circulation.'
- e. In case of unsatisfactory performance or breach of any clause of the contract, AIESL would issue a notice of 30 days to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate this agreement by providing another 30 days written notice to the party. The party shall not have any right to dispute or question the judgement of AIESL of unsatisfactory performance of the party.
- f. Due to long lead time required for fresh tender process, the service provider may be allowed or their service extended by AIESL in order to avoid nil service even when action as per clauses (atoe) are invoked. Such extension of contract or continuation of contract will be construed as testimony of their good or satisfactory performance for consideration against any action taken by AIESL for imposition of penalty and / or cancellation of contract and / or debarment the service provider from future contract and / or any other penal action that may be taken by AIESL.

- g. Notwithstanding the above, AIESL shall also be at liberty to terminate the agreement for any reason including change in situation / circumstances, etc. by providing to the party 90 days written notice. The party shall also be at liberty to terminate this contract by providing to AIESL 90 days written notice. Either Party may terminate this Contract for convenience by providing 90 (ninety) days advance written notice. In such event, AIESL shall pay for all services duly rendered up to the effective termination date. No punitive deductions shall be made for Termination for Convenience.
- h. In case the contractor serves the termination notice within a year of commencement of the services, then they and their group, sister concerns, and subsidiaries will be debarred from participating in the immediate next tender for the tendered services.
- i. The validity of the agreement comes to an end IPSO FACTO by efflux of time unless otherwise renewed/terminated.
- j. The contract termination is further clarified under in the following circumstances:
  - a. In the event of unsatisfactory performance during the contract period, contract shall be terminated with 30 days advance notice.
  - b. If there is change in AIESL requirement, contract shall be terminated with 30daysadvance notice.
  - c. In the event of the Service Provider failing to comply with any of the terms and conditions of the agreement, AIESL shall be at liberty to terminate the Contract WITH IMMEDIATE EFFECT besides forfeiting the Security Deposit and recover any amount of additional expenditure incurred by AIESL for getting the contract work done through another Third Party.
  - d. The Contractor/Service Provider can terminate contract after 1 year by giving **90 days'** notice in writing to AIESL.
  - e. AIESL, also reserves the right to terminate/cancel the Contract within one year partially or fully without notice and without any liability to AIESL.
- k. Upon expiry of the agreed period of contract, AIESL reserves the right to extend the Agreement for a period of **90 days (beyond 2years initial + 1 year extension)** at the same rates, terms and conditions on mutual consent.
- l. If the AIESL MRO operations at Shamshabad, Hyderabad are discontinued or closed, AIESL shall have the right to terminate this agreement by giving one (1) month's written notice to the service provider, without incurring any liability to AIESL.



**General Manager (Co.)**  
**AI Engineering Services Ltd, Hyderabad.**

महाप्रबंधक (इंजीनियरिंग)/General Manager (Engg.)  
ए आई इंजीनियरिंग सर्विसेज लिमिटेड  
AI Engineering Services Limited  
एम.आर.ओ. कॉम्प्लेक्स, आर जी आई एयरपोर्ट  
MRO Complex, RGI AIRPORT  
गेट सं. ३, के पास, /Near Gate No. 3, शंशाबाद/ Shamshabad  
हैदराबाद/Hyderabad - 500 108, तेलंगाना/ T.S.

**6. Guidance to Bidders**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| 6.1 | <p>Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the relevant contact person indicated as below:</p> <p>Mr. B S S N Rao<br/>AI Engineering Services Limited (AIESL)<br/>ADDRESS:<br/>MRO Complex, Near Gate 03, RGI airport, Shamshabad - 500108<br/>Email: <a href="mailto:aieslhr.sr@aiesl.in">aieslhr.sr@aiesl.in</a> ; <a href="mailto:dgmppmm.hyd@aiesl.in">dgmppmm.hyd@aiesl.in</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6.2 | <p><b>Clarification of Bidding Documents:</b><br/>A prospective Bidder requiring any clarification of the bidding documents may notify the contact person by e-mail at the address indicated in the 6.1 of GTB. AIESL will respond to any request for clarification received prior to the Pre-Bid date. AIESL response will be published on AIESL's website including a description of the inquiry, but without identifying its source. AIESL shall not be obliged to respond to any request for clarification received later than the above said period. Further, the mere request for clarification from the bidder(s) shall not be a ground for seeking extension in the deadline for submission of bids.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 6.3 | <p><b>Pre-Bid Meeting</b><br/>The purpose of the Pre-Bid meeting shall be to clarify the issues and to answer questions received from or any matter that shall be raised by the prospective Bidders. The Bidders are advised to send their queries as per date and time mentioned in Notice Inviting tender. The queries may be addressed to: <a href="mailto:aieslhr.sr@aiesl.in">email aieslhr.sr@aiesl.in</a></p> <p>Text of the questions raised, and the responses given, together with any responses prepared after the Pre - Bid meeting, shall be transmitted (without identifying the sources of the question) to all participants of the Pre-Bid meeting. Any modifications or alteration to the Bidding documents listed in Tender that shall become necessary because of the Pre-Bid meeting, shall be made by AIESL exclusively through the issue of an Addendum / Corrigendum separately and shall be available on AIESL's website. No separate press advertisement will be given for the same. Addendum and/or Corrigendum, if any, to the Tender, shall be referred to and taken into consideration by the prospective Bidders. It is the Bidder's responsibility to visit the said portal regularly for the aforesaid Addendum / Corrigendum as applicable.</p> <p>Non-attendance of the Pre-Bid meeting shall not be a cause for disqualification of a Bidder. Interested Bidders who desire to attend the Pre-Bid meeting shall communicate one day in advance to the Pre-Bid meeting scheduled date to make necessary arrangements for entry passes with names of their representative (only two authorized representatives per Bidder), by email to <a href="mailto:aieslhr.sr@aiesl.in">aieslhr.sr@aiesl.in</a>; &amp; <a href="mailto:dgmppmm.hyd@aiesl.in">dgmppmm.hyd@aiesl.in</a> .</p> <p>Maximum 2(two) representatives of each Bidder shall be allowed to attend the Pre-Bid meeting on the date fixed by AIESL. The Bidders authorized representatives shall carry an authorization letter on the letter head of the Bidder duly Signed by the authorized Signatory for the Bidder, along with an identity card to attend the Pre-Bid meeting.</p> <p>Inputs/suggestions/queries submitted by the Bidders as part of the Pre-Bid meeting and otherwise will be given due consideration by AIESL. However, AIESL is not mandated to accept any submission made by the Bidder and the final decision will rest with AIESL.</p> |
| 6.4 | <p>A Pre-bid Meeting, which will be held on date, as mentioned in GEM portal, at AIESL, MRO Complex, Near Gate 03, RGI Airport, Shamshabad 500108. Bidder can join the meeting remotely or in person. A maximum of two representative of each prospective Bidder Shall be permitted to attend the pre-bid meeting. The representative(s) must carry an authority letter from the company's authorized signatory for participation in the pre-bid Meeting. The Name(s) of the Representative(s) for the Pre-bid Meeting may also preferably be directly sent to AIESL in advance of the date of Pre-bid Meeting by e-mail as under:<br/>E-mail: <a href="mailto:aieslhr.sr@aiesl.in">aieslhr.sr@aiesl.in</a> and a copy to <a href="mailto:dgmppmm.hyd@aiesl.in">dgmppmm.hyd@aiesl.in</a> .</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6.5 | <p><b>Amendment of Bidding Documents</b><br/>Before the deadline for submission of bids, AIESL may for any reason, whether at its own will or in response to a clarification requested by a prospective Bidder, modify the bidding documents by issuing addenda.<br/>Any addenda/ corrigenda issued prior to submission of bids would be put up on AIESL's website. Any addenda/ corrigenda/ clarifications thus issued shall be part of the bidding document. The prospective bidders must check aforesaid portal for any amendment/ corrigenda/ clarifications periodically and before submission of their bids. All prospective bidders are presumed to have examined all amendments/ corrigendum/ clarifications published on the website and have submitted their bids accordingly.<br/>To give prospective Bidders reasonable time in which to take an amendment into account in preparing</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|      | their bid, AIESL shall extend as necessary the deadline for the submission of bids.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                            |
| 6.6  | <p><b><u>Modification of Bids</u></b><br/>The Bidder(s) can modify or withdraw their Bid(s) after the Bid submission but prior to the Due Date/Time for submission of the Bid. Last modification by the Bidder shall be final.</p> <ol style="list-style-type: none"> <li>1. No Bid shall be modified after the Due Date/Time for submission of Bids.</li> <li>2. No Bidder shall be allowed to modify/withdraw its Bid during the period after the due Date/Time for submission of Bids and prior to the expiration of the period of Bid validity. Withdrawal/modification of Bid, during the time-period mentioned above, shall result in the forfeiture of the EMD submitted by the Bidder.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                            |
| 6.7  | <p><b><u>Bid Offer Validity:</u></b><br/>The Proposal shall be valid for a period of one hundred twenty (120) calendar days from the last date of submission of proposal.</p> <p>Prior to expiry of the validity period of the Proposal, AIESL may request the Bidders to extend the validity period of the Proposals. The request and the response thereto shall be made in writing. A Bidder agreeing to the request shall not be permitted to modify its Proposal but shall be required to extend the validity of its Proposal. All the terms of the RFP shall continue to be applicable during the extended period of validity.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                            |
| 6.8  | <p><b><u>Bid Submission:</u></b><br/>'All bids shall be submitted exclusively through the GeM Portal (<a href="http://www.gem.gov.in">www.gem.gov.in</a>). No physical bids shall be accepted. Submission through any other mode — including courier, hand delivery, email, or fax — shall be summarily rejected.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                            |
| 6.9  | PART-I                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>This shall be named <b>“Technical Bid”</b>.</p> <p>REFER Section 11 – Technical Bid for Guidance</p>                                                                    |
| 6.10 | PART-II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>It shall be named <b>“Financial Bid or Price Bid”</b> and shall comprise of Bill of Quantity and Price.</p> <p>REFER Section 12 – Financial Bid Evaluation Criteria</p> |
| 6.11 | <p><b><u>Bid Security / Earnest Money Deposit</u></b></p> <ol style="list-style-type: none"> <li>a) An Earnest Money Deposit (EMD) of Rs. 2,00,000/- (Rupees Two Lakhs only) must be submitted along with technical bid either in the form of Bank Draft / FD or given in Bid security in favor of “AI Engineering Services Limited,” and payable at New Delhi.</li> <li>b) It is clarified that Bidders seeking exemption under MSME provisions are required to submit the Bid Security Declaration Form 15 in lieu of the Earnest Money Deposit.</li> <li>c) Tenders received without EMD shall be rejected.</li> <li>d) In case a Bidder withdraws his bid during the process of evaluation of tender or fails or refuses to accept the contract if awarded in his favour, the Earnest Money Deposit will be forfeited.</li> <li>e) EMD of the Tenders, who do not qualify in the “Technical Bid”, will be refunded to them within one month of the award of contract.</li> </ol> <p>EMD in respect of the successful Bidder will be adjusted against Security Deposit / Performance Bank Guarantee. EMD in respect of bidders, who have been unsuccessful in the evaluation of the commercial bids, would be refunded within one month of award of the contract.</p> |                                                                                                                                                                            |
| 6.12 | <p><b><u>Security Deposit / Performance Bank Guarantee</u></b></p> <ol style="list-style-type: none"> <li>a) A Security deposit (SD) @ 5 % of the contract value, or a Performance Bank Guarantee (PBG) for the same amount would be required to be submitted by the successful Bidder within two weeks from the date of award of contract. The SD / PBG is for meeting the project commitments till the end of the contract period. The SD / PBG would be refunded / returned within two months of successful completion of contract period subject to adjustment for penalties, if any, on account of deficiencies in performance as per the terms of the contract.</li> <li>b) It is to be noted that the costs involved in furnishing of the PBG / SD are to be borne by the bidder who has been awarded the contract and the same is to be included in the commercial bid.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                            |
| 6.13 | <p>On the date of opening of the Bid, Both Technical Bid &amp; Financial bids would be opened. AIESL reserves the right to award the contract(s) to successful bidder as it may deem fit as per its operational requirements.</p> <p>E-mail: <a href="mailto:dgmppmm.hyd@aiesl.in">dgmppmm.hyd@aiesl.in</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                            |

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| 6.14 | Price bids will be opened of those bidders who have successfully fulfilled the technical criteria. They will be intimated separately through eMail.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6.15 | <p><b><u>REJECTION OF BIDS</u></b></p> <p>a) The Bid shall stand rejected if the Bidder submits an incomplete Bid, i.e., where only the Technical or only the Price Bid is received.</p> <p>b) Bids received through Fax or Email (in encrypted or other forms) will not be considered.</p> <p>c) Bids received after Due Date/Time shall not be considered.</p> <p>d) The bids are liable to be rejected forthwith, i.e., without being evaluated, on the following grounds:</p> <ol style="list-style-type: none"><li>If the Tender has been received by email or fax or in any other manner instead of submission in GeM portal.</li><li>If the Tender has not been signed by the authorized signatory of the Bidder. (Signed by any key managerial personnel or an officer of the company duly authorized by the Director/Partner/Proprietor in this behalf).</li><li>If the technical bid has been received without EMD/Bid Security Declaration as the case may be and the EMD has been submitted in a mode other than as specified in the Tender.</li><li>If the information given in response to the Tender is incomplete, ambiguous, without requisite supporting documents, unverified, unattested, and/or submission of illegible copies or unexplained materials and/or bids not received as per the desired formats &amp; bidding instructions.</li><li>If the price bid indication has been provided in the technical bid response</li><li>If the bid response is not presented neatly and corrections if any are not duly authenticated with full authorized signatures of the person who has signed the bid document. (Signed by any key managerial personnel or an officer of the company duly authorized by the Director/Partner/Proprietor in this behalf).</li><li>If the bid has been received without the undertaking of acceptance of all terms &amp; conditions</li><li>If the bid (technical/price) is incomplete.</li><li>The above list is only illustrative and there can be other relevant grounds of rejection of bids.</li></ol> <p>e) In case of any variation, in the documents/data submitted by the Bidder in support of the Technical Bid and in comparison, with the original documents during technical evaluation, the Bids of such Bidder would be out-rightly rejected/disqualified during technical evaluation of Tender and EMD would be forfeited.</p> <p>f) If the price indicated in the Price Bid is Conditional.</p> <p>g) If the Price Bid is not submitted in the format described in Section 12 Form 8 of the Tender.</p> <p>h) In case the Bidder being an MSME unit as specified in Clause 6.11, fails to submit a copy of the relevant MSME certificate and the required Bid Security Declaration Form along with the technical bid</p> <p>i) AIESL, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:</p> <ol style="list-style-type: none"><li>Suspend and/or cancel the Bidding process and/or amend and/or supplement the Bidding process or modify the dates or other terms and conditions relating thereto.</li><li>Consult with any Bidder to receive clarification or further information.</li><li>retain any information and/or evidence submitted to the AIESL by, on behalf of, and/ or concerning any Bidder; and/ or</li><li>Independently verify, disqualify, reject, and/or accept all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.</li></ol> <p>It shall be deemed that by submitting the Bid, the Bidder agrees and releases the AIESL, its employees, agents, and advisers, from any and all liability for claims, losses, damages, costs, expenses, or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection with the Bidding process and waives, to the fullest extent permitted by applicable laws, any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or in future.</p> |

