

Tender No./ xxxx;

Tender Title: Re-Development of Rain Water Harvesting System at New Avionics Complex, AIESL-New Delhi

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Issued by:  
**Procurement Department**  
**AI Engineering Services Ltd.**  
New Delhi- 110003

While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instructions from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources, such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.

**Disclaimer:**

1. The information contained in this tender document (hereinafter referred to as the "Tender") or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in any form by AI Engineering Service Limited (hereinafter referred to as "AIESL ") shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL prior to award of the tender
2. The purpose of this tender is to provide all bidders with the information that may be useful to them in the formulation of their proposals/bids (hereinafter referred to as "BID(S)") in response to this tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL do not purport to contain exhaustive /all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their bids.
3. Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL
4. The information provided in this tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant/bidder upon the statements contained in this tender
6. AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender
7. The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder and AIESL reserves the right to reject all or any of the bids without assigning any reason whatsoever at any time
8. The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.

## **Introduction**

AI Engineering Services Limited (AIESL) is a government-owned public sector undertaking and a wholly owned subsidiary of AI Assets Holding Company Limited. It is India's largest and most comprehensive aircraft Maintenance, Repair, and Overhaul (MRO) organizations.

AIESL is fully approved by the Directorate General of Civil Aviation (DGCA) and serves as a one-stop-shop for all aircraft engineering and maintenance requirements. With a pan-India footprint, AIESL operates major maintenance facilities at key airports including Delhi, Mumbai, Hyderabad, Thiruvananthapuram, Kolkata, and Nagpur, among others.

Backed by decades of operational excellence, skilled manpower, and world-class infrastructure, AIESL offers a full range of MRO services including base maintenance, line maintenance, engine and component overhaul, structural repairs, and specialized engineering support. The organization is committed to the highest standards of safety, quality, and reliability in aircraft maintenance services.

## **Vision & Mission**

- To provide best in class and timely quality services to the customers by maintaining highest standards of regulatory and safety compliance.
- Maintaining all aircraft of the captive workload of the feet of Air India in a continuous state of airworthiness by the system of preventive and corrective maintenance to secure a high level of safety.
- Provide a "One Stop" solution to the customer.
- Faster Turn Around Time.
- To capture maximum Third-Party work from in and around India.
- To get DGCA approval under CAR 147 approval.
- To obtain FAA and EASA approval for all its establishment and facilities.
- Aggressive Marketing policy for more and more third-party work.
- It needs to Department centric so, every Departmental Heads need to be responsible for the deliverables to fulfill the overall vision.
- Continuous monitoring of Quality through quality audit etc.
- Constant endeavor to upgrade the services, delivering highest customer satisfaction in terms of Quality, Service and Cost effective and ensuring long term strategic relationship.
- All-out effort to be the world class MRO without compromising the quality standard.
- Updating and enhancing the capability through training of the personnel and equipment of latest technology.
- Multi skilling of the personnel through cross training to enhance the productivity.
- Optimizing operational cost.

## **Future Planning**

The company is planning to improve revenue generation by way of providing MRO services pertaining to Existing Capabilities to third parties (through aggressive marketing) and acquiring new Capabilities. AIESL plans to acquire EASA Base Maintenance Capability to capture Aircraft Redelivery Business. It intends to expand on its MRO Services to the Defence sector such as DRDO/IAF. To acquire EASA certifications for our Landing Gear overhaul Capability and CFM 56- 5B Engine overhaul Capability, as also to upgrade ATEC Shop to service various components of A320 NEO Family Aircraft.

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**1. Notice Inviting Tender (NIT)**

**AI Engineering Services Ltd (AIESL),  
2nd Floor, CRA Building, Safdarjung Airport Complex,  
New Delhi-110003  
Phone no-011-2566-7831  
Website: [www.aiesl.in](http://www.aiesl.in)**

**e-Tender Enquiry No.....**

**Date: .....**

E-Tenders are invited on GeM Portal from eligible and qualified bidders meeting Qualification Criteria for supply of the following goods/services:

| Sr. No. | Brief Description of Goods / Services /Category                                                   | Quantity (in UOM) | Earnest Money Deposit (EMD)* (in Rs.) | Remarks                                                                     |
|---------|---------------------------------------------------------------------------------------------------|-------------------|---------------------------------------|-----------------------------------------------------------------------------|
| 1       | Re-Development / Revival of Rain Water Harvesting System in New Avionics Complex, AIESL-New Delhi | 01 LS             | ₹ 22,273.06/-                         | For detailed Specifications, please refer <b>Annexure-A (Scope of Work)</b> |

For detail, the Tender is available for downloading free of cost from AIESL website <https://www.aiesl.in> or may also be downloaded from GeM portal.