**7. Other Terms and Conditions**

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| 7.1 | <p><b><u>Fall in price clause</u></b></p> <p>The successful bidder should pass on any benefits arising due to lower taxation or change in input/raw material cost by virtue of some exemption by government or for any reasons during the contract/order</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 7.2 | <p><b><u>SUBMISSION OF BILL:</u></b></p> <p>SP shall tender pre-receipted bills once in a month (Consolidated bills should be submitted every First Week of the month) for service provided to AIESL. Bill should be on the letterhead of SP and in the format prescribed by AIESL. A checklist and original documents in support of various Charges indicated in the bill should accompany each bill. Any bill not accompanied by a checklist and one or more documents will not be received in AIESL. Personnel authorized by AIESL will acknowledge receipt of the bills after due verification of enclosures. Bills that are returned to SP on account of deficiencies will contain remarks about deficiencies. Incidence of storage charges attributed to oral/verbal queries of customs authorities shall not be claimed by SP.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7.3 | <p><b><u>Payment Terms</u></b></p> <p>All payments to the successful Bidder by AIESL for the services rendered by it shall be subject to the following compliances: Payment will be done as per the actual measurements of the work executed and Measurements carried out in presence of both parties (AIESL &amp; Successful Vendor).</p> <p>AIESL shall make every effort to examine and arrange payment of bills within 60 days for non MSME vendors (45 days for MSME vendors) of receipt of the pre-receipted bills with all the relevant original supporting documents.</p> <p>However, a delay in the settlement of payments shall not be accepted as a valid ground for SP to delay consignments and/or make any request for advance payment. It is clearly and specifically understood that storage charges incurred on account of delay in transportation of consignments on grounds of delay in payment of bills on the part of AIESL will have to be borne by SP. AIESL does not undertake to communicate to SP, reasons for partial or non-admission of one or more claims made in the bills.</p> <p>The bills should be submitted as per the agreed tender terms &amp; conditions clearly with the breakup along with the supporting documents, failing which the bills will not be considered for payment process until the SP submits the clear and relevant supporting documents.</p> <p>Payment will be made through ECS (Electronic Clearance Service).</p> <p>The successful bidder is required to submit a duly verified Bank Mandate form along with a copy of the relevant cheque leaf, duly canceled to enable Accounts Department to make payment through ECS.</p> <p>TDS and GST TDS shall be deducted by AIESL from the payments made against these invoices, as per the applicable laws.</p> <p>100% payment will be released within the time limit prescribed in Clause 7.3(a), only after filing of the GST returns.</p>                                                                                                                                                                                                                                                                     |
| 7.4 | <p><b><u>Force Majeure Event</u></b></p> <p>7.4.1 Neither the Service Provider nor AIESL (collectively "Parties" and individually "Party") shall be in breach of any obligation under the Contract if it is unable to perform that obligation in whole or part by reason of occurrence of Force Majeure Event.</p> <p>7.4.2 Force Majeure shall mean events beyond the reasonable control of the affected Party including: (a) Acts of God (earthquake, flood, cyclone, lightning, but not seasonal rains or normal weather); (b) War, armed conflict, enemy action, terrorism; (c) Nationwide or State-wide civil unrest, riots; (d) Government-ordered lockdown or prohibition on transport operations. EXCLUDED from Force Majeure: (i) Strikes, lockouts, or labour disputes involving the Service Provider's own employees; (ii) Equipment failure, vehicle breakdown, or fuel shortage; (iii) Financial inability of the Service Provider. Notice shall be given within SEVEN (7) working days. During FM period, AIESL shall not be obliged to pay for services not rendered. If FM exceeds 60 days, either party may terminate with 15 days notice; AIESL shall pay for services rendered up to FM commencement.</p> <p>7.4.3 Notwithstanding the occurrence of a Force Majeure Event, the affected Party shall use its best reasonable efforts and due diligence to mitigate the economic and other effects of the event of Force Majeure and shall reasonably allocate its available resources, giving priority to its obligations under the Contract.</p> <p>7.4.4 The Party so affected shall take all reasonable steps to remedy the failure and reasonably allocate its available resources, giving priority to perform its obligations under the Contract and to keep the other Party informed of the steps being taken to mitigate the effects of an event of force majeure.</p> <p>7.4.5 If the performance in whole or in part or any obligation under the Contract is prevented or delayed by any reason of subsistence of a Force Majeure Event for a period exceeding 90 (Ninety) days, either Party may at its option terminate the Contract without any financial repercussions on either side.</p> |



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|     | 7.4.6 Notwithstanding the punitive provisions contained in the Contract for delay or breach of Contract, the Service Provider would not be liable for imposition of any such damages so long as the delay and/or failure of the Service Provider in fulfilling its obligations under the Contract solely attributable to the occurrence of a Force Majeure Event.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 7.5 | <p><b><u>Resolution of Disputes and Arbitration</u></b></p> <p>7.5.1 Any dispute arising between the Service Provider and AIESL(Party/Parties), in respect of the construction, interpretation, application, meaning, scope, operation or effect of the Contract or the validity or breach thereof (the "Dispute"), shall first be settled by mutual consultation between the authorized representatives of the Parties. If the Dispute remains unresolved after a period of 90 (ninety) days from the date when the mutual consultation has, the same shall be settled and finally resolved by arbitration.</p> <p>7.5.2 Such arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996, as amended from time to time, by a panel of three (3) arbitrators. The Parties shall appoint one (1) arbitrator each and the two (2) such appointed arbitrators shall in turn appoint the third (3rd) arbitrator as the presiding arbitrator.</p> <p>7.5.3 The arbitration award passed under the arbitration shall be final and binding on the Parties.</p> <p>7.5.4 The proceedings of the Arbitration shall be conducted in English language and place of arbitration shall be Delhi.</p> <p>7.5.5 Each Party shall bear their own cost with respect to such arbitration</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7.6 | <p><b><u>Subcontracting</u></b></p> <p>7.6.1 The essence of the Tender is that there will be no subcontracting or delegation or outsourcing of any of Services to any third party without prior written approval of AIESL. However, if any sub-contracting is proposed by the Successful Bidder, such appointment / engagement of the sub-contractor shall be at the sole discretion of AIESL. Furthermore, the successful Bidder shall be responsible for all acts/omissions of such sub-contractor.</p> <p>7.6.2 In event, the Contract is sub-contracted or assigned in violation of terms specified here under or the Contract, AIESL reserves the right to terminate the Contract and/ or take appropriate action against the Successful Bidder/ claim damages/ any other remedies for breach of the Tender/ Contract.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 7.7 | <p><b><u>Recovery of Sums Due</u></b></p> <p>7.7.1 Whenever under the Contract any sum of money is recoverable from Bidder, AIESL shall be entitled to recover such sum from the monthly bills. If the value of monthly bills is not sufficient to recover the dues recoverable under the contract, the same will be recovered by invoking bank guarantee / security deposit held by AIESL. In the event of the said security deposit /Bank Guarantee being insufficient, the balance of total amount recoverable shall be deducted from any sum due to Bidder under this or any other contract with AIESL.</p> <p>7.7.2 Should this amount be insufficient to cover the said full amount recoverable, Bidder shall pay to AIESL on demand the balance amount within 14 days of the demand along with the interest as per applicable SBI lending rate from the due date specified in the demand notice.</p> <p>7.7.3 If any amount due to AIESL is so set off against the said security deposit, the Service Provider shall have to make good, the said amount immediately but not later than 14 (fourteen) calendar days, to restore the Security Deposit to its original value. Non- restoration of such Security Deposit will be treated as event of default, leading to right of AIESL to take appropriate remedial action, including termination.</p> <p>7.7.4 In addition to the above, AIESL reserves the right to deduct from the Successful Bidder's invoice, amounts attributable to loss or damage caused to AIESL -employees / cargo / equipment / machinery / building or any other property of AIESL or any damage caused to any third party by negligence or due to reasons attributable to the Successful Bidder including its employees.</p> |
| 7.8 | <p><b><u>Intellectual Property</u></b></p> <p>7.8.1 The Successful Bidder warrants that in providing the Services under the Contract, it shall not infringe the intellectual property including without limitation trademark, copyright design, right patent or etc. of AIESL and / or of any third party and agrees to defend, hold harmless and indemnify AIESL against any losses, damages, claims, costs, expenses etc. suffered by AIESL arising from any such infringement of any intellectual property.</p> <p>7.8.2 The intellectual property produced by the Successful Bidder during or in relation to the Services under the Contract shall belong to AIESL absolutely.</p> <p>7.8.3 AIESL reserves the right for injunctive relief to prevent the breach of any it's or third parties' intellectual property rights.</p> <p>7.8.4 If the use of the Services is preliminarily or permanently enjoined because of a finding of infringement or the likelihood of infringement of the Successful Bidder's intellectual property, the Successful Bidder shall, at its sole cost and expense, and at its option:</p> <p style="padding-left: 40px;">i) procure for AIESL the right to continue using the Services; or</p> <p style="padding-left: 40px;">ii) modify the Services so that it becomes non -infringing; or</p> <p style="padding-left: 40px;">iii) refund to AIESL the money paid by AIESL for the enjoined part or parts of the Services.</p>                                                                                                                                                                                                                                                                                           |

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| 7.9  | <p><b><u>Assignment</u></b><br/>During the Term of the Contract, the Successful Bidder shall not assign any of its rights or duties under the Contract without prior written consent of AIESL. Any assignment or transfer in violation of this Clause shall result in termination by AIESL with damages to the Successful Bidder.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7.10 | <p><b><u>Non-Waiver</u></b><br/>Failure of AIESL to enforce any of the terms &amp; conditions incorporated in the Tender / Contract, or failure or delay to exercise any rights or remedies herein, or by law or failure to properly notify the Successful Bidder in the event of breach, or the acceptance of or payment of any Services hereunder shall not release the Successful Bidder and shall not be deemed a waiver of any right of AIESL to insist upon the strict performance thereof or of any of its or their rights or remedies as to any such Services regardless of when such Services have been delivered nor shall any purported verbal modification or revision of the order by AIESL act as waiver of the terms hereof. Any waiver to be effective must be in writing. Any lone incident of waiver of any condition of the Tender and Contract by AIESL shall not be considered as a continuous waiver or waiver for other condition by AIESL.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 7.11 | <p><b><u>Fraudulent Practices</u></b></p> <ol style="list-style-type: none"> <li>a) AIESL requires that Bidders observe the highest standard of ethics during the Bidding process and execution of contracts. In pursuance of this, AIESL defines, for the purpose so this provision, the terms set forth be low as follows: <ol style="list-style-type: none"> <li>I. <b>“Corrupt practice”</b> means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.</li> <li>II. <b>“Fraudulent practice”</b> means a misrepresentation of facts to in fluence a procurement process, or the execution of a contract deemed to be detrimental to AIESL and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition.</li> </ol> </li> <li>b) Shall reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract.</li> <li>c) Shall declare a Bidder ineligible and blacklist such Bidder, either indefinitely or for a stated period if at any time, AIESL determines that the Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract.</li> <li>d) Shall rescind the Contract forthwith, in case of Successful Bidder adopting fraudulent / corrupt practices during the currency of the Contract.</li> <li>e) EMD or Security deposit shall be forfeited in addition to the above-mentioned remedies which AIESL shall have taken.</li> </ol> |
| 7.12 | <p><b><u>Conflict of Interests</u></b><br/><b>SP not to Benefit from Commissions, Discounts, etc.</b><br/>The payment to SP under this Contract shall constitute the SP’s sole remuneration in connection with this Contract or the services. The SP shall not accept, for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services in the discharge of their obligations hereunder.</p> <p><b><u>Prohibition of Conflicting Activities</u></b><br/>Neither the SP nor the Personnel shall engage, either directly or indirectly, in any business or professional activities conflicting to the Services assigned to them under this Contract.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7.13 | <p><b><u>Change Management</u></b></p> <p>The Service Provider shall address all the problems which will occur during the contract period at no additional cost. The Service Provider shall identify and resolve problems due to which the SP is not able to give the desired performance.</p> <p><b><u>Introducing a Change</u></b></p> <ol style="list-style-type: none"> <li>1. AIESL shall have the right to propose, and subsequently require, AIESL to order the SP from time to time during the performance of the Contract to make any change in requirements provided that such Change falls within the general scope of the work, does not constitute unrelated work, and is technically practicable.</li> <li>2. The SP may from time to time during its performance of the Contract propose to AIESL for any Change that the SP considers necessary or desirable to improve the quality or efficiency of the contract. AIESL may at its discretion approve or reject any Change proposed by the SP.</li> <li>3. Notwithstanding the clauses mentioned above, no change made necessary because of any default of the SP in the performance of its obligations under the Contract shall be deemed to be a Change, and such change shall not result in any extra cost or Time for</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |



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|      | <p>achieving Operational Acceptance.</p> <p>AIESL and SP will agree, during contract period for coordination to achieve better result within the work scope.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 7.14 | <p><b><u>Confidentiality</u></b></p> <ol style="list-style-type: none"> <li>1. The Bidder / Successful Bidder shall always keep confidential, all information acquired in consequence of this Tender, including (without limitation) the any / all data concerning the technology, software &amp; programs, technical processes, business processes, procedures, personal data, business affairs, AIESL customer/ passenger details, financial affairs of AIESL (herein after referred to as “<b>Confidential Information</b>”). Confidential information shall also include information that is designated as 'confidential' or which by its nature is clearly confidential.</li> <li>2. The Bidder / Successful Bidder shall not disclose the Confidential Information to any other third party without the prior written consent of AIESL unless such disclosure is             <ol style="list-style-type: none"> <li>(a) required by law, decree, order or directive of a competent judicial / administrative / legislative authority</li> <li>(b) such Confidential Information is or becomes generally available to the public through no breach of such Bidder / Successful Bidder</li> <li>(c) was in the Bidder / Successful Bidder's possession prior to the time of receipt of it by such Bidder / Successful Bidder</li> <li>(d) Is developed independently by the Bidder / Successful Bidder or</li> <li>(e) is rightfully obtained by third party without breach of this Clause.</li> </ol> </li> <li>3. As such, the Bidder / Successful Bidder agrees to keep such Confidential Information as strictly confidential and shall disclose the same to their employees / professional advisers only on a 'need to know' basis.</li> <li>4. The Bidder / Successful Bidder agree that any such information received by it shall be             <ol style="list-style-type: none"> <li>(1) protected and kept in strict confidence, using the same degree of care and safeguards as it uses to protect its own information of like importance, but in any case, no less than a reasonable degree of care</li> <li>(2) not to use Confidential Information for any purpose other than to carry out its respective obligations under this Tender.</li> </ol> </li> <li>5. It is understood by the Bidder / Successful Bidder that the breach of provisions of this Clause or the provisions of confidentiality agreed by the parties under the Contract shall cause irreparable harm and injury to AIESL for which monetary compensation may not be adequate. Therefore, in addition to the damages, AIESL shall be entitled to injunctive or other equitable relief against such Bidder / Successful Bidder or any other remedy under law or at equity.</li> <li>6. The Bidder/ Successful Bidder shall execute a separate Non-Disclosure Agreement with AIESL on non-judicial stamp paper of requisite value. In addition to the content hereunder, all global laws related to privacy and confidentiality will have to be maintained.</li> <li>7. The Successful Bidder shall be committed to respect privacy and to ensure lawful processing of personal data. The Successful Bidder shall be responsible, as a sole data controller, for its own processing of personal data pursuant to and / or in connection with the Contract.</li> </ol> |
| 7.15 | <p><b><u>Indemnification</u></b></p> <ol style="list-style-type: none"> <li>1. The Service Provider shall indemnify AIESL against all liability arising out of any claim, penalty, loss damages or costs actually paid, suffered, or incurred by AIESL pursuant to any injury or death to any person or by reasons of any damage to any property (including but not limited to the Aircrafts) belonging to AIESL caused by the Service Provider's personnel deployed for the Services. In case, any such amount is not deposited / paid to AIESL, the same shall be deducted from Security Deposits / Bills / Future payments due to the Service Provider, without prejudice to the other rights available to AIESL under any applicable law.</li> <li>2. The Successful Bidder shall indemnify AIESL from all liability arising out of any claim /penalty /loss or damages, including costs (including counsel fees and reasonable legal cost) thereof, arising out of any breach or violation by the Successful Bidder of any provisions of any law, including but not limited to the intellectual property rights whether in India or any other country and labor laws governing the employees of the Successful Bidder.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 7.16 | <p><b><u>NOVATION:</u></b></p> <p>AIESL reserves the right to “NOVATE” this contract to AIAHL/AIASL/AAAL or any other subsidiaries at same rates, terms and conditions and the same shall be binding upon the service provider. In the event of any merger or acquisition of AIESL transferred its activity to another undertaking, the contract on approval from the appropriate authority of the new entity shall continue in the name of such new entity / successor entity with the same rates, terms and conditions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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| 7.17 | <p><b>1. General Conditions of Contract (GCC) – Key Clauses</b></p> <p><b>1.1 Vehicle Deployment</b></p> <ul style="list-style-type: none"><li>• The service provider shall deploy vehicles as per tender specifications (diesel, capacity, make, model).</li><li>• Substitution of diesel vehicles with electric vehicles (EVs) is <b>strictly prohibited</b> without prior written approval from the organization.</li></ul> <p><b>1.2 Approved EV Deployment</b></p> <ul style="list-style-type: none"><li>• If approved, EV deployment shall <b>trigger a fixed cost adjustment</b> as decided by AIESL organization.</li><li>• The service provider shall acknowledge that <b>all financial implications, operational responsibilities, and service-level compliance remain their obligation.</b></li></ul> <p><b>1.3 Penalty and Compliance</b></p> <ul style="list-style-type: none"><li>• Service failure due to EV operational constraints (range, charging, downtime) shall be treated as <b>service-level breach</b> and penalties applied as per Section 9 Clause VI.</li><li>• Misreporting or unauthorized EV deployment shall trigger <b>maximum penalty</b>, including potential contract termination.</li></ul> |
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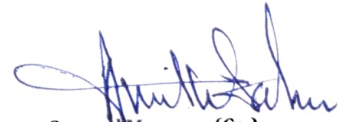
**8. Exemptions / Preference to MSME Units:**

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| 8.1 | <p>As per Public Procurement Policy for Micro and Small Enterprises (MSMEs) Order, 2012 issued vide Gazette Notification No. 503 dated 23.03.12 &amp; IF ANY LATER REVISIONS by Ministry of Micro, Small and Medium Enterprise of Govt. of India., MSMEs must be registered with any of the following to avail the benefits / preference available vide Public Procurement Policy MSMEs Order, 2012 or any revisions to this policy from time to time.</p> <ul style="list-style-type: none"><li>a. District Industries Centers (DIC)</li><li>b. Khadi and Village Industries Commission (KVIC)</li><li>c. Khadi and Village Industries Board</li><li>d. Coir Board</li><li>e. National Small Industries Corporation (NSPC)</li><li>f. Directorate of Handicraft and Handloom</li><li>g. Any other body specified by Ministry of MSME.</li><li>h. Udyog Aadhaar (UDYAM)</li></ul> |
| 8.2 | MSMEs participating in the tender must submit the certificate of registration with any one of the above agencies indicating the details of the tendered item along with their bid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 8.3 | The MSMEs registered with District Industries Centers must submit the Acknowledgement of Entrepreneur Memorandum (EM) Part-II along with their bid. The MSMEs registered with National Small Industries Corporation (NSIC) must submit the valid NSIC registration certificate along with their bid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 8.4 | The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The Successful Bidder should ensure that the same is valid till the end of the Contract period.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 8.5 | The MSMEs, who have applied for registration or renewal of registration with any of the above agencies/bodies but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 8.6 | Exemption from submission of EMD – The MSMEs registered with above mentioned agencies/bodies are exempted from payment of EMD for applicable tender service activity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 8.7 | The Successful Bidder (MSME/Non MSME) will be required to submit the Security Deposit as applicable on the Contract value. However, in case of MSME Bidders, the Security Deposit/Bank Guarantee can be submitted on yearly basis renewable every year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 8.8 | <b>Note:</b> Above policy of extending benefits is meant for procurement of only goods produced and services rendered by MSMEs and not for any trading activities by them.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**DOCUMENTS TO BE SUBMITTED TO HR DEPARTMENT-AIESL**

| SL. NO. | DOCUMENT TYPE                                                                                       | SCHEDULED DATE                                                                                               | PERIODICITY                                                    | REMARKS                                                                                                                     |
|---------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 1       | PF Registration code                                                                                | On Award of contract/ on production of First bill                                                            | One time/as and when required by AIESL                         |                                                                                                                             |
| 2       | ESI/ Group Insurance Code                                                                           | On Award of Contract                                                                                         | One time/as and when required by AIESL                         |                                                                                                                             |
| 3       | Form VI – A & VI – B under Contract Labour Regulation and Abolition (CLRA) Act                      | On Commencement and yearly once                                                                              | yearly once                                                    | Form VI – A to be submitted to Labour authorities and a copy to submitted to AIESL.<br>Form VI – B to be submitted to AIESL |
| 4       | Labour License                                                                                      | To be obtained immediately from Labour Authorities in case of engagement of 20 or more contract workers      | One time/ on renewal of License/ as and when required by AIESL |                                                                                                                             |
| 5       | Bio Data form with proper ID proof, AADHAAR, Police Verification/ Passport & Latest two Photographs | To be submitted for all employees immediately on award of contract and as and when new employees are engaged | One time/as and when required by AIESL                         | Required for providing ID cards for record purpose                                                                          |
| 6       | Attendance Register                                                                                 | To be submitted on or before 5 <sup>th</sup> of every month                                                  | Monthly                                                        | To be endorsed by the Service provider and AIESL                                                                            |
| 7       | Wage Register                                                                                       | To be submitted on or before 5 <sup>th</sup> of every month                                                  | Monthly                                                        | To be endorsed by the Service provider and AIESL                                                                            |
| 8       | PF remittance challan & PF – ECR                                                                    | To be submitted on or before 5 <sup>th</sup> of every month                                                  | Monthly                                                        |                                                                                                                             |
| 9       | ESI remittance                                                                                      | To be submitted on or before 5 <sup>th</sup> of every month                                                  | Monthly                                                        |                                                                                                                             |
| 10      | Operated Vehicle details with daily km and staff travelled                                          | To be submitted on or before 5 <sup>th</sup> of each month                                                   | Monthly                                                        | Along with bills                                                                                                            |

\* The above documents is indicative, the Service provider is obliged to produce any other document required, in compliance with extant statutes and practice, as and when required.



General Manager (Co.)  
AI Engineering Services Ltd, Hyderabad.

नमोप्रबंधक (इंजीनियरिंग)/General Manager (Engg.)  
ए आई इंजीनियरिंग सर्विसेज लिमिटेड  
AI Engineering Services Limited  
एम.आर.ओ. कॉम्प्लेक्स, आर जी आई एयरपोर्ट  
MRO Complex, RGI AIRPORT  
ब्लॉक सं. ३, के पास, Near Gate No. 3, शंसाबाद/ Shamshabad  
हैदराबाद/Hyderabad - 500 108, तेलंगणा/ T.S.

**SCOPE OF WORKS****SECTION 9**

Subject: Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.

**NATURE OF SERVICE: STAFF/OFFICIALS TRANSPORTATION:**

1. To provide Transportation Services for pick-up and drop of staffs from various rallying points as detailed in Annexure- I and other terms and conditions mentioned in the tender.

**2. TYPE OF VEHICLE:****SCHEDULED REQUIREMENT – (TENTATIVE Regular Requirement)**

- a) 30 seater coaches in 6A,6B,6C Routes – 3 nos. & 12 Seater, 6D Route – 1 no. on 6 Days a week and Sunday/ Holiday on need basis
- b) 8 seater Vehicle - 3 shifts (24 x 7) – 2 Routes as detailed below in Part B

**UN SCHEDULED REQUIREMENT – On Need Basis**

- a) 12 Seater/ 22 Seater/ 36 Seater/ 40 Seater/ 50 Seater
- b) 8 Seater/ 11 Seater/ 5 Seater

**3. WORK REQUIREMENT AND INDICATIVE UTILIZATION:**

The work shall be carried out under the supervision of the service provider and their supervisor. The requirement shown under is only illustrative as per existing requirement and roster pattern of AIESL. The same may vary from time to time depending on Company's policy.

**I: PART –A: Scheduled Requirement with Routes (Approximate)**

Shift Pattern: General Shift – 6 Days a week (Monday to Saturday) Shift Timings: **0900-1620 Hours.** and on SUNDAY/HOLIDAYS on need basis.

| Sl. No.                          | ROUTE | ROUTE PATTERN<br>(may change in future)                                                                              | TIMINGS                                                                               | Approx kms<br>One way | Seating<br>Capacity                                           | No. of Coaches<br>per Route |
|----------------------------------|-------|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------|---------------------------------------------------------------|-----------------------------|
| 1                                | 6A    | Bolaram – Alwal – JBS – Begumpet –<br>Mehdipatnam – Shamshabad –<br>MRO and Vice Versa                               | Dep. Time from Origin<br>Point: 07:20 Hrs<br>Dep. Time of Coach<br>from MRO: 16:30Hrs | 50 km                 | 30 Seater                                                     | 01                          |
| 2                                | 6B    | AS Rao Nagar–Neredmet–<br>Safilguda – Malkajgiri – Tarnaka –<br>LB Nagar – Balapur – MRO and<br>Vice Versa           | Dep. Time from Origin<br>Point: 07:20 Hrs<br>Dep. Time of Coach<br>from MRO: 16:30Hrs | 49 km                 | 30 Seater                                                     | 01                          |
| 3                                | 6C    | Ferozguda–Bowenpally–Paradise –<br>Sangeeth–Tarnaka–LB Nagar–<br>Balapur – MRO and Vice Versa                        | Dep. Time from Origin<br>Point: 07:20 Hrs<br>Dep. Time of Coach<br>from MRO: 16:30Hrs | 48 km                 | 30 Seater                                                     | 01                          |
| 4                                | 6D    | Miyapur - Kukatpally – Y Junction<br>– Punjagutta – Masab Tank -<br>Mehdipatnam – Shamshabad –<br>MRO and Vice Versa | Dep. Time from Origin<br>Point: 07:20 Hrs<br>Dep. Time of Coach<br>from MRO: 16:30Hrs | 46 km                 | 12 Seater                                                     | 01                          |
| APPROXIMATE TOTAL KM PER DAY     |       |                                                                                                                      |                                                                                       | 386<br>kms            | (50*1*2) + (49*1*2) +<br>(48*1*2) + (46*1*2)                  |                             |
| APPROXIMATE TOTAL KM PER YEAR    |       |                                                                                                                      |                                                                                       | 120,818<br>Kms        | 386 * 313 Days Regular +<br>Sundays/Holidays on need<br>basis |                             |
| APPROXIMATE TOTAL KM FOR 2 YEARS |       |                                                                                                                      |                                                                                       | 2,41,636<br>km        | 386 * 313 Days * 2 Years                                      |                             |

**Note: Nine months Non AC and Three months AC for 30 Seater & 12 Seater vehicles to be provided.**

**II: PART –B: Scheduled Requirement Shift Pattern: Cyclic (Three Shifts) (Approximate)**

| Sl. No.                       | ROUTE | ROUTE PATTERN<br>(may change in future)                           | TIMINGS                                                                   | Approximate kms<br>One way | Seating<br>Capacity | No. of Trips<br>per day |
|-------------------------------|-------|-------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------|---------------------|-------------------------|
| 5                             | M1    | CTE – Uppal – Balapur –<br>MRO And Vice Versa                     | Three Pickup drops<br>per Day (for Three<br>Shifts) from Origin to<br>MRO | 48 km                      | 08 Seater           | 03                      |
| 6                             | M2    | Begumpet –<br>Mehdipatnam –<br>Shamshabad – MRO and<br>Vice Versa | Three Pickup drops<br>per Day (for Three<br>Shifts) from Origin to<br>MRO | 42 km                      | 08 Seater           | 03                      |
| APPROXIMATE TOTAL KM PER DAY  |       |                                                                   |                                                                           | 540 kms                    | (48*3*2) + (42*3*2) |                         |
| APPROXIMATE TOTAL KM PER Year |       |                                                                   |                                                                           | 1,97,100 kms               | 540 * 365 Days      |                         |

**Note:** All 8-seater vehicles operating throughout the year (365 days) shall be equipped with and operated using air conditioning (AC) at all times during service.

**III: PART – C: Unscheduled Requirement (Approximate)**

| Sl. No. | VEHICLE TYPE                                                        | TIMINGS                                  | Approximate Duration /<br>Kms                                |
|---------|---------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------|
| 8       | 08 Seater/ 11 Seater/ 12 Seater/<br>22 Seater/ 36 Seater/ 40 Seater | On need basis from<br>MRO to Destination | 4 hours or 40 Km /<br>8 Hrs or 80 Km /<br>24 hours or 300 Km |

**NOTE:**

- Morning Shift** Vehicle after all pick-up it should reach **MRO at 05.50 Hours.**
- Afternoon Shift** Vehicle after all pick-up it should reach **MRO at 13.35 Hours.**
- Night Shift** Vehicle after all pick-up it should reach **MRO at 20.50 Hours.**
- All Vehicles deployed for **General Shift** and **Cyclic Shift** should report at origin point **10 minutes before the scheduled departure.**
- Prospective bidder should have commercial permit for the routes specified in SCOPE OF WORKS from competent authorities. And has to obtain** permit to operate Coaches/ HMV over the PVNR Expressway.
- The Service provider must provide self-attested photocopy of Registration numbers of the buses/vehicles offered to AIESL together, validity of permit, insurance and fitness certificates, taxes paid etc. and Registration certificate books/card of the vehicles.
- The requirement for 12 Seater and 30 seater buses are to be provided with HI-Back cushioned seats having as per seating capacity.
- Service provider to provide Non-Air-conditioned 12 Seater and 30 seater vehicles for **9 months** and Air conditioned vehicles for **3 months** for the regular / scheduled Requirements also and requirement for the same is not fixed but will change depending on requirements. All 8-seater vehicles operating throughout the year (365 days) shall be equipped with and operated using air conditioning (AC) at all times during service.=
- The number of trips may increase/decrease depending upon the operational requirement of AIESL and any additional trips over and above the scheduled requirement shall be provided at the quoted rate.
- The locations Rallying points for pick up and drop may change during the tenure of contract and route pattern to be changed accordingly depending on feasibility.
- The coaches/ vehicles to be operated for staff transportation should display “AIESL” logo prominently on the front wind shield of the vehicle.
- Each Vehicle should also prominently display the route number of the bus.
- All vehicles should be provided with following at all the times:
  - Fire extinguisher
  - First Aid Kit
  - Stepney and tool kit.
  - Critical spares such as fuses, bulbs, fan belts etc.