**Chief Procurement Officer  
AI Engineering Services Limited**

**1.1 Critical Data Summary**

|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AIESL Reference No.                                                                | AIESL/DGM/NR/EFPM/26/002                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Description of Goods                                                               | Re-Development / Revival of Rain Water Harvesting System in New Avionics Complex, AIESL-New Delhi                                                                                                                                                                                                                                                                                                                                                                                          |
| Type of Tender                                                                     | Product/Services: Services<br>NCB (National Competitive bidding): <b>Single</b> bid system                                                                                                                                                                                                                                                                                                                                                                                                 |
| Selection Criteria                                                                 | Least cost selection L1                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Submission of Bids                                                                 | Through GeM Portal only                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Date of issue of tender                                                            | Refer portal                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Place and time of pre bid conference                                               | Refer portal                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Process to raise pre bid queries                                                   | Pre-bid queries (if any) must be raised by bidders on GeM at least one day prior to pre bid meeting. Any other mode of queries will not be entertained.                                                                                                                                                                                                                                                                                                                                    |
| Site Visit                                                                         | Not required                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Last date/ time for submission of Bids documents through portal ("Due Date/ Time") | Refer Portal                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Date and Time of Opening of technical Bid                                          | Refer Portal                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Opening of Financial Bid                                                           | Refer Portal                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Extension of Due Date/Time                                                         | The Due Date / Time of submission and opening of Bids may be extended at any time, at the sole discretion of AIESL. Bidders are advised to visit GEM Portal regularly for updates.                                                                                                                                                                                                                                                                                                         |
| Estimated value of the Tender                                                      | <b>₹11,13,653.14/-</b> (Inclusive of Taxes)                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Earnest Money Deposit (EMD)                                                        | ₹ 22,273.06 /- (Rupees Twenty Two Thousand Two Hundred Seventy Three Only)<br>Beneficiary Name: AI Engineering Services Limited, Delhi<br>Bank Name: <u>STATE BANK OF INDIA</u><br>Branch: 11 Sansad Marg, New Delhi- 110001<br>A/c No 33029526378, IFSC Code: SBIN0000691, Payable at: New Delhi<br>The bidder may pay the EMD amount through the following online payment link:<br><a href="https://forms.edugfix.com/aiengineering/add">https://forms.edugfix.com/aiengineering/add</a> |
| Period of Completion of Work                                                       | As per <b>Annexure-A (Scope of Work)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Payment Terms                                                                      | 30 Days                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

**1.2 ABBREVIATIONS:**

|       |                                                           |       |                                    |
|-------|-----------------------------------------------------------|-------|------------------------------------|
| AITB  | Appendix to Instructions to Bidders                       | MSMED | MSME Development (Act)             |
| AEP   | Airport Entry Pass                                        | NEFT  | National Electronic Funds Transfer |
| ADP   | Airport Driven Permit                                     | NIT   | Notice Inviting Tender             |
| BCAS  | Bureau of Civil Aviation Security                         | PAN   | Permanent Account Number           |
| BOQ   | Bill of Quantities                                        | PC    | (Indian) Penal Code                |
| BSD   | Bid Securing Declaration                                  | PPD   | Procurement Policy Division        |
| DPIIT | Department for Promotion of Industry and Internal Trade   | PQB   | Pre-Qualification Bidding          |
| EFT   | Electronic Funds Transfer                                 | PVC   | Price Variation Clause             |
| EPFO  | Employees Provident Fund Organization                     | RAP   | Reverse Auction Process            |
| ESI   | Employees State Insurance                                 | RCM   | Reverse Charge Mechanism           |
| GCC   | General Conditions of Contract                            | SC    | Scheduled Caste                    |
| GeM   | Government e -Marketplace                                 | SCC   | Special Conditions of Contract     |
| GST   | Goods and Services Tax                                    | ST    | Scheduled Tribe                    |
| GSTIN | GST Identification Number                                 | TCS   | Tax Collected at Source            |
| GTE   | Global Tender Enquiry (International Competitive Bidding) | TDS   | Tax Deducted at Source             |
| HSN   | Harmonized System of Nomenclature                         | TIA   | Tender Inviting Authority          |
| IEM   | Independent External Monitor                              | TIS   | Tender Information Summary         |
| IPR   | Intellectual Property Rights                              |       |                                    |
| INR   | Indian Rupee                                              |       |                                    |
| ITB   | Instructions To Bidders                                   |       |                                    |
| JV    | Joint Venture                                             |       |                                    |
| JV/C  | Joint Venture/ Consortium                                 |       |                                    |
| LoA   | Letter of Award (Acceptance)                              |       |                                    |
| MII   | Make in India                                             |       |                                    |
| MSE   | Micro and Small Enterprises                               |       |                                    |
| MSME  | Micro Small and Medium Enterprises                        |       |                                    |

## **2. The tender document**

### **2.1 Bidders must read the complete 'Tender Document'**

This NIT is an integral part of the Tender Document and serves a limited purpose of invitation, and does not purport to contain all relevant details for submission of bids. 'Tender Information Summary' (TIS) appended to this notice gives a salient summary of the tender information. Any generic reference to NIT shall also imply a reference to TIS as well. However, Bidders must go through the complete Tender Document for details before submission of their Bids.