**4. All the vehicles should have in built GPS tracking system and should be accessible to AIESL.**

**5. AGE AND CONDITION OF THE VEHICLE:**

Each vehicle should be of **2022 make or later (2023 to 2026) and covered not more than 1 lakh kilometres** during the entire tenure of the agreement period and should be in sound mechanical and presentable condition acceptable to AIESL.

**6. COORDINATION:**

Supervisor(s) should be provided with mobile phones to co-ordinate and monitor the entire transport activity during the transport operations timings, and the supervisor also required to be available, coordinate and monitor non-schedule requirements given from time to time. Supervisor(s) shall be available on 24x7 basis to interact with AIESL authorities/ staff to take care of the above.

**7. OPERATIONAL REQUIREMENT:**

**A. THE SERVICE PROVIDER SHOULD ENSURE AND PROVIDE THE FOLLOWING UNSCRUPULOUSLY:**

- a. Should provide a list of vehicles (registration numbers etc.) with requisite documents, which they propose to deploy for AIESL duty. The vehicles shall be inspected by AIESL officials before deployment and regularly thereafter the compliance of all regulations.
- b. Shall ensure that the vehicles are positioned well on time to enable staff to comfortably board the bus at the rallying point and shall ensure that the services rendered are prompt and courteous.
- c. In case of any delays or disruptions due to traffic, road repairs, rains, water logging, strikes, bandh etc. Contractor shall make arrangements/Permissions for providing the service as AIESL comes under essential services.
- d. Should submit list of drivers, supervisors/other staffs deployed for AIESL duty with details of their names, father's name, present & permanent residential address, valid License Numbers, Aadhaar and recent photograph etc. Details of new recruitment, registration/ termination of the drivers/ supervisors deployed for AIESL duty should be intimated immediately with relevant documents.
- e. On service provider's cost, shall issue their Company photo-identity card & name badge to the drivers & staff deployed for AIESL duty which they should display at all times while on duty.
- f. Service provider should provide proper uniforms at their own cost for the personnel deployed.
- g. The Service provider has to make their own arrangement for parking space, cleaning for the vehicles and canteen facility for the personnel deployed by them.
- h. During the contract period if the vehicle is seized or detained or requisitioned by Police/Motor Vehicle Authority / Hyderabad International Airport Ltd. or any other authority for whatsoever reasons then the same will be at the cost and risk of the service provider. The costs towards alternate arrangements and penalty if any imposed, in the event of non-deployment of vehicle due to aforesaid reasons, till vehicles are deployed, will be recovered from the Service provider.
- i. AIESL will not be responsible for any injury sustained by the service provider's personnel during the performance of their duty and also damage or compensation due to any dispute by service provider or his personnel. Any expenditure incurred by the AIESL to handle the situation arising out of the conduct / misconduct of personnel deployed by the contractor will be made good from Security Deposit / Bills.
- j. The service provider shall offer for inspection their vehicles and those selected by AIESL and put into operation, in good condition as mentioned above and shall be maintained in similar condition throughout the entire period contract. The service provider shall at all times maintain the required number of vehicles in good condition (including spare vehicles for any break down situations) and ensure that the vehicles are running in accordance with the prevailing traffic regulations including prescribed speed limits. Proper maintenance of the vehicles and keeping them roadworthy shall be the responsibility of the service provider.
- k. The vehicles offered should be of 2022 or later models only and covered less than **1 lakh kilometres**. The vehicles should be in good running condition, road worthy and comfortable to the commuters, such as having proper window panes, cushion seats, upholstery, leak-proof roof etc. and shall be produced for inspection and certification by the AIESL authorities.
- l. Relief vehicles shall be provided by the service provider only from out of those selected for use by the AIESL authorities. Permanent Replacement of vehicles will be subject to the prior inspection and approval by the AIESL authorities.
- m. The vehicles deployed by them are always maintained in clean (exterior and interior), hygiene and road worthy condition at all times.
- n. Whenever A/C Vehicle/service is opted for, it should be ensured that the A/C works properly and there is no excuse of any reason for non-functioning of A/C. If A/C vehicle is opted for and if the A/C does not function, either

partially or fully, then in such cases, only the non-A/C charges would be paid and also penalty would be imposed at the discretion of AIESL.

- o. Service provider and the vehicles must comply with all the applicable laws, rules, regulations etc., as mandated by the RTA, GMR Hyderabad International Airport Limited (GHIAL) and other applicable Government agencies during the contract period.
- p. All the documents including RC, fitness, insurance, PUC, Road Tax Permit etc. and any other relevant documents/Licenses essentially required by the RTA and other statutory bodies for the operation of the vehicles must be valid during the tenure of the contract period. These documents/licences essentially should be made available in the vehicles during the operating timings.
- q. Service provider is required to provide Commercially Registered vehicles with comprehensive insurance and risk cover to the occupants of the vehicles.
- r. In case of break-down of vehicle, it will be the responsibility of the service provider/ supervisor(s) to make alternative arrangements immediately so as to enable staff to reach their destination on time. In the event of alternate arrangement is not made immediately, then AIESL shall be within its rights to make alternative arrangements by hiring/arranging another vehicle (or vehicles) from any other source and the amount so spent, together with any other reasonable incidental charges, etc. will be fully recovered from contractor's regular bills apart from the penalty, if any levied, as per penalty clause as deemed fit and necessary.
- s. Service provider has to make their own arrangement to procure fuel, lubricants, spare parts, etc. and their Price offer should be inclusive of costs for these items.
- t. Driver of the vehicle has to furnish the daily travel sheet to Company that would have the name of staff travelled and total number of staff travelled in his route. Random check will be conducted by AIESL official and any error in sheet would attract penalty to service Provider.
- u. A logbook is to be kept in each vehicle with details of trip made, timings of the trips in details and Columns for writing complaints, if any. The same shall be made available for scrutiny by AIESL officials whenever required. Drivers required to obtain the signature from the AIESL supervisor/staff/occupant after completion of each trip.
- v. Re-fuelling of vehicles should not be done while staffs are on board the vehicle.
- w. The seating capacities of vehicles specified in the Scope of Work (SOW) are indicative of the current operational requirements of AIESL, and bidders are required to quote rates for the vehicle categories/seating capacities as specified in the tender.
- x. However, during the contract period, if AIESL's operational requirements change, resulting in an increase or decrease in the required seating capacity of vehicles, AIESL reserves the right to deploy vehicles with seating capacities other than those specifically mentioned in the tender.
- y. In such cases, the rates for the revised vehicle seating capacities shall be mutually discussed and negotiated between AIESL and the Service Provider, taking into account prevailing market rates, comparable vehicle categories, and operational requirements. The mutually agreed rates shall be recorded in writing and shall form part of the contract.
- z. AIESL shall have the sole discretion to determine the requirement for any change in vehicle seating capacity, and the Service Provider shall make reasonable efforts to provide such vehicles, subject to mutual agreement on commercial terms and availability.

**B: VALIDITY OF CONTRACT RATES AND PROVISION FOR CHANGES IN FUEL RATES:**

- i. **Unit/Base Rates (i.e. rate offered per Km (or) per slab excluding applicable GST) agreed for the Contract shall be FIRM** during the tenure of the contract / agreement period and no upward revision in rates shall be considered except for the clause for Fuel price increase/ decrease.
- ii. The Base Price of Diesel (Normal Diesel) will be **Rs. 103.82** per litre **of Hyderabad as on 10.06.2026** and shall be the Base Index for Fuel price calculation: **Say "A" Rupees per Litre (Diesel) i.e, A = 103.82 Rupees Per litre.**
- iii. Service provider is required to produce the documentary proof to claim compensation for increase in payment of diesel. **Upward and Downward revision due to change in fuel price** will be calculated as per      formula given here under:

**a. The Mileage "M" of the vehicles shall be taken as:**



| Seating Capacity            | MILEAGE                |                        |
|-----------------------------|------------------------|------------------------|
|                             | Non-Air Conditioned    | Air Conditioned        |
| <b>Upto 10-Seater (LMV)</b> | <b>14 Km per litre</b> | <b>12 Km per litre</b> |
| <b>40-Seater and above</b>  | <b>5 Km per litre</b>  | 4 Km per litre         |
| 10 to 12-Seater             | 10 Km per litre        | 9 Km per litre         |
| 13 to 22-Seater             | 8 Km per litre         | 7 Km per litre         |
| 23 to 36-Seater             | 6 Km per litre         | 5 Km per litre         |

- b. The Actual Monthly price for diesel shall be considered based on price prevailing as on 15th of every month for normal diesel for each month fuel price variation calculation. This will be defined as “B” and will be considered as Average fuel price for that month.
- c. If the Monthly Average Fuel price is say Rupees “B” per Litre, then the difference in rate = **Rs. (B-A) per Litre.**
- d. If “T” is the **cumulative actual effective** kms covered in a month, the fuel that would have been **consumed = “T” / “M” Litre (T divided by M).**
- e. The reimbursement or deduction amount “C” towards change in fuel price then would be **C = (B-A) \* (T/M).**
- f. The total amount payable would be  
Actual Kms run \* Price Bid rates +/- Actual Kms \* C
- g. **For Example**, if Actual kms run per month is 10,000 kms and **fuel price increased** from 103.82 to 125.69 then the total amount payable will be  
= 10000 \* Price bid rate + (125.69 – 103.82) \* (10000/M)  
**For Example**, if Actual kms run per month is 10,000 kms and **fuel price decreased** from 103.82 to 95.69 then the total amount payable will be  
= 10000 \* Price bid rate + (95.69 – 103.82) \* (10000/M)
- iv. Service provider shall submit supplementary Bill or Credit / Debit Note rate towards change in Fuel price on monthly basis without accumulation.
- v. In the event of the prices of diesel decreases, it shall be downward adjusted and amount will be recovered from the contractor.
- vi. It may be noted that no such compensation shall be made to contractor for increase of wages payment to driver/cleaner/labour and on account of materials/spares.

**C. CONDITIONS PERTAINING TO DRIVERS AND OTHER STAFFS:**

- a. Employees/ workers of the service provider deployed to AIESL shall not be less than 20 year of age and schooling till 8th Standard.
- b. Should be physically/medically fit for the specified jobs.
- c. They shall be well mannered and courteous and while on duty, wear proper uniform provided by the Service provider, which should be clean and should have their photo identity card pinned thereon.
- d. Must be insured against all risks by the Service Provider.
- e. Any Overtime /Overstay Allowance, conveyance, or any other allowance for the workmen shall be paid by the service provider and AIESL will have no liability in this regard.
- f. Drivers deployed must be in possession of applicable valid commercial heavy/HMV/LMV driving license issued by the R.T.A to drive passenger vehicles/staff transportation coaches and must carry the same with him while on duty.
- g. The driver while on duty should not be under the influence of alcohol or any other intoxicant substance. If a driver is found to be intoxicated, alternative driver has to be provided by the Service provider immediately on receipt of such report/complaint from AIESL. Any Loss of damage caused by such driver to otherwise shall be totally borne by the Contractor.
- h. Service provider shall bear the total cost of damage to AIESL/ AIESL equipment's/ AIESL man power/third party assets/manpower due to careless driving.

- i. Driver shall completely refrain from using mobile whilst driving.
- j. Smoking by the drivers and vehicle staffs during the trips is strictly prohibited.
- k. 'No driver shall be required to perform driving duty for more than 8 (eight) hours in a day. In exceptional operational exigencies, duty may be extended to a maximum of 10 (ten) hours with prior written approval and payment of overtime as per applicable labour laws. A mandatory rest period of not less than 10 (ten) hours shall be provided between two duty assignments. The Service Provider shall maintain duty rosters demonstrating compliance with these provisions, which shall be subject to inspection by AIESL and Labour Department authorities.'
- l. The staff's deployed should be well mannered and behave courteously. They should be physically and medically fit for the job assigned.
- m. Service provider shall ensure to take corrective measure whenever there is a complaint against their staff. In case of any serious complaints/ incidents etc. They will have to replace the concerned staff immediately.

**VI. PENALTIES for - Diesel Vehicles (and also for EV vehicle if deployed)**

- a. In case of failure on the part of the Successful Bidder to comply with any other listed conditions mentioned in scope of the work, AIESL reserves the right to levy penalty which will be proportionate to the monthly charges payable thereof.
- b. In case of any staff / employees of the service provider is found under the influence of alcohol / intoxicants penalty shall be levied and without prejudice to the given penalty clauses AIESL reserves the right to take all the remedial actions provided under the law.
- c. If cleanliness of vehicles is not observed up to the satisfaction of AIESL, a penalty will be imposed on the service provider.
- d. On Time, efficient, safe and courteous services are the essence of this contract, lapses due to service provider will be viewed seriously and penalties will be imposed on the service provider.
- e. Category of penalty and exponential increase in penalty for repeated default will be decided by General Manager (Engineering), AIESL, Hyderabad or the Officer so authorized by him and decision taken accordingly will be final and binding.
- f. Delays due to unforeseen circumstances such as riots, traffic congestion and diversion of traffic by Police etc. will be ignored subject to certification of the same by the concerned driver with five witnesses travelling in the bus. However, the contractor shall also inform the AIESL authorities immediately over phone about such occurrences.
- g. The service provider shall make his own arrangements for the filling of diesel, oil, etc., and check the condition of the bus before beginning its trip each way. Filling of Fuel enroute with employees on board is prohibited.
- h. Some of the instances in which penalty would be imposed, are enumerated below. But these are not exhaustive and penalty may be imposed on any violation, breach or contravention of any of the terms and conditions as well as assigned duties.