### **2.2 Availability of the Tender Document**

The Tender Document shall be published on the Portal. It shall be available for download after the date and time of the start of availability till the deadline for availability as mentioned in TIS. If the office happens to be closed on the deadline for the availability of the Tender Document, the deadline shall not be extended.

### **2.3 Clarifications or Corrigenda/ Addenda to Tender Document**

A Bidder may seek clarification of the Tender Document through portal only, provided the clarifications are raised before the clarification end date mentioned in TIS. Any clarification shall be shared on the portal only. Any modification of the Tender Document that may become necessary due to the clarification shall be made by the AIESL through an Addendum/ Corrigendum issue under the sub-clause above.

## **3. Eligibility Criteria for Participation in this Tender**

Subject to provisions in the Tender Document, participation in this Tender Process is open to all bidders who fulfil the 'Eligibility' and 'Qualification criteria. Bidder should meet the following eligibility criteria as of the date of his bid submission and should continue to meet these till the award of the contract. Bidder shall be required to declare fulfilment of Eligibility Criteria in Form 1.2 (Eligibility Declarations). The Bidder, unless otherwise stipulated in TIS/ AITB:

#### **1) MUST:**

- a) be a natural person, private entity, or public entity (State-owned enterprise or institution).
- b) Be a Proprietorship Firm / Partnership Firm / Limited Company / Corporation etc.
- c) be a manufacturer of the product offered or be dealer authorized by the Principal/ OEM. (Only if the tender is to procure material)

#### **2) MUST:**

- (a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of these reasons.
- (b) (Including their affiliates or subsidiaries or Contractors/ subcontractors for any part of the contract).
  - i. Not stand declared ineligible/ blacklisted/ banned/ debarred by the AIESL or its Ministry/ Department from participation in its Tender Processes; and/ or
  - ii. Not be convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all its entities, for:
    - offences involving moral turpitude in business dealings under the Prevention of Corruption Act, 1988 or any other law; and/or
    - offences under the Indian Penal Code or any other law for causing any loss of life/ limbs/ property or endangering Public Health during the execution of a public procurement contract and/ or

- 
- suspected to be or of doubtful loyalty to the Country or a National Security risk as determined by appropriate agencies of the Government of India.
  - iii. Not have changed its name or created a new business entity as covered by the definition of “Allied Firm”, consequent to having been declared ineligible/ suspended/ blacklisted/ banned/ debarred as above;
  - iv. Not have an association (as a bidder/ partner/ director/ employee in any capacity)
    - of retired Manager (of Gazetted Rank) or a retired Gazetted Officer of the Central or State Government or its Public Sector Undertakings if such a retired person has not completed the cooling-off period of one year after his retirement. However, this shall not apply if such managers/ officers have obtained a waiver of the cooling-off period from their erstwhile organization.
    - of the near relations of executives of AIESL involved in this Tender Process.
  - (c) Not have a conflict of interest, which substantially affects fair competition. The prices quoted should be competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt should be made to induce any other bidder to submit or not to submit an offer for restricting competition
  - 3) must fulfil any other additional eligibility condition, if any, as may be prescribed, in TIS or elsewhere in Tender Document.
  - 4) must provide such evidence of their continued eligibility to the AIESL if so requested.
  - 5) of Class-II Local Suppliers and Non-Local Suppliers (as defined in Make-in-India policy) shall be eligible subject to certain conditions as detailed in the ITB-clause 4.1.
  - 6) From specified countries having land borders with India (but not in development partnership with India) shall be eligible subject to certain conditions as detailed in the ITB-clause 3.3.
  - 7) If TIS/ AITB declares this to be a procurement process for the second stage of two-stage/ Pre-Qualification Bidding (PQB) after shortlisting qualified bidders in the EoI/ PQB stage, then only the bidders shortlisted/ qualified in the first stage shall be eligible to participate.

#### **4. Purchase Preference Policies of the Government**

As detailed in the Tender Document, the company (AIESL) reserves its right to grant preferences to eligible Bidders under various Government Policies/ directives (policies relating to Make in India; MSME; Start-ups etc.).

- 5. Pre-Bid Conference:** If so, indicated in TIS, Bidders are requested to attend a Pre-bid conference for clarification on the Tenders' technical specifications and commercial conditions, on the time, date, and place mentioned therein. Participation in such a Pre-bid Conference is not mandatory. If a bidder does not participate or submit any query on portal, then no subsequent representations from them regarding the Technical/ commercial specifications/ conditions shall be entertained.

#### **6. Submission of Bids:**

- 1) Bids must be uploaded till the deadline for submission mentioned in TIS or Portal. If the office happens to be closed on the deadline to submit the bids as specified above, this deadline shall not be extended.
- 2) No manual Bids shall be made available or accepted. Bidder must comply with the conditions of the eProcurement portal, including registration, compatible Digital Signature Certificate (DSC) etc. In the case of downloaded documents, Bidder must not make any changes to the contents of the documents while uploading, except for filling in the required information.
- 3) As per current Government orders, in lieu of bid security, bidders must furnish Bid Securing Declaration (BSD) as 'Form 7: Documents Relating to Bid Security' in their bid as per format given therein. The BSD shall be drawn in favour of the authority stipulated in TIS. A self-attested scan of the original Form 7 should be uploaded along with bids. Bids not complying with these provisions shall be rejected.
- 4) Integrity Pact: If so indicated, in the TIS/ AITB, all Bidders shall have to sign the Integrity Pact with the AIESL as per 'Form 8: Integrity Pact'. Bids without a signed Integrity Pact shall be rejected.



**7. Bid Opening**

Bids received shall be opened online at the specified date and time given in TIS. If the office is closed on the specified date of opening of the bids, the opening shall be done on the next working day.

**8. Disclaimers and Rights of Procuring Entity**

The issue of the Tender Document does not imply that the AIESL is bound to select bid(s), and it reserves the right without assigning any reason to:

- a) reject any or all of the Bids, or
- b) cancel the tender process; or
- c) abandon the procurement of the Services; or
- d) issue another tender for identical or similar Services

Note: For further details, please refer to appended TIS and the complete Tender Document.

Digitally Signed by Tender Inviting Authority (TIA)

[Insert Name, Designation, and contact details of Tender Inviting Authority]

Appendix: Tender Information Summary (TIS)

### Appendix to NIT: Tender Information Summary

**Tender Document No. Tender No./ xxxx**

**Tender Title: Non-consultancy Services (Ref ITB-clause 1.4)**

{Note for Procuring Entity: Parameters in regular black font are embedded 'Doc Property' (hint: such whole phrase would get highlighted grey when clicked), e.g., 'Non-consultancy Services' in Tender Title below. To change these, please read the section 'For Internal Official only - Not for Bidders'.

Some Text within square bracket in italics grey font is either:

- 1) suggestions/ directions [e.g., Fill in Tender ID below] – which must be replaced by applicable parameter or
- 2) suggested default parameters [e.g., 'Open Tender – Domestic' in Tender Type below] - which may be retained (or be replaced if a different parameter is applicable).

Brackets should be removed, and the font changed to regular and black. Some sections/ rows may be added as per requirement.}

| Tender Information Summary (TIS)                                                        |                          |                                                                                                   |                                                            |
|-----------------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 1.0 Basic Tender Details                                                                |                          |                                                                                                   |                                                            |
| Tender Title                                                                            |                          | Re-Development / Revival of Rain Water Harvesting System in New Avionics Complex, AIESL-New Delhi |                                                            |
| Tender Ref Number                                                                       | Tend No./ xxxx           | Tender ID                                                                                         | Refer GeM                                                  |
| Tender Type                                                                             | [Open Tender – Domestic] | Form of Contract                                                                                  | [Item Rate]                                                |
| Tender Category                                                                         | [Services]               | No. of stages                                                                                     | [Single Stage]                                             |
| Bidding System                                                                          | [Single Stage RFP]       | *Price Structure                                                                                  | Services Rate                                              |
| e-Reverse Auction to be held after financial bid opening (See AITB also in case of Yes) |                          | [No]                                                                                              |                                                            |
| the Procuring organization:                                                             | AIESL                    | The Procuring Entity:                                                                             | AIESL                                                      |
| Authority on whose behalf Tender is invited                                             | CEO                      | Through                                                                                           | Chief of Procurement                                       |
| Tender Inviting Authority (TIA)                                                         | [AIESL]                  | Address                                                                                           | O/o AIESL, PPMM, NR, NEW AVIONICS COMPLEX, IGIA, NEW DELHI |
| Appointing Authority for Arbitration                                                    |                          | Head of the AIESL                                                                                 |                                                            |
| 2.0 Requirement Details (ITB 5.0)                                                       |                          |                                                                                                   |                                                            |

Tender No./ xxxx;