In case of non-compliance of laid down terms & conditions, the following penalty will be imposed on their monthly bill/SD/PG as deemed fit and necessary by AIESL.

| Sl. No. | DESCRIPTION                                                                                                           | PENALTY<br>Upto 10 Seater<br>(Car/ LMV)       | PENALTY<br>Above 10 Seater<br>(Coaches/ HMTV)  |
|---------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------|
| A       | Duty driver not found in uniform.                                                                                     | Rs. 100/- per driver per trip                 | Rs. 100/- per driver per trip                  |
| B       | Non-deployment of specified vehicle or if Vehicle make less than year 2022 or run more than 1 lakh kms.               | Rs. 1000/- per trip.                          | Rs. 2000/- per trip.                           |
| C       | Non Provision of Supervisor                                                                                           | Rs. 1000/- per day                            | Rs. 1000/- per day                             |
| D       | Driver/staff, deployed and whilst on AIESL duty found indulging in illegal/anti-social activities or intoxicated etc. | Not permissible and Rs. 1000/- per incident   | Not permissible and Rs. 5000/- per incident    |
| E       | Trip not operated.                                                                                                    | Rs. 2000/- + cost of alternative arrangements | Rs. 10000/- + cost of alternative arrangements |

|   |                                                                                                    | made by AIESL                                                                                    | made by AIESL                                                                                     |
|---|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| F | Trip starting delayed by more than 10 minutes or leaving before the scheduled time.                | Rs. 300/- per occasion                                                                           | Rs. 500/- per occasion                                                                            |
| G | Trip delayed due to holding vehicle at unauthorised stops and any other fault of service provider. | Rs. 500/- per trip + cost of alternate arrangements made by AIESL                                | Rs. 1000/- per trip + cost of alternate arrangements made by AIESL                                |
| H | Uncleaned, un-hygienic, torn, shabby upholstery and interior fittings of vehicle                   | Rs. 1000/- per trip.                                                                             | Rs. 2000/- per trip.                                                                              |
| I | Partial disfunctioning or total failure of A/C                                                     | Rs. 500/- per Trip. Also, in such instances, payment will be done on non A/C charges basis only. | Rs. 1500/- per Trip. Also, in such instances, payment will be done on non A/C charges basis only. |
| J | Staff Travelled/KMs reading details not furnished by Trip Driver                                   | Rs. 500/- per Trip                                                                               | Rs. 1000/- per Trip                                                                               |
| K | Refuelling enroute with employees on board                                                         | Rs.500/- per occasion                                                                            | Rs.2000/- per occasion                                                                            |

- i. In case of failure to carry out the services to the satisfaction of the company, AIESL will be at liberty to terminate contract and get service done by any other agency at the cost and risk of the Service Provider and Security Deposit provided by the Party will be forfeited.
- j. In case the amount recoverable is more and not made good by way of deductions from the bills, the performance guarantee/security deposit shall be forfeited to recover the amount due.
- k. In addition to the provisions stated above, if any violation, non-compliance, deficiency in service, or delay attributable to the Service Provider adversely affects, disrupts, or impairs the services required by AIESL, AIESL shall have the right, at its sole discretion, to impose appropriate penalties on the Service Provider. The nature and quantum of such penalties shall be determined by AIESL based on the severity, impact, frequency, and consequences of the violation, delay, or service deficiency. Such penalties may be recovered from any amounts payable to the Service Provider under this Agreement or through any other lawful means available to AIESL. The imposition of such penalties shall be without prejudice to any other rights, remedies, or actions available to AIESL under this Agreement or applicable law.

### **Liquidated Damages**

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | <b>Liquidated Damages</b> In addition to specific penalties prescribed in the Penalty Schedule (Section 9), if the aggregate monthly service delivery falls below 90% of the contracted service level (as measured by trips operated vs. trips scheduled), AIESL shall be entitled to levy LD at the rate of 0.5% (half percent) of the MONTHLY invoice value for that month for every 1% shortfall below the 90% threshold, subject to a maximum of 10% of the monthly invoice value. LD under this clause shall not be levied simultaneously with specific trip-level penalties for the same instance of default. The LD cap across the entire contract period shall be 10% of the total contract value. |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Technical Bid Form****SECTION-10****FORM 1****TECHNICAL BID FORMAT****(To be submitted on Bidder's company letterhead)****(all pages must be signed and stamped with the company's seal)****A. Bidder's Details**

|     |                                                                                                                               |  |
|-----|-------------------------------------------------------------------------------------------------------------------------------|--|
| 1.  | Name of Contract                                                                                                              |  |
| 2.  | Name of the Company/Establishment                                                                                             |  |
| 3.  | Full Address of Registered Office                                                                                             |  |
| 4.  | Telephone No./ Mobile No.                                                                                                     |  |
| 5.  | Email address                                                                                                                 |  |
| 6.  | Fax Number                                                                                                                    |  |
| 7.  | Name of Contact Person                                                                                                        |  |
| 8.  | Name of the person signing the tender                                                                                         |  |
| 9.  | Phone/Mobile number of the person signing the tender                                                                          |  |
| 10. | Designation of the person signing the tender                                                                                  |  |
| 11. | Relationship of the person signing the tender with the bidder                                                                 |  |
| 12. | Name & address of Banker                                                                                                      |  |
| 13. | RTGS /NEFT Registered form duly signed by Banker to be enclosed                                                               |  |
| 14. | Details of Earnest Money Deposit (EMD) submitted:<br>i) Name of the Bank, DD/Pay Order No., & Date & Amount                   |  |
| 15. | OR<br>ii) If EMD is paid through Bank Guarantee, the required details are to be given.                                        |  |
| 16. | Is the Bid Security Declaration Form (duly filled & signed) attached/ enclosed along with the Technical Bid (for MSME Bidder) |  |
| 17  | If Bidder is an MSME unit, please specify the details of the MSME registration certificate below:                             |  |
|     | Registration Certificate No.                                                                                                  |  |
|     | Date of issue                                                                                                                 |  |
|     | Valid up to                                                                                                                   |  |
|     | Services covered under the Registration Certificate                                                                           |  |
|     | Whether the MSME Unit is owned by an SC/ST. If yes, please attach documentary proof to substantiate the castestatus.          |  |

**B. Parameters**

## Bidder's Response

| Sr. No. | Parameter                                                                                                                                                                                                                                                                                             | Bidder's Response (Yes/No)<br>(Attach documentary proof) |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| 1       | The Bidder must be a limited Company registered under Indian Companies Act, 1956 or registered under Indian Companies Act 2013 or a partnership firm or a sole proprietorship firm or a private limited company duly registered under the concerned acts applicable for conducting business in India. |                                                          |
| 2       | Whether having ESIC Regn No. self-attested copy be enclosed (Must)                                                                                                                                                                                                                                    | Regn No.....<br>Date.....                                |
| 3       | Whether having PF Regn. No. self-attested copy to be enclosed (Must, As & if applicable)                                                                                                                                                                                                              | Regn No.....<br>Date.....                                |
| 4       | Has any Director/Partner/Proprietor been convicted at any time by a court of law?                                                                                                                                                                                                                     |                                                          |
| 5       | Has your company been Blacklisted by any agency of the airport or elsewhere?                                                                                                                                                                                                                          |                                                          |

**C. Techno-commercial Bid Form**

| Sl No | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | AIESL Requirement | Vendor Response | Document Proof           |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------|--------------------------|
| 1     | Minimum average annual turnover of Rs. 1,10,00,000/- (One Crore Ten Lakhs only) during the last three financial years ending on <u>31st March 2025</u> . Certificate duly signed by the CA (chartered accountant) to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Must              | Yes/No          | To submit document proof |
| 2     | Proof of related services provided. (Note: They should have managed minimum three projects related to Bus Transport. Details should be provided as per PARA D below.) 3 year experience within last 5 FY (2021 - 2026) on similar works. (similar works definition as per Section 11 clause 18)                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Must              | Yes/No          | To submit document proof |
| 3     | The Bidder shall submit a list of all existing vehicles owned, leased, or under its operational control as on the date of bid submission, including vehicles registered in the name of the Company/Firm, Proprietor, Partner(s), Director(s), or Owner(s) of the bidding entity. The list shall include details such as vehicle registration number, make/model, year of manufacture, seating capacity, fuel type, ownership status, and operational condition, along with supporting documents including copies of the Registration Certificates (RCs). AIESL reserves the right to verify the submitted details through documentary scrutiny and/or physical inspection, and any false, misleading, or incomplete information may lead to rejection of the bid. | Must              | Yes/No          | To submit document proof |
| 4     | Agree to all the General Terms & Conditions, Work Scope, Workflow and Evaluation Criteria as prescribed in the bidding document. ( Form 3)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Must              | Yes/No          | To confirm               |
| 5     | Well-versed with Local & National Regulations & Regulatory Authority requirements pertaining to offered services related to such as safety standards, and industry-specific compliance requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Must              | Yes/No          | To submit document proof |
| 6     | Agrees to pay a non-interest-bearing security deposit which shall be 5% of the contract value as a security deposit for the period of the contract                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Must              | Yes/No          | To confirm               |
| 7     | The tenderer shall agree that the payment will be made against the tenderers invoice submitted on 60 days for non MSME (45 Days for MSME vendors) credit term basis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Must              | Yes/No          | To confirm               |

|    |                                                                                                                                                                                                                                                        |      |        |                                      |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--------------------------------------|
| 8  | Bidder must possess Local Office in Hyderabad, Telangana. Physical Visit to Bidder Local office is mandatory as a part of Technical Evaluation.                                                                                                        | Must | Yes/No | To confirm                           |
| 9  | PAN and GST Number                                                                                                                                                                                                                                     | Must | Yes/No | To submit document proof             |
| 10 | The service provider shall verify that they have proper insurance coverage to protect against potential damages, loss of goods, or accidents.                                                                                                          | Must | Yes/No | To confirm and submit document proof |
| 11 | The tenderer shall have expertise in evaluating the qualifications and expertise of the personnel who will be managing the transport. This includes supervisors, and staff responsible for inventory management, order picking, packing, and shipping. | Must | Yes/No | To confirm and submit document proof |

**Note:** The Bidder must have an established and operational local office within Hyderabad, Telangana, as of the date of submission of the bid. As part of the Technical Evaluation process, AIESL reserves the right to conduct a physical inspection/verification visit to the Bidder's local office to assess its existence, operational capability, infrastructure, and readiness to support the services under the contract.

Submission of documentary evidence in support of the local office is mandatory. Acceptable documents may include, but are not limited to, a valid lease/rental agreement, ownership documents, utility bills, trade license, GST registration, shop and establishment registration, or any other official document evidencing the office address and its operational status. Failure to provide satisfactory documentary proof or failure to facilitate the physical verification, if required, may result in rejection of the bid during the Technical Evaluation stage.

**D. Details of related services provided during the last three financial years ending on 31st March 2026, together with a copy of contract/ /invoices of clients)**

| S. No. | Name Of Contract | Name &Address of Company | Period of Contract (From...to....) | Annual Value of Contract |
|--------|------------------|--------------------------|------------------------------------|--------------------------|
| I      |                  |                          |                                    |                          |
| II     |                  |                          |                                    |                          |
| III    |                  |                          |                                    |                          |

**E. For any other information which the bidder may like to furnish, a separate sheet may be enclosed. In support of the above information self-attested copies of all Documents, wherever required be enclosed.**

Authorized Signatory:

Name of Signatory \_\_\_\_\_

Designation of Signatory \_\_\_\_\_

Seal of Company

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Technical Bid Evaluation Criteria****SECTION 11**

AIESL/ Authority inviting Tender will open the bids as per the date, time and place specified in the bid. Bidder(s) can view Bid opening event in person or online. In the event of the Specified date for the opening of bids being declared a holiday for AIESL, the Bids will be opened at the appointed time and location on the next working day.

| <b>General Conditions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                        | Part-I i.e., Technical Bids shall be evaluated for establishing eligibility of the bidder as well as techno- commercially responsiveness as per bid conditions, and a list will be drawn up of the responsive bids whose financial bids are eligible for consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2.                        | <p>During the detailed evaluation of “Technical Bids”, AIESL will determine whether each Bid:</p> <ol style="list-style-type: none"> <li>Meets the eligibility criteria defined in Section 6 GTB.</li> <li>Has been properly signed</li> <li>Is accompanied by the required bid securities declarations</li> <li>Is substantially responsive to the requirements of the bidding documents. During the detailed evaluation of the “Financial Bids”, the responsiveness of the bids will be further determined as per remaining bid conditions, i.e., Bill of Quantity and Price, Technical Specifications, if any.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 3.                        | <p>A substantially responsive “Bid” is one which conforms to all the terms, conditions, and specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one:</p> <ol style="list-style-type: none"> <li>Which affects in any substantial way the scope, quality, or performance of the Works.</li> <li>Which limits in any substantial way, AIESL’s rights, or the Bidder’s obligations under the Contract.</li> <li>Whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids or</li> <li>Which is inconsistent with the bidding documents,</li> </ol> <p>If a “Bid” is not substantially responsive, it will be rejected by AIESL and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.</p> <p>During Technical qualification/ Commercial Bid evaluation, AIESL may, at its discretion, ask any Bidder for a clarification of its Bid. The request for clarification and response shall be in writing or e-mail, however, no change in the price or substance of the Bid shall be sought, offered, or permitted. Reply shall be submitted by Bidder within a stated reasonable period. If Bidder does not provide clarifications of the information requested by the date and time set in AIESL’s request for clarification, its Bid may be rejected.</p> |
| 4.                        | AIESL will evaluate and compare the submitted bids on Least cost selection L1 criteria, whose bids are determined to be substantially techno-commercially responsive in accordance with <b>Section 10</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5.                        | <p>Award Criteria &amp; AIESL’s Right to accept/ reject any or all Bids</p> <p>The notification of award will constitute the formation of the Contract until the Formal Agreement is signed. The successful bidder shall execute Contract Agreement and sign the Integrity Pact (wherever applicable) with AIESL on non-judicial paper of appropriate value as per Stamp Act in the format appended within 7 days from the date of issue of Letter of Acceptance/ Letter of Award.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6.                        | The Technical Bids would be first evaluated for compliance. AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the Bidder as it may consider necessary for the purpose of evaluation of the Bids.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 7.                        | In the event the Bidder fails to provide any information or documents sought by AIESL, the Bid of the said Bidder shall be rejected by AIESL. No correspondence in this regard will be entertained.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 8.                        | The Bidders must meet all the mandatory technical qualification criteria as listed in this section of tender. Should a bidder fail to comply with one or more of the mandatory criteria, his bid will not be evaluated any further.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 9.                        | <p>Bidders are advised to note that taking deviation to following terms and conditions of Tender shall lead to rejection of their Bids:</p> <ol style="list-style-type: none"> <li>Firm/Quoted Price throughout the Contract Period and the extension period</li> <li>Scope of work</li> <li>EMD/ Security Declaration</li> <li>Period of Validity of Bid</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | <p>V. Performance Bank Guarantee / Security Deposit</p> <p>VI. Arbitration / Resolution of Dispute</p> <p>VII. Force Majeure</p> <p>VIII. Statutory Compliance to Applicable Laws</p> <p>IX. Registration of PF &amp; ESIC in the name of Firm</p> <p>X. All the pages of the Tender must be mandatorily signed and stamped by the authorized signatory along with the supporting documents as asked in the technical bid.( signed by any key managerial personnel or an officer of the company duly authorized by the Director/Partner/Proprietor in this behalf).)</p> <p>XI. All documents in support of the Tender must be submitted in accordance with the checklist as given below of this section Form2.</p> <p>XII. Any other condition specifically mentioned in the Tender elsewhere that non-compliance of the clause shall lead to rejection of the bid.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 10.               | The Bidders are to provide the detailed write-up under each item of their offered product listing the main / special features of each process / function including references / whichever and wherever applicable, along with process flow charts and screen shots, to support their compliance claims made in response to the tender requirements / specifications. Attach separate sheets, as necessary.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 11.               | AIESL would evaluate the responses based on the detailed information as provided. The decision of AIESL in this regard shall be final.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 12.               | The Bidders who qualify as per the Technical Bid evaluation criteria as mentioned in this Section and other requirements of the Tender would be considered for next stage of Tender process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Experience</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 13.               | The Service Provider shall be a limited Company registered under Indian Companies Act, 2013/ 1956 or a partnership firm or a sole proprietorship firm or a private limited company duly registered under the concerned acts applicable for conducting business in India and should be in existence in last 5 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 14.               | The bidder should not have been blacklisted/ debarred by any Government Departments, Agencies or Public Sector Undertakings in India as on the date of submission of the tender.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 15.               | The bidder should have experience of having "Successfully Completed Similar work" during last 3 (Three) years prior to the last day of bid submission.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 16.               | <p>The Bidder must be certified for any one of below mentioned certification and shall submit valid certificate:</p> <p>1) ISO</p> <p>2) OR ANY OTHER CRITERIA</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 17.               | The bidder should have experience of having "Successfully Completed" 3 years "Similar work" during last 5(Five) years prior to the last day of bid submission.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 18.               | <p><b>Similar works definition:</b></p> <p>a) The bidder must have at least three years' experience (ending month of March prior to the bid opening) of providing similar type of services to Central/State Government PSUs / Nationalised Banks / Reputed Organisations. Services rendered with list of such Central/State/ PSUs/ Nationalised Banks with duration of service shall be furnished.</p> <p>b) The bidder must have successfully executed/completed similar Services (definition of "similar services" should be clearly defined), over the last Five years i.e. the current financial year and the last Five financial years:</p> <ul style="list-style-type: none"> <li>• Three similar completed service each costing not less than amount equal to Rs. 44,00,000/- (Indian Rupees Forty Four Lakhs only). (40%) Estimated contract value.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Two similar completed service each costing not less than amount equal to Rs. 55,00,000/- (Indian Rupees Fifty Five Lakhs only). (50%) Estimated contract value.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• One similar completed service costing not less than the amount equal to Rs. 88,00,000/- (Indian Rupees Eighty Eight Lakhs only) (80%) Estimated contract value</li> </ul> <p>If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.</p> |