Tender Title: Re-Development of Rain Water Harvesting System at New Avionics Complex, AIESL-New Delhi

|                                                                                                                 |                                                                 |                                                                                                                                         |                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Contract Period:                                                                                                | <i>[One Year, WARRANTY]</i>                                     | Form of Contract (ITB clause 5.5)                                                                                                       | <i>[Time Based (input Admeasurement)]</i>                                                                            |
| Schedule                                                                                                        |                                                                 |                                                                                                                                         |                                                                                                                      |
| Service Details:                                                                                                |                                                                 | <b>As per Annexure-A</b>                                                                                                                |                                                                                                                      |
| Indicative HSN Code:                                                                                            | <i>[Fill]</i>                                                   | Consignee/ State:                                                                                                                       | <i>[Fill]</i>                                                                                                        |
| <b>3.0 Critical Dates (ITB-clause 7.0; 8.0; 9.0, 10.0 and 11.0)</b>                                             |                                                                 |                                                                                                                                         |                                                                                                                      |
| Published Date                                                                                                  | <i>Refer GeM</i>                                                | Bid Validity (Days from the date of Tender Opening) – ITB-clause 9.3                                                                    | <i>[fill up both periods (default 120 days) in days and the calculated date]</i>                                     |
| Document Download Start Date & Time                                                                             | <i>[Normally start on the day after publishing]</i>             | Document Download End Date & Time                                                                                                       | <i>[Normally upto 30 min before the time of Tender Opening]</i>                                                      |
| Clarification Start Date & Time                                                                                 | <i>[Normally start of business on the day after publishing]</i> | Clarification End Date & Time                                                                                                           | <i>[Normally not later than 7 days before the bid submission deadline, to give time to the AIESL for a response]</i> |
| bid Submission Start Date & Time                                                                                | <i>[Normally start of business on the day after publishing]</i> | bid Submission Closing Date & Time                                                                                                      | <i>[Normally up to 30 min before the time of Tender Opening] or as per GeM policy.</i>                               |
| Tender Opening (techno-commercial bid) Date & Time                                                              | <i>Refer gem</i>                                                | Tender Opening (Financial bid) Date & Time                                                                                              | <i>Refer GeM</i>                                                                                                     |
| <b>4.0 Eligibility to Participate (NIT-clause 3 and ITB-clause 3.2)</b>                                         |                                                                 |                                                                                                                                         |                                                                                                                      |
| Nature of Bidders eligible                                                                                      |                                                                 | <i>PVT Ltd./Proprietorship/ Partnership/PPP/HUF/LLP or other enterprises registered in India as per company act.</i>                    |                                                                                                                      |
| Entities from countries not eligible to participate on reciprocal basis ITB-clause 4.1.2 (Make in India Policy) |                                                                 | <i>[Indicate if any otherwise delete]</i>                                                                                               |                                                                                                                      |
| Minimum local content for eligibility to participate ITB-clause 4.1.4 (Make in India Policy)                    |                                                                 | <i>[50%] - Applicable/ Not Applicable</i>                                                                                               |                                                                                                                      |
| Classes of Local Suppliers eligible to participate ITB-clause 4.1.4 (Make in India Policy)                      |                                                                 | <i>[Only Class I Local Suppliers eligible (where sufficient local capacity exists, ITB-clause 4.1.4-3) - Applicable/ Not Applicable</i> |                                                                                                                      |

|                                                                                                                                                                                      |                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                      | Or                                                                                                                                       |
| <i>Only Class-I and Class-II local Suppliers eligible (Domestic Tenders)</i><br>Or<br><i>All classes of Contractors (Class-I, Class-II and Non-local) eligible – Global Tenders]</i> |                                                                                                                                          |
| Mandatory Joint venture with Indian Company ITB-clause 4.1.7 (Make in India Policy)                                                                                                  | <i>[Indicate if yes, otherwise delete]</i>                                                                                               |
| MSE (Refer ITB clause 4)                                                                                                                                                             | <i>Applicable</i>                                                                                                                        |
| Start-ups (Refer ITB clause 4)                                                                                                                                                       | <i>Applicable</i>                                                                                                                        |
| <b>5.0 Thresholds for Eligibility to Participate and Preference under Make in India Policy (ITB-clause 4.1.4)</b>                                                                    |                                                                                                                                          |
| Classification of Local Suppliers based on Minimum local content (ITB-clause 4.1.1)                                                                                                  | <i>[Class-I Local Suppliers: 50%<br/>Class -II Local Supplier: more than 20% but less than 50%<br/>Non-Local Supplier less than 20%]</i> |
| The margin of purchase preference (ITB-clause 4.1.4)                                                                                                                                 | <i>[20%]</i>                                                                                                                             |
| Is the requirement divisible for preference (ITB-clause 4.1.5)                                                                                                                       | <i>[No]</i>                                                                                                                              |
| Would the contract be split among more than one bidder (ITB-clause 4.1.5)                                                                                                            | <i>[No]</i>                                                                                                                              |
| <b>6.0 Obtaining the Tender Document and clarifications (ITB 7.0)</b>                                                                                                                |                                                                                                                                          |
| eProcurement Portal                                                                                                                                                                  | <a href="https://gem.gov.in/">https://gem.gov.in/</a>                                                                                    |
| <i>[Fill in your organization's portal URL and helpdesk, if Tender Document download/ submission facility is also provided there]</i>                                                |                                                                                                                                          |
| Cost of Tender Document (INR)                                                                                                                                                        | <i>[Not applicable], Free of cost</i>                                                                                                    |
| Office/ Contact Person/ email for clarifications                                                                                                                                     | <i>On GeM portal only</i>                                                                                                                |
| <b>7.0 Pre-bid Conference (ITB-clause 8)</b>                                                                                                                                         |                                                                                                                                          |
| Place, time, and date of the Pre-bid Conference                                                                                                                                      | <i>Not required</i>                                                                                                                      |
| Place, time, and date before which Written queries for the Pre-bid conference must be received                                                                                       | <i>Refer e-procurement portal</i>                                                                                                        |
| Place, time, and date before which registration of participants for the Pre-bid conference must be received                                                                          | <i>Not Applicable</i>                                                                                                                    |
| <b>8.0 Preparation and Submission and Opening of Bids (ITB-clause 9.0 and 10.0)</b>                                                                                                  |                                                                                                                                          |
| Bids to be Addressed to                                                                                                                                                              | Chief of Procurement, AIESL                                                                                                              |
| Instructions for Online bid Submission                                                                                                                                               | <i>Refer e-procurement portal (GeM)</i>                                                                                                  |
| Tender Opening Place                                                                                                                                                                 | <i>Refer e-procurement portal (GeM)</i>                                                                                                  |
| Alternate Bids allowed or not ITB-clause 9.1.6                                                                                                                                       | <i>Not allowed</i>                                                                                                                       |