|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                       | <b>Similar work Definition:</b><br>“Similar work shall mean Staff/Employee Transportation Services (provision of vehicles with drivers for regular scheduled transportation of personnel) executed for Central/State Government Departments, PSUs, Autonomous Bodies, Airport Authorities, Major Corporations or Reputed Private/MNC Organizations. Fleet management contracts, Airport Ground Transportation contracts, and Contract Carriage Operations of equivalent scale shall also qualify as similar work. Pure manpower supply contracts, security services, or housekeeping services shall NOT qualify as similar work for this tender.”.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 19.                                   | The bidder must mandatorily submit compliance to technical specifications as mentioned in this section for proposed infra solution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Turnover</b>                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 20.                                   | <p>Average Annual financial Turnover value of the bidder(s) in the preceding years 3 financial years (2022-2023; 2023-2024; 2024-2025) should not be less than Rs 1,10,00,000/- in value (INR) (In Words One Crore Ten Lakhs only)</p> <p>The necessary documents viz. Annual Report/ Audited Balance Sheet/ Profit &amp; loss account for calculation of the above should be submitted by the bidder.</p> <p>Profit after tax: The profit after tax of the Bidder to be positive on the closing day of last financial years ( 31/03/2025) should be positive.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Make In India</b>                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 21.                                   | <p>To encourage ‘Make in India’ and promote manufacturing and production of goods and services in India with a view to enhancing income and employment, Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (Preference to Make in India), Order201711. The order is issued pursuant to Rule 153 (iii) of GFR, 2017. The Order is applicable on the procurement of Goods, Works and Services. For the purpose of this Order: -</p> <p>a) ‘L1’ means the lowest tender or lowest bid, or the lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.</p> <p>b) ‘Margin of purchase preference’ means the maximum extent to which the price quoted by a “Class-I local supplier” may be above the L1 for the purpose of purchase preference. It has been fixed as 20 (twenty) percent.</p> <p>c) ‘Nodal Ministry’ means the Ministry or Department identified pursuant to this order in respect of a particular item of goods or services or works.</p> <p>d) ‘Procuring entity’ means a Ministry or department or attached or subordinate office of, or autonomous body controlled by, the Government of India and includes Government companies as defined in the Companies Act.</p> <p>e) ‘Works’ means all works as per Rule 130 of GFR- 2017 and will also include ‘turn key works.</p> |
| <b>Verification of local content:</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 22.                                   | <p>1. The ‘Class-I local supplier’/ ‘Class-II local supplier’ at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for ‘Class-I local supplier’/ ‘Class-II local supplier’, as the case may be. They shall also give details of the location(s) at which the local value addition is made.</p> <p>2. In cases of procurement for a value in excess of Rs. 10 crore, the ‘Class-I local supplier’/ ‘Class-II local supplier’ shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 23.                                   | Bids will be rejected if submitted after the last date as per Table 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 24.                                   | Bids will be rejected in case of EMD is not submitted except if the bidder is exempted as per MSME exemptions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 25.                                   | Incomplete Bids will be rejected                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

**Technical Bid Evaluation Criteria-****Form 2****Check list for Tender No: AIESL/HYD/PPMM/ENQ/21 Dated 24/07/2026**

Tender Description- Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.

Tender Opening due Date- 14/08/2026

| S/N | Particulars                                                                                                                                                                                  | Observation (Yes/No) | Reference Page No |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------|
| 1   | Bidder should Posses Local Office in Hyderabad                                                                                                                                               | If No "Disqualify"   |                   |
| 2   | EMD<br>1. Earnest in the form of Cash deposit/DD<br>2. Earnest Money in the form of BG as per documents provided in the Tender                                                               |                      |                   |
| 3   | Eligibility Criteria<br>With Experience / Completion Certificate/Completion Certificate of similar work as per NIT requirement                                                               |                      |                   |
| 4   | Financial Turnover certificate as per NIT requirement<br>The Bidder should have made Net Profit after taxation in last three financial year ( audited Balance Sheet profit and loss account) |                      |                   |
| 5   | Copy of Pan Card                                                                                                                                                                             |                      |                   |
| 6   | Copy of GST Certificate                                                                                                                                                                      |                      |                   |
| 7   | Registration- Copy of UDYAM registration Certificate issued by Ministry of MSMEs of GOI or any other agency specified by Ministry of MSME                                                    |                      |                   |
| 8   | No Blacklisting- Self Declaration by the bidder                                                                                                                                              |                      |                   |
| 9   | The bidder Should be ISO -9001 or any other criteria as specified in NIT                                                                                                                     |                      |                   |
| 10  | Declarations as per attached proforma of NIT                                                                                                                                                 |                      |                   |
| 11  | Whether all pages of tender document are duly filled signed and stamped                                                                                                                      |                      |                   |
| 12  | Whether technical bid( part I) as per requirement                                                                                                                                            |                      |                   |
| 13  | Whether Price bid ( part-II) duly as per requirement                                                                                                                                         |                      |                   |
| 14  | ESI & PF Registration                                                                                                                                                                        |                      |                   |
| 15  | Forms and Format as specified in Section 14                                                                                                                                                  |                      |                   |
| 16  | List of Vehicles                                                                                                                                                                             |                      |                   |

**CONFIRMATION (Applicable for the whole tender document & to be submitted on Company's letter head)**

We confirm that we have read this whole document and understand all the requirement as mentioned in this document. We have submitted all the required document : Bid Evaluation and Eligibility Criteria and FORMS CHECK-LIST, also other records required as documentary support & we accept all the terms & conditions and payment terms mentioned in this tender document(s) and subsequent corrigendum.

Signature and seal of the bidder:

Date:

Place:

## Financial Bid Form

**Section-12**

## Financial Bid Evaluation Criteria

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | The Part-II i.e. Financial Bid of only of those Bidder(s), who are found to be meeting the eligibility criteria as well as techno-commercially responsive for the subject Works shall be opened thereafter. The date of opening of the Financial Bid shall be notified separately to all the eligible & techno-commercial responsive Bidder. Bidder(s) can view Bid opening event in person or over online call at their end.                                       |
| 2.  | The Financial Bids of Bidder(s), who are not considered eligible and techno commercial responsive, shall not be opened. The decision of AIESL will be final and binding in this regard.                                                                                                                                                                                                                                                                             |
| 3.  | The Price Bids of only those Bidders who qualify under the Criteria and comply with the other Tender requirements would be considered for financial bid evaluation.                                                                                                                                                                                                                                                                                                 |
| 4.  | Price Bids should be submitted strictly as per the format given below of this Section ( Form 8 ) only. The detailed procedure / method of quoting and criteria for evaluation of the Price Bids has been provided.                                                                                                                                                                                                                                                  |
| 5.  | Form 8 consists of table; The total cost of the table will form a part of evaluation for successful bidder. Total Cost of Ownership (TCO) will be arrived at by adding cost of all components as mentioned in financial bid format Form-8. Form 08A is provided to understand unit prices for each of the items required as part of network and infrastructure establishment at AIESL.                                                                              |
| 6.  | The Bidder shall quote a price for all the components and services of the solution to meet the requirements of AIESL.                                                                                                                                                                                                                                                                                                                                               |
| 7.  | All the prices will be in Indian Rupees (in words and figures). In case of discrepancy, the amount in word will prevail.                                                                                                                                                                                                                                                                                                                                            |
| 8.  | In case of discrepancy in the unit price and the total price, the unit prices shall be taken to arrive at L-1.                                                                                                                                                                                                                                                                                                                                                      |
| 9.  | No adjustment of the price quoted in the Price Proposal shall be made on account of any variations in costs of supply & services, currency exchange fluctuations with international currency or any other cost component affecting the total cost in fulfilling the obligations under the contract. No clauses for price fluctuations due to fluctuation of the Indian currency against any of foreign currency will be accepted during the period of the contract. |
| 10. | The prices, once offered, must remain fixed and must not be subject to escalation for any reason whatsoever within the period of the validity of the proposal and the contract. A proposal submitted with an adjustable price quotation or conditional proposal shall be treated as nonresponsive.                                                                                                                                                                  |
| 11. | Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (zero) in all such fields.                                                                                                                                                                                                                                                                                                                                   |
| 12. | It is mandatory to provide the break-up of all components in the format specified in Form 8. The Price bid should include the unit price and proposed number of units for each component provided in the Financial Bid.                                                                                                                                                                                                                                             |
| 13. | It is mandatory to capture all taxes including duties and levies wherever applicable and/or payable. All the taxes of any nature whatsoever shall be borne by the Bidder and should be mentioned separately.                                                                                                                                                                                                                                                        |
| 14. | The bid amount shall be inclusive of packing, forwarding, transportation, insurance, delivery charges and any other charges as applicable.                                                                                                                                                                                                                                                                                                                          |
| 15. | All costs incurred due to delay of any sort, shall be borne by the Bidder.                                                                                                                                                                                                                                                                                                                                                                                          |
| 16. | AIESL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.                                                                                                                                                                                                                                                                                                              |
| 17. | AIESL reserves the right to ask the Bidder to submit analysis of rate and data sheet for the rates quoted in the Price bid by the bidder including break-up of price quoted.                                                                                                                                                                                                                                                                                        |
| 18. | If the price for any of the service is not explicitly quoted in the price bid or mentioned as zero, it is assumed that the price for that element is absorbed in some other service element for which a price has been quoted and AIESL has the right to source services for which no price was quoted or quoted as zero at no additional price.                                                                                                                    |
| 19. | If taxes or any other applicable charges are not indicated explicitly, they are assumed to be bundled within the prices quoted and unbundling of these charges will not be entertained either during evaluation or while signing the contract.                                                                                                                                                                                                                      |
| 20. | Bidder must submit financial proposal in the format prescribed in Form 8. Any deviation proposed by the bidder will make the bid liable to be rejected.                                                                                                                                                                                                                                                                                                             |

|                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 21.                      | The costs quoted should be individually classified under “Recurring” and “Non-Recurring”. All such costs would be considered for evaluation of the price bids.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 22.                      | It will be the responsibility of the bidder to comply and pay all taxes / levies / duties in the country of origin as well as in India, as applicable for the entire contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 23.                      | The prices quoted in the commercial bid must be exclusive of all applicable taxes and duties. The taxes and duties components applicable in the country of origin of the Bidder as well as that applicable in India for all the items of commercial bid format should be indicated clearly and separately in the Commercial Bid. In case, no taxes are applicable, it should be indicated as ‘NIL’ or ‘Zero’ in the commercial bid format.                                                                                                                                                                                                                                                                          |
| 24.                      | Withholding tax (applicable to foreign bidders) and TDS (applicable to Indian bidders) shall be deducted by AIESL on all payments, as per applicable Government of India rules & regulations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 25.                      | Any increase in taxes / levies / duties in subsequent years will be reimbursed by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes / levies / duties from the present level, the benefit will be passed on to AIESL.                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 26.                      | In case, any new taxes/ levies/ duties are introduced in future by the Government in the country of origin or in India during the period of the contract, the same shall be reimbursed to the bidder by AIESL on submission of proof of such payments.                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 27.                      | Any other costs not quoted in the commercial bid, but which must be borne by AIESL for implementation of the bidder’s solution, would be added to the total bid price for price comparison. The costs for this purpose will be taken from the prevailing market rate. The decision of AIESL in this respect would be final.                                                                                                                                                                                                                                                                                                                                                                                         |
| 28.                      | Unconditional discounts and credits, if any, would be adjusted in the total bid price for price comparison.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 29.                      | Conditional discounts and credits, if any offered in the commercial bid, will not be considered for price comparison.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 30.                      | Representations, if any, for modifications to the price quoted in the commercial bids will not be entertained after opening of the Tender.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 31.                      | <b>Final Selection Marking Methodology: The final selection of the bidder will be based on Least Cost Selection (L1). The bidder quoting the lowest financial bid will be awarded the contract.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Price Preference</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 32.                      | The MSMEs registered with above mentioned agencies/bodies for the Tendered Service and quoting price within price band of L1+15% (fifteen per cent) shall also be allowed to supply a portion of requirement by bringing down their price to the price quoted by L1 in a situation where the price quoted by the L1 Bidder (the “L1 Price”) is from other than a MSME and such MSME shall be allowed to supply up to 20 % (twenty per cent) of total Tendered value/service. In case of more than one such MSMEs are in the price band of L-1 + 15% and matches the L-1 Price, the 20% value shall be shared proportionately, if it can be divided, else the complete contract shall be allocated to the MSME unit. |
| 33.                      | An MSMEs unit will not get any purchase preference over another MSME unit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 34.                      | <b>Note:</b> Above policy of extending benefits is meant for procurement of only goods produced and services rendered by MSMEs and not for any trading activities by them.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Price Negotiation</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 35.                      | As a general norm price negotiations are not to be carried out with the bidders. Negotiations, if at all, shall be an exception and may be held for better pricing with the L1 bidder only and with the L2, L3, and so on bidders only in case of the split of the Services/Value.                                                                                                                                                                                                                                                                                                                                                                                                                                  |

**Form 08: Financial Proposal Format  
[To be submitted on Bidder Company's Letterhead]**

The format for Commercial Bid is given below. Bidders must fill the fields concerned in the appropriate space given below:

- The inventory list is only indicative – there may be deviations in the configurations, count and brand.
- Bidder are requested to quote their best rate for each item, as per scope of work of this document.
- All the costs should be exclusive of all taxes & levies, Break-up of taxes, levies, duties must be mentioned inseparate table. Tax/duty component should be separately mentioned.
- All licenses for tools should be in name of AIESL.

To,

O/o Dy.GM (E-PPMM)  
AI Engineering Services Ltd. MRO  
Complex, Near Gate 03 RGI Airport,  
Shamshabad Hyderabad, Telangana -  
500108

Sub: Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.