|                                                                                                                                |                                               |                                                                                                 |                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>9.0 Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents uploaded (ITB-clause 10.3)</b> |                                               |                                                                                                 |                                                                                                                                      |
| Physical documents required/ permitted to be submitted                                                                         |                                               | <i>Not Required</i>                                                                             |                                                                                                                                      |
| <b>10.0 Documents relating to Bid Security (ITB-clause 9.4) and Performance Security (ITB-clause 13.2.4)</b>                   |                                               |                                                                                                 |                                                                                                                                      |
| <i>[In lieu of Bid Security Bid Securing Declaration is to be submitted by all bidders as per Form 7]</i>                      |                                               |                                                                                                 |                                                                                                                                      |
| Performance Security                                                                                                           | <i>[Applicable @ 5% of Order value]</i>       | Form of Security and to whom to be addressed                                                    | <i>AI ENGINEERING SERVICES LTD.</i>                                                                                                  |
| <b>Additional Clauses</b>                                                                                                      |                                               |                                                                                                 |                                                                                                                                      |
| <b>Clause</b>                                                                                                                  |                                               | <b>Description</b>                                                                              |                                                                                                                                      |
| Integrity Pact to be Signed and Submitted along with bid ITB-clause 9.2.1                                                      | <i>YES, IF TENDER VALUE IS MORE THEN 10CR</i> | Independent External Monitor, Name and Contact Details - YES, IF TENDER VALUE IS MORE THEN 10CR | <i>[Include if applicable -Name and Contact Details of Independent External Monitor (IEM) for Integrity Pact]-</i><br>_____<br>_____ |
| Price Variation (ITB-clause 6.2.2)                                                                                             | <i>No</i>                                     | Advance Payments Provided                                                                       | <i>Yes, against bank guarantee of equal value. 40% advance before pre dispatch inspection by AIESL representatives.</i>              |
| Quantity Splitting/ Parallel Orders ITB-clause 13.1.2                                                                          | <i>No</i>                                     | If yes, the Ratio of Distribution among L-1 and others                                          | <i>[Fill up if 'Yes' or write 'Not applicable' if 'No'] -</i><br>_____<br>_____                                                      |

**Bidding Forms**

**FORM 1: BID FORM (Covering Letter)**

**(To be submitted as part of Technical bid, along with supporting documents, if any)**

**(on Bidder's Letter-head)**

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

To,

DY GM

AI Engineering Services Ltd

Ref: Your Tender Document No. ----- Tender Title:

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Sir/ Madam,

Having examined the abovementioned Tender Document, we, the undersigned, hereby submit/ upload our Techno-commercial and financial bid (Price Schedule) for the performance of Services and incidental Goods/ Works in conformity with the said Tender Documents.

(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)

**1) Our Credentials:**

a) We are submitting this bid -

☐ on our behalf, and there are no agents/ dealers involved in this tender, and hence no agency agreement or payments/ commissions/ gratuity is involved.

Our company law and taxation regulatory requirements and authorization for signatories and related documents are submitted in Form 1.1 (Bidder Information).

Or

☐ as agents/ associates of our foreign principals. Our foreign principal's law and taxation regulatory requirements and authorization for signatories and related documents are submitted in Form 1.4 (Declaration by Agents/ Associates of Foreign Principals).

b) We..... hereby certify that ☐ We/ ☐ Our Principals M/s .....are a firm of proven, established, and reputed Service Provider having Experience, past performance, Personnel, Machinery and Financial capability, with offices at -----

**2) Our Eligibility and Qualifications to participate**

We comply with all the eligibility criteria stipulated in this Tender Document, and the relevant declarations are made along with documents in Form 1.2 of this bid-form. We fully meet the qualification criteria stipulated in this Tender Document, and the relevant details are submitted along with documents in Form 4: 'Qualification Criteria - Compliance. We authorise the AIESL to contact our Banker to seek references and clarifications.

**3) Our Bid to deliver Services:**

We offer to deliver the subject Services of requisite Performance Standards and within Delivery Schedules in conformity with the Tender Document. The relevant details are submitted in Form 2: 'Schedule of Requirements - Compliance and Form3: 'Performance Standards and Quality Assurance - Compliance' (and its sub-forms).

**4) Prices:**

We hereby offer to perform the Services at our lowest prices and rates mentioned in the separately uploaded Price-Schedule. It is hereby confirmed that the prices quoted therein by us are:

(a) based on terms of delivery and delivery schedule confirmed by us; and  
(b) Cost break-up of the quoted cost, showing inter-alia costs (including taxes and duties thereon) of all the included incidental Goods/ Works considered necessary to make the proposal self-contained and complete, has been indicated therein, and

(c) Based on the terms and mode of payment as stipulated in the Tender Document.

We have understood that if we quote any deviation to terms and mode of payment, our bid is liable to be rejected as nonresponsive, and

(d) The prices in this offer have been arrived at independently, without restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to:

iv) those prices; or

v) the intention to submit an offer; or

vi) the methods or factors used to calculate the prices offered.

(e) The prices in this offer have neither been nor shall be knowingly disclosed by us directly or indirectly, to any other bidder or competitor before bid opening or contract award unless otherwise required by law.

**5) Affirmation to terms and conditions of the Tender Document:**

We have understood the complete terms and conditions of the Tender Document. We accept and comply with these terms and conditions without reservations, although we are not signing and submitting some of the sections of the Tender Document.

Deviations, if any, are submitted by us in Form 5: 'Terms and Conditions - Compliance'.

We also explicitly confirm acceptance of the Arbitration Agreement as given in the Tender Document.

**6) Bid Securing Declaration**

We have submitted the Bid Securing Declaration (BSD, in lieu of Bid Security) in stipulated format vide Form 7: 'Documents Relating to bid security'.

**7) Abiding by the Bid Validity**

We agree to keep our bid valid for acceptance for a period upto -----, as required in the Tender Document, or for a subsequently extended period, if any, agreed to by us, and are aware of penalties in this regard stipulated in the Tender Document in case we fail to do so.

**8) Non-tempering of Downloaded Tender Document and Uploaded Scanned Copies**

We confirm that we have not changed/ edited the contents of the downloaded Tender Document. We realise that any such change noticed at any stage, including after the contract award, shall be liable to punitive action in this regard stipulated in the Tender Document. We also confirm that scanned copies of documents/ affidavits/ undertakings uploaded along with our Technical bid are valid, true, and correct to the best of our knowledge and belief. If any dispute arises related to the validity and truthfulness of such documents/ affidavits/ undertakings, we shall be responsible for the same. Upon accepting our financial bid, we undertake to submit for scrutiny, on-demand by the AIESL, originals, and self-certified copies of all such certificates, documents, affidavits/ undertakings.

**9) A Binding Contract:**

We further confirm that, if our bid is accepted, all such terms and conditions shall continue to be acceptable and applicable to the resultant contract, even though some of these documents may not be included in the contract Documents submitted by us. We do hereby undertake that, until a formal Contract is signed or issued, this bid, together with your written Letter of Award, shall constitute a binding contract between us.

**10) Performance Guarantee and Signing the contract**

We further confirm that, if our bid is accepted, we shall provide you with performance security of the required amount stipulated in the Tender Document for the due performance of the contract. We are fully aware that

---

in the event of our failure to deposit the required security amount and/ or failure to execute the agreement, the AIESL has the right to avail any or all punitive actions laid down in this regard, stipulated in the Tender Document.

**11) Signatories:**

We confirm that we are duly authorized to submit this bid and make commitments on behalf of the Bidder. Supporting documents are submitted in Form 1.1 annexed herewith. We acknowledge that our digital/digitized signature is valid and legally binding.

**12) Rights of the AIESL to Reject bid(s):**

We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred Tender Document.

.....