Ref. No.: AIESL/HYD/PPMM/ENQ/21      Dated 24/07/2026

Dear Sir,

We are pleased to submit our Financial Proposal for the\_\_\_\_\_.

- 1) We hereby declare that our Financial Proposal is unqualified and unconditional in all respects.
- 2) The Financial Bid has been quoted without seeking any minimum guaranteed support from AIESL.
- 3) Financial bid will cover all charges required for successful completion of the project with no hidden charges.
- 4) Prices are only quoted in the financial bid and no price element is mentioned in the technical bid.
- 5) If any price element is found in the technical bid, we are liable to be rejected from the bidding process.
- 6) Our attached Financial Proposal is as follows:

**I: PART-A: Scheduled Requirement (Approximate)** :Shift Pattern : General Shift-6 Days a Week (Monday to Saturday) Shift and on SUNDAY/HOLIDAYS on need basis.

Shift Timings: **0900-1620hrs**

| SL. NO. | Route                                    | Approx. KM per one way | Seating capacity | KM per Year Non AC (A) | KM per Year AC (B) | Basic unit Rate Per KM (Excluding : GST) In figure and words. |        | TOTAL for 2 years (incl AC + Non AC) E = (AxC+BxD)x2 |
|---------|------------------------------------------|------------------------|------------------|------------------------|--------------------|---------------------------------------------------------------|--------|------------------------------------------------------|
|         |                                          |                        |                  |                        |                    | Non AC (C)                                                    | AC (D) |                                                      |
| 01      | 6A                                       | 50 KM                  | 30 Seater        | 23600                  | 7700               |                                                               |        | E1 =                                                 |
| 02      | 6B                                       | 49 KM                  | 30 Seater        | 23128                  | 7546               |                                                               |        | E2 =                                                 |
| 03      | 6C                                       | 48 KM                  | 30 Seater        | 22656                  | 7392               |                                                               |        | E3 =                                                 |
| 04      | 6D                                       | 46 KM                  | 12 Seater        | 21712                  | 7084               |                                                               |        | E4 =                                                 |
| 05      | SUB TOTAL (F) = for routes (6A+6B+6C+6D) |                        |                  |                        |                    |                                                               |        | F = E1+E2+E3+E4 =                                    |
|         | GST as applicable on SUB TOTAL (F)       |                        |                  |                        |                    |                                                               |        |                                                      |
|         | PART A Grand Total G = (F + GST on F)    |                        |                  |                        |                    |                                                               |        |                                                      |

**II: PART –B: Scheduled Requirement:** Shift Pattern: Cyclic Shift Pattern – on 365 Days, 24 x 7.

| SL. NO. | Route                                     | Approx. KM per one way | Seating capacity | KM per Year AC (H) | Basic unit Rate Per KM (Excluding : GST) In figure and words. (I) | TOTAL for 2 years (AC) J = <b>(HxI)x2</b> |
|---------|-------------------------------------------|------------------------|------------------|--------------------|-------------------------------------------------------------------|-------------------------------------------|
| 01      | M1                                        | 48 KM                  | 08 Seater        | 105120 km          |                                                                   | J1 =                                      |
| 02      | M2                                        | 42 KM                  | 08 Seater        | 91980 km           |                                                                   | J2 =                                      |
| 05      | SUB TOTAL <b>(K)</b> = for routes (M1+M2) |                        |                  |                    |                                                                   | K = J1+J2 =`                              |
|         | GST as applicable on SUB TOTAL <b>(K)</b> |                        |                  |                    |                                                                   |                                           |
|         | PART B Grand Total L = (K + GST on K)     |                        |                  |                    |                                                                   |                                           |

**III: PART – C: Unscheduled Requirement:**

Other than SUNDAY/ HOLIDAY requirement of 40 Seater on need basis.

| SL. NO. | Approx.            |                  | Basic unit Rate Per KM (Excluding : GST) - AC | Basic unit Rate Per KM (Excluding : GST) - | GST % |
|---------|--------------------|------------------|-----------------------------------------------|--------------------------------------------|-------|
|         | Duration/ KM       | Seating capacity | In figure                                     | NON AC                                     |       |
|         |                    |                  |                                               | In figure                                  |       |
| 1       | 4 hours or 40 Km   | 08 Seater        |                                               |                                            |       |
|         | 8 Hrs or 80 Km     |                  |                                               |                                            |       |
|         | 24 hours or 300 Km |                  |                                               |                                            |       |
| 2       | 4 hours or 40 Km   | 12 Seater        |                                               |                                            |       |
|         | 8 Hrs or 80 Km     |                  |                                               |                                            |       |
|         | 24 hours or 300 Km |                  |                                               |                                            |       |
| 3       | 4 hours or 40 Km   | 22 Seater        |                                               |                                            |       |
|         | 8 Hrs or 80 Km     |                  |                                               |                                            |       |
|         | 24 hours or 300 Km |                  |                                               |                                            |       |

|   |                    |           |  |  |  |
|---|--------------------|-----------|--|--|--|
| 4 | 4 hours or 40 Km   | 32 Seater |  |  |  |
|   | 8 Hrs or 80 Km     |           |  |  |  |
|   | 24 hours or 300 Km |           |  |  |  |
| 5 | 4 hours or 40 Km   | 36 Seater |  |  |  |
|   | 8 Hrs or 80 Km     |           |  |  |  |
|   | 24 hours or 300 Km |           |  |  |  |
| 6 | 4 hours or 40 Km   | 40 Seater |  |  |  |
|   | 8 Hrs or 80 Km     |           |  |  |  |
|   | 24 hours or 300 Km |           |  |  |  |
| 7 | 4 hours or 40 Km   | 50 Seater |  |  |  |
|   | 8 Hrs or 80 Km     |           |  |  |  |
|   | 24 hours or 300 Km |           |  |  |  |

**Please indicate the % of GST for PART C which it is applied for Staff Transportation Services.**

**IV: GRAND TOTAL = (PART A+ PART B): GEM Portal L1 Calculation based on Value of N calculated in Table Below.**

| SL. NO. | TOTAL                                                       | Basic unit Rate Per KM<br>(Excluding : GST)<br><b>In figure</b> | Basic unit Rate Per KM<br>(Excluding : GST)<br><b>In words</b> |
|---------|-------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------|
| 20.     | <b>GRAND TOTAL incl GST<br/>PART A + PART B = N = (G+L)</b> |                                                                 |                                                                |

**% CGST ..... in Rs. ..../- (In words).**

**% SGST ..... in Rs. ..../- (In words).**

**\*If the Rate of GST is not mentioned, it will be presumed that the rate is inclusive of GST.**

The rate finally agreed shall be FIRM during the tenure of the agreement period and no revision in rate shall be considered.

**The bid amount shall be inclusive of packing, forwarding. Transportation, insurance and delivery charges and any other charges as applicable.**

**V) PART O - AIESL OPERATIONAL FLEXIBILITY REQUIREMENT:**

In the event that AIESL's vehicle seating requirements change due to an increase or decrease in employee strength for scheduled or unscheduled operations, the bidder shall quote the applicable rates for the corresponding seating capacities as specified below. The quoted rates shall remain valid and shall be governed by the terms and conditions of the contract throughout its duration. AIESL reserves the right to deploy vehicles of different seating capacities based on operational requirements, and payments shall be made according to the applicable rates quoted by the bidder for the respective vehicle category.

**GRAND TOTAL = (PART A+ PART B): GEM Portal L1 Calculation based on Value of N calculated in Table IV.**

**It is further clarified that the rates quoted for different seating capacities are intended solely for operational flexibility and payment purposes and shall not be considered for the evaluation of bids or determination of the Lowest Bidder (L1).**

For **Scheduled Requirement**: Shift Pattern : General Shift-6 Days a Week (Monday to Saturday) Shift and on SUNDAY/HOLIDAYS on need basis.

**Shift Timings: 0900-1620hrs**

| SL. NO. | Route | Approx.        | Seating capacity | KM per Year Non AC (A) | KM per Year | Basic unit Rate Per KM (Excluding : GST) <b>FOR DIESEL</b> |        | Basic unit Rate Per KM (Excluding : GST) <b>FOR EV</b> |        |
|---------|-------|----------------|------------------|------------------------|-------------|------------------------------------------------------------|--------|--------------------------------------------------------|--------|
|         |       | KM per one way |                  |                        | AC (B)      | In figure and words.                                       |        | In figure and words.                                   |        |
|         |       |                |                  |                        |             | Non AC (C)                                                 | AC (D) | Non AC (C)                                             | AC (D) |
| 1       | 6A    | 50 KM          | 12               | 23600                  | 7700        |                                                            |        |                                                        |        |
|         |       |                | 22               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 32               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 36               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 40               |                        |             |                                                            |        |                                                        |        |
| 2       | 6B    | 49 KM          | 12               | 23128                  | 7546        |                                                            |        |                                                        |        |
|         |       |                | 22               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 32               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 36               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 40               |                        |             |                                                            |        |                                                        |        |
| 3       | 6C    | 48 KM          | 12               | 22656                  | 7392        |                                                            |        |                                                        |        |
|         |       |                | 22               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 32               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 36               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 40               |                        |             |                                                            |        |                                                        |        |
| 4       | 6D    | 48 KM          | 12               | 21712                  | 7084        |                                                            |        |                                                        |        |
|         |       |                | 22               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 32               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 36               |                        |             |                                                            |        |                                                        |        |
|         |       |                | 40               |                        |             |                                                            |        |                                                        |        |



### **Bid Evaluation Methodology**

- Bidders are evaluated **based on diesel base rates**.
- The financial evaluation of this tender has been carried out considering diesel-operated vehicles and prevailing diesel fuel rates as on the date of tender opening. Any fuel escalation/de-escalation mechanism applicable under the contract shall ordinarily pertain to diesel-operated vehicles only.

### **EV Substitution**

- No claims or revisions allowed
- One-sided right for AIESL organization to revise benchmark

**Note:**

1. The price quoted above by the Bidder is inclusive of applicable taxes.
2. The price components should be inclusive of all taxes, duties, boarding, lodging, travel expenses (if required) and any other charges. No fee other than agreed Fee as per Form 8 shall be paid to the Service Provider.
3. All statutory/government taxes, duties, surcharges, GST etc. would be as applicable at the time of invoicing/releasing of payments.
4. AIESL may ask for price break up of components or any other clarification as required by the bidder.

**5. Bidder must submit financial proposal in the format prescribed in Form 8. Any deviation proposed by the bidder will make the bid liable to be rejected.**

Yours faithfully,

Date:

(Signature of the Authorized signatory)

Place:

(Name and designation of the Authorized  
signatory) (Name and rubber seal of the  
Bidder)

**Award of Contract****Award Criteria & AIESL's Right to accept/ reject any or all Bids**

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | AIESL will award the Contract to the Bidder who has offered the lowest evaluated Bid price criteria, provided that such Bidder has been determined to be (a) eligible in accordance with the provisions of Section 11 & 12 Bid evaluation and eligibility criteria; (b) determined substantive responsive.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2. | AIESL reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected bidder or bidders. However, the Bidder(s) who wish to seek reasons for such decision of cancellation/ rejection shall be informed of the same by AIESL unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific, or economic interest of the state or lead to incitement of an offence.                                                                                                                                                                          |
| 3. | The bidder whose bid has been accepted will be notified of the award by AIESL prior to expiration of the Bid validity period through the "Letter of Acceptance/ Letter of Award", which will state the sum that AIESL will pay to the Contractor in consideration of the execution, completion by the Contractor as prescribed by the Contract.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4. | The notification of award will constitute the formation of the Contract until the Formal Agreement is signed. The successful bidder shall execute Contract Agreement and sign the Integrity Pact (wherever applicable) with AIESL on non-judicial paper of appropriate value as per Stamp Act in the format appended within 28 days from the date of issue of Letter of Acceptance/ Letter of Award.                                                                                                                                                                                                                                                                                                                                                              |
| 5. | <p>The award of Contract shall be subject to fulfilment (in addition to eligibility criteria and the Undertakings as provided under the Tender) of following conditions by the Bidder:</p> <ul style="list-style-type: none"><li>I. The Successful Bidder must convey acceptance of Letter of Award (LOA)/contract within 7 days of receipt of the same and provide their bank details with a cancelled cheque.</li><li>II. The Successful Bidder must commence the Services within 7 days after execution of the Contract/Acceptance of LOA.</li><li>III. The Successful Bidder shall execute the Contract within 7 days of acceptance of LOA. The cost towards the preparation and execution of the Contract shall be borne by the Successful Bidder.</li></ul> |

**14.Forms and Format**

**Form- 03  
DECLARATION**

**(On Letter head of Bidder)**

To,

O/o Dy.GM (E-PPMM)  
AI Engineering Services Ltd. MRO  
Complex, Near Gate 03 RGI Airport,  
Shamshabad Hyderabad, Telangana -  
500108

M/s.....(name of Bidder) having its registered office at --  
----- (hereinafter referred to as 'the Bidder') having  
carefully studied all the Tender documents, specifications, Measurements, etc. and agree to all terms and  
conditions pertaining to the Work for "Service **Rate Contract for providing Staff Transportation  
Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.**", and having  
undertaken to execute the said works.

It is declared without any reservation whatsoever that:

- 1) The submitted Technical Bid/Price Bid proposals are without any deviations and are strictly in conformity with the documents issued by AIESL,
- 2) In case any deviations are noticed which might have crept inadvertently, that such deviations without reservation of any kind are automatically deemed to have been withdrawn by us,
- 3) We are familiar with all the requirements of the Contract and has not been influenced by any statement or promise of any person of AIESL,
- 4) We are experienced and competent Bidder to perform the Contract to the satisfaction of AIESL and are familiar with all general and special laws, acts, ordinances, rules and regulations of the Municipalities, District, State and Central Government of India that may affect the work, its performance or personnel employed therein,
- 5) We hereby authorize AIESL to seek reference from our bankers for its financial position and undertake to abide by all labor welfare legislations, and

The above statement submitted by us is true and correct to our best knowledge.

Dated:

For and on behalf of the bidder

**Form-5**  
**Letter of Application**  
**(On Letter Head of Bidder)**

To,

O/o Dy.GM (E-PPMM)  
AI Engineering Services Ltd. MRO  
Complex, Near Gate 03 RGI Airport,  
Shamshabad Hyderabad, Telangana -  
500108

Sir,

1. Being duly authorized to represent and act on behalf of <**Name of Applicant**> -----  
(hereinafter referred to as 'the applicant'), and having reviewed and fully understood all the pre- qualification information provided, the undersigned hereby apply to be pre-qualified by yourselves as a bidder for the Services of **"Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.."**
2. Attached to this letter are copies of original documents defining
  - a. The Applicant's Registration/ Legal Status (as per Prequalification/ Eligibility Criteria)
  - b. The principal place of business.
  - c. The place and date of incorporation
3. You and your authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this service, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information and requested by yourselves to verify statements and information provided in this application, or regarding the resources, experience, and competence of the applicant (s).
4. This service is made in the full understanding that:
  - a. Tenders by prequalified Applicants will be subjected to verification of all information submitted for prequalification at the time of tendering.
  - b. You reserve the right to:
    - i. Amend the scope and value of any contracts to be tendered under this Project. In such event, tenders will only be called from prequalified bidders who meet the revised requirements; and
    - ii. Reject or accept any application, cancel the prequalification process, and reject all applications; and
  - c. AIESL shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for them.
5. The undersigned declare that the statements made, and the information provided in the duly completed Application are complete, true, and correct in every detail.