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

[name & address of Bidder and seal of company]



**Form 1.1: Bidder Information**  
**(To be submitted as part of Technical bid)**  
**(on Company Letter-head)**  
**(Along with supporting documents, if any)**

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Tender Document No. Tender No./ xxxx; Tender Title: Non-consultancy Services

Note: Bidder shall fill in this Form following the instructions indicated below. No alterations to its format shall be permitted, and no substitutions shall be accepted. Bidder shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. Bidder's wrong or misleading information shall be treated as a violation of the Code of Integrity. Such Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanors in the Tender Document. (Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)

**1) Bidder/ Contractor particulars:**

- a) Name of the Company:.....
- b) Corporate Identity No. (CIN): .....
- c) Registration, if any, with The AIESL : .....
- d) GeM Supplier ID (if registered with GeM, it is mandatory at the time of placement of Contract)
- e) Place of Registration/ Principal place of business" .....
- f) Complete Postal Address: .....
- g) Pin code/ ZIP code: .....
- h) Telephone nos. (with country/ area codes): .....
- i) Mobile Nos.: (with country/ area codes): .....
- j) Contact persons/ Designation: .....
- k) Email IDs: .....

Submit documents to demonstrate eligibility as per NIT-clause 3 and ITB-clause 3.2 - A self-certified copy of registration certificate – in case of a partnership firm – Deed of Partnership;  
in case of Company – Notarized and certified copy of its Registration; and in case of Society  
– its Byelaws and registration certificate of the firm.

**2) Taxation Registrations:**

- a) PAN number: .....
- b) Type of GST Registration as per the Act (Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.): .....
- c) GSTIN number: ..... in Contractor and Service Site States
- d) Registered/ Certified Offices from where the Services would be supported and Place of Service Site for GST Purpose: .....
- e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): .....

Documents to be submitted: Self-attested Copies of PAN card and GSTIN Registration

**3) Trade Registrations and Licences**

We have the following registrations/ licences required for the performance of this Service (tick as applicable).  
Authenticated copies of these are enclosed herewith:

- ☐ EPF
- ☐ ESI
- ☐ Labour Licence
- ☐ Private Security Agency under relevant Act
- ☐ Any other required -----.

**4) Authorization of Person(s) signing the bid on behalf of the Bidder**

- a) Full Name: \_\_\_\_\_  
b) Designation: \_\_\_\_\_

c) Signing as:

- ☐ A sole proprietorship firm. The person signing the bid is the sole proprietor/constituted attorney of the sole Proprietor,  
☐ A partnership firm. The person signing the bid is duly authorised being a partner to do so, under the partnership agreement or the general power of attorney.  
☐ A company. The person signing the bid is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.  
☐ A Society. The person signing the bid is the constituted attorney.

Documents to be submitted: Registration Certificate/ Memorandum of Association/Partnership Agreement/ Power of Attorney/ Board Resolution.

**5) Bidder's Authorized Representative Information**

- a) Name:  
b) Address:  
c) Telephone/ Mobile numbers:  
d) Email Address:

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of  
[name & address of Bidder and seal of company]  
DA: As above

---

**Form 1.2: Eligibility Declarations**  
**(To be submitted as part of Technical bid)**  
**(On Company Letter-head)**  
**(Along with supporting documents, if any)**

Tender Document No. Tend No./ xxxx; Tender Title: Non-consultancy Services

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Note: The list below is indicative only. You may attach more documents as required to confirm your eligibility criteria.]

**Eligibility Declarations**

(Please tick appropriate boxes or cross out any declaration not applicable to the bidder)

We hereby confirm that we comply with all the stipulations of NIT-clause 3 and ITB-clause 3.2 and declare as under and shall provide evidence of our continued eligibility to the AIESL as may be requested:

1) Legal Entity of Bidder: \_\_\_\_\_

2) Bidder/ Agent Status: \_\_\_\_\_

3) We solemnly declare that we (including our affiliates or subsidiaries or constituents):

(a) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;

(b) (including our Contractors/ subcontractors for any part of the contract):

i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the AIESL or its Ministry/ Department from participation in its Tender Processes; and/ or

ii) Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

(c) Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of AIESL, as counter-indicated, in the Tender Document.

(d) We certify that we fulfil any other additional eligibility condition if prescribed in Tender Document.

(e) We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anticompetitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition.

4) Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:

a) we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;

b) we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

**5) MSME Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

a) We are - Micro/ Small/ Medium Enterprise/ SSI/ Govt. Deptt. / PSU/Others:.....

b) We attach herewith, Udyam Registration Certificate with the Udyam Registration Number as proof of our being MSE registered on the Udyam Registration Portal. The certificate is the latest up to the deadline for submission of the bid.

c) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ ST Partners):.....

#### 6) Start-up Status

we confirm that we are/ are not a Start-up entity as per the definition of the Department of Promotion of Industrial and Internal Trade – DPIIT.

#### 7) Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

a) Self-Certification for the category of suppliers:

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers). Details of local content and location(s) at which value addition is made are as follows:

|                               |  |
|-------------------------------|--|
| Local Content and %age        |  |
| Location(s) of value addition |  |

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

☐ Class-I Local Supplier/

☐ Class-II Local Supplier/

☐ Non-Local Supplier.

b) We also declare that.

☐ There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or

☐ We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services

#### 8) Self-Declaration by Indian Agents of Foreign Principals

a) Self-attested documentary evidence about their identity (