Signature

-----

Name

For and on behalf of (Name of Applicant)

**Form-6**

**Undertaking by Bidder towards Anti-profiteering Clause of GST Act / Rules**

**(To be submitted on letter head)**

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad  
Hyderabad, Telangana - 500108

Sub.: Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.

Dear Sir,

We, M/s..... (Name of Bidder) have submitted bid dt. ....for the aforesaid RFP.

Section 171 of CGST Act. / SGST Act. stipulates that it is mandatory to pass on the benefit of reduction in rate of tax on supply of Goods or Services or availability of Input Tax Credit, by way of commensurate reduction in prices.

Accordingly, it is certified that we have duly considered the impact of Input Tax Credit available on supplies in the GST regime, in our quoted prices. Further, any additional benefit of ITC if available to bidder shall be passed on to AIESL.

Further, we hereby confirm that our quoted prices are duly considering maximum possible benefit available and follow the aforesaid Section 171 of CGST Act/ IGST Act.

Further, if any refund on account of GST is received from the Government in future by the Bidder under any GST Refund/ Exemption or Subsidy Scheme, the same shall also be passed on to AIESL.

In case this declaration is found faulty in any manner, we shall fully be responsible for the consequential effect including making good of any losses of interest etc. to AIESL

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

**Form-7**

**Format for declaration by the Bidder – Bank Insolvency**

**“Self-Declaration by the Bidder on Letter Head”**

To

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad,  
Telangana - 500108

I/ We, M/s\_\_\_\_\_ (Name of Bidder) hereby certify that proceedings  
for insolvency under the Insolvency and Bankruptcy Code, 2016, or as amended from time to time, have  
not started, against us and/ or our Parent/ Holding company  
\_\_\_\_\_(Name of Parent/ Holding company).

\*Strike out if not applicable

(Seal & Signature of Bidder)

**Form 09**

**BIDDER'S COMPANY INFORMATION**

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL), MRO  
Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad,  
Telangana - 500108

Please complete the below table. Please note references to other sources e.g., websites addresses are not acceptable. Additional information can be given as an attached sheet.

| <b>Sl. No.</b> | <b>Requirements</b>                                                                                                   | <b>Details</b> |
|----------------|-----------------------------------------------------------------------------------------------------------------------|----------------|
| 1              | Bidder's Company Name & address                                                                                       |                |
| 2              | The company must have been incorporated as a partnership, private or a public limited company                         |                |
| 3              | Paid up capital                                                                                                       |                |
| 4              | Year of incorporation                                                                                                 |                |
| 5              | Annual turnover for the last three years (up to FY 2024-25)                                                           |                |
| 6              | Bidder's Company Contact Person Name, Job title, e-mail address, mobile, and direct contact telephone no. and fax no. |                |
| 7              | Location and details of network support                                                                               |                |

**Form 10**

**EVALUATION CRITERIA - TECHNICAL BID**

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad  
Hyderabad, Telangana - 500108

**Evaluation Criteria: Technical Bid**

1. The Bidders must meet all the mandatory technical qualification criteria as listed in Section 11 of this tender. Should a bidder fail to comply with one or more of the mandatory criteria, his bid will not be evaluated any further.
2. The Bidders are to provide the detailed write-up under each item of their offered product listing the main / special features of each process / function including references / whichever and wherever applicable, along with process flow charts and screen shots, to support their compliance claims made in response to the tender requirements / specifications. Attach separate sheets, as necessary.
3. **AIESL** would evaluate the responses based on the detailed information as provided. The decision of **AIESL** in this regard shall be final.

We have studied all the terms and conditions , Evaluation Criteria –Technical Bid and agree to abide the same in total.

**Authorized signatory of the bidder:** \_\_\_\_\_

**Name:**\_\_\_\_\_

**Designation:** \_\_\_\_\_

**Bidder's Company Name & Seal:** \_\_\_\_\_

**Business Address:**



**Form 10 A**

**TECHNICAL BID FORMAT**

To be printed on the Bidder's Company Letter Head

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad  
Hyderabad, Telangana - 500108

**Ref. No:**

**Date:**

Dear Sir,

**Sub: Technical Bid as per your Tender No. AIESL/HYD/PPMM/ENQ/21 Dated 24/07/2026**

With reference to your tender **AIESL/HYD/PPMM/ENQ/21 Dated 24/07/2026** for **Rate Contract for providing Staff Transportation Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.**, we hereby submit our **Technical Bid** as per requirements mentioned in **Section 10** and **11**.

We also agree to the General Terms & Conditions, Work Scope, Workflow and Evaluation Criteria as prescribed in the bidding document.

Thanking you,

Encl:

**Authorized signatory of the bidder:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Bidder's Company Name & Seal:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Form 11**

**EVALUATION CRITERIA - COMMERCIAL BID**

**To,**

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd.  
(AIESL), MRO Complex, Near Gate  
03, RGI Airport, Shamshabad  
Hyderabad, Telangana - 500108

**Evaluation Criteria: Commercial Bid**

1. The commercial bids of Bidders, qualifying in the technical evaluation, will only be opened, and evaluated. The evaluation of commercial bids will be based on price and other terms offered in the Commercial bid as per Section 8,12, and Form 8 of Section 13.
2. The costs quoted should be individually classified under "Recurring" and "Non-Recurring". All such costs would be considered for evaluation of the price bids.
3. It will be the responsibility of the bidder to comply and pay all taxes / levies / duties in the country of origin as well as in India, as applicable for the entire contract.
4. The prices quoted in the commercial bid must be exclusive of all applicable taxes and duties. The taxes and duties components applicable in the country of origin of the Bidder as well as that applicable in India for all the items of commercial bid format should be indicated clearly and separately in the Commercial Bid. In case, no taxes are applicable, it should be indicated as 'NIL' or 'Zero' in the commercial bid format.
5. If the taxes and duties are not mentioned separately, the bid would be deemed to be inclusive of such taxes, levies, and duties applicable in India.
6. Withholding tax (applicable to foreign bidders) and TDS (applicable to Indian bidders) shall be deducted by AIESL on all payments, as per applicable Government of India rules & regulations.
7. Any increase in taxes / levies / duties in subsequent years will be reimbursed by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes / levies / duties from the present level, the benefit will be passed on to AIESL.
8. In case, any new taxes/ levies/ duties are introduced in future by the Government in the country of origin or in India during the period of the contract, the same shall be reimbursed to the bidder by AIESL on submission of proof of such payments.
9. Any other costs not quoted in the commercial bid, but which must be borne by AIESL for implementation of the bidder's solution, would be added to the total bid price for price comparison. The costs for this purpose will be taken from the prevailing market rate. The decision of AIESL in this respect would be final.
10. Unconditional discounts and credits, if any, would be adjusted in the total bid price for price comparison.
11. Conditional discounts and credits, if any offered in the commercial bid, will not be considered for price comparison.
12. Representations, if any, for modifications to the price quoted in the commercial bids will not be entertained after opening of the Tender.
13. Comparative evaluation of the price bids would be based on the costs computed in INR. The prices in commercial bid should be in INR only.

We also agree to the General Terms & Conditions, Work Scope, Workflow and Evaluation Criteria as prescribed in the bidding document.

Thanking you,

Encl:

**Authorized signatory of the bidder:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Bidder's Company Name & Seal:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

Signature of the Bidder

**Form 12**  
**Formats for Certificates and Undertakings**

**Form 12 A**  
**From Bidder's any Client / Customer**  
To be printed on the Client / Customer's Company Letter Head

**Ref. No:**

**Date:**

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad  
Hyderabad, Telangana - 500108

This is to certify that the (Name of the service offered in response to the tender) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ provided by M/s (Company name and address of Service provider)  
\_\_\_\_\_  
\_\_\_\_\_ has been Implemented at (Company name and address of client / customer) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ and has been in operation Since \_\_\_\_\_  
\_\_\_\_\_ (Mention the month and year the service went live). The service is currently operational.

**Authorized Signatory of**  
**the Client / Customer:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Designation:** \_\_\_\_\_

**Client / Customer's**  
**Company Name & Seal:** \_\_\_\_\_  
**Business' Address:** \_\_\_\_\_

**Form 12B**

**Joint Undertaking from the Parent Company & Subsidiary (Bidding) Company for meeting the Pre-qualification Criteria**

To be printed on the Parent Company Letter Head

**Ref. No:**

**Date:**

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad, Telangana – 500108

- 1) With respect to Tender no AIESL/HYD/PPMM/ENQ/21 Dated 24/07/2026 issued by AIESL, this is to certify that M/s (Name & address of the subsidiary who is applicant to the tender) \_\_\_\_\_ is the subsidiary company of M/s (Name & address of parent company) \_\_\_\_\_
- 2) At present, our subsidiary company M/s \_\_\_\_\_ does not have the required turnover of ₹ ----- during the last financial year as stipulated in the AIESL tender no. **AIESL-----** dated \_\_\_\_\_ for the reason stated below:
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- 3) However, our subsidiary company M/s \_\_\_\_\_ is interested to be an applicant to the above-mentioned tender and therefore to fulfill the requirement of the tender clauses and any contract that may be entered with AIESL in respect of this tender, if successful in winning the bid, M/s (the parent company) \_\_\_\_\_ hereby declares as under:
- a) That, we shall act as a confirming party to the performance of our subsidiary company M/s \_\_\_\_\_
- b) That, we shall stand as a guarantee towards performance of our subsidiary company in respect of contract with AIESL for the above-mentioned tender and there shall be a joint and several responsibilities of the parent company and the subsidiary company towards meeting the obligations and commitments of the Tender.

**Signature:** \_\_\_\_\_

**CEO of Parent Company**

**Name:** \_\_\_\_\_

**Name of the Company:** \_\_\_\_\_

**Seal / Stamp of the company:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**CEO of Subsidiary (Bidding) Company**

**Name:** \_\_\_\_\_

**Name of the Company:** \_\_\_\_\_

**Seal / Stamp of the company:** \_\_\_\_\_

**Form 12C**

**Bank Guarantee Format for Security deposit**

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad, Telangana – 500108

WHEREAS \_\_\_\_\_ (Name and address of Bidder)  
(Hereinafter called "Bidder") has undertaken, in pursuance of Contract no. \_\_\_\_\_  
dated \_\_\_\_\_ (Herein after called "Contract") to deliver all the Services comprised in the  
Contract and agree to abide by the terms and conditions of the Contract.

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a  
bank guarantee by a Scheduled Commercial bank in India recognized by you for the sum specified therein  
as Security deposit amounting to ₹ \_\_\_\_\_ (\_\_\_\_\_  
\_\_\_\_\_) for compliance with its obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidder such a bank guarantee.

NOW THEREFORE, we \_\_\_\_\_ Bank, a body corporate incorporated /  
constituted under (\*) Act, (\*) with its CIN (\*), and having its Registered/Head Office at (\*) and among others  
a branch at (\*), hereby affirm that we are guarantors and responsible to you, on behalf of the bidder, up to  
a total of Rs. \_\_\_\_\_ (\_\_\_\_\_  
\_\_\_\_\_), and we undertake to pay you, upon your first written demand declaring Bidder to be in default under the  
Contract No. \_\_\_\_\_ and without demur or protest, any sum or sums within the limits  
of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for  
your demand of the sum specified therein.

We hereby waive the necessity of your demanding the said debt from Bidder before presenting us with the  
demand.

We further agree that no change or addition to or other modification of the terms of the Contract to be  
performed there under or of any of the Contract documents which may be made between you and Bidder  
shall in any way release us from any liability under this guarantee and we hereby waive notice of any such  
change, addition, or modification.

This Bank Guarantee shall be valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20  
.

**(Signature of the authorized officer of the Bank)** \_\_\_\_\_

**Name and designation of the officer** \_\_\_\_\_

**Date:** ( \_\_\_\_\_ ) **Place:** ( \_\_\_\_\_ )

**Form 13**

**PRE-BID QUERY - TECHNICAL BID**

To be printed on the Bidder's Company Letter Head

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad, Telangana – 500108

We hereby wish to seek the following clarification on the various clauses to the tender terms, conditions, functional requirements, and technical requirements as mentioned in the AIESL tender.

| Sr. No. | Annexure No. | Clause No. | Query / Clarifications |
|---------|--------------|------------|------------------------|
|         |              |            |                        |
|         |              |            |                        |
|         |              |            |                        |
|         |              |            |                        |
|         |              |            |                        |

**Signature of the Bidder:** \_\_\_\_\_

**Name of the Bidder:** \_\_\_\_\_

**Company Name & Seal:** \_\_\_\_\_

**Business' Address:** \_\_\_\_\_

**Form 14**  
**PRE-BID QUERY - COMMERCIAL BID**

To be printed on the Bidder's Company Letter Head

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad, Telangana – 500108

We hereby wish to seek the following clarification on the various clauses to the tender terms, conditions as mentioned in the tender on commercial bid of the tender.

| Sr No. | Annexure No. | Clause No. | Query / Clarifications |
|--------|--------------|------------|------------------------|
|        |              |            |                        |
|        |              |            |                        |
|        |              |            |                        |
|        |              |            |                        |
|        |              |            |                        |

**Signature of the Bidder:** \_\_\_\_\_

**Name of the Bidder:** \_\_\_\_\_

**Company Name & Seal:** \_\_\_\_\_

**Business' Address:** \_\_\_\_\_

**Form 15**

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD**

*(To be submitted by Bidders seeking exemption under provisions of MSE's refer para 8.5 of this document)*

(On Bidder's Letter Head)

To,

O/o Dy.GM(E-PPMM)  
AI Engineering Services Ltd. (AIESL),  
MRO Complex, Near Gate 03,  
RGI Airport, Shamshabad Hyderabad, Telangana – 500108

I / We, the authorized signatory of M/s....., participating in the subject tender No ----- for the item / job of....., do hereby declare the following:

1. That I / we have availed the benefit of waiver of EMD under MSE's provisions while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
2. That in the event we withdraw / modify our bid during the period of validity or I/we fail to execute formal contract agreement within the given timeline or I/we fail to submit a Performance Security within the given timeline or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD and I/we will be suspended from being eligible for bidding / award of all future contract(s) of AI Engineering Services Limited for minimum period of One year from the date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory..... .

Bidding Organization Name ..... .



**Form 16**

**Format for self-declaration on “ No Conflict of Interest”**

To be submitted on Bidders Company’s letterhead

To,

O/o Dy.GM(E-PPMM)  
AI Engineering  
Services Ltd. (AIESL),  
MRO Complex, Near  
Gate 03,  
RGI Airport, Shamshabad Hyderabad, Telangana – 500108

Subject: Undertaking for No Conflict of Interest.

Dear Sir,

In accordance with this RFP document, we \_\_\_\_\_Name of the firm wish to declare that

I/We Name of the firm confirm that I/We do not have any relative, who is an employee of AIESL and who is likely to benefit us during the Award / Implementation of this contract.

I/We also indemnify that any subsequent detection of direct or indirect beneficiary of any application / award of the contract to any employee of this organization may result in disqualification / termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.

Yours faithfully,

(Signature of the authorized signatory)  
(Name and Designation of the authorized signatory)  
(Seal of the Bidder)

Date:  
Place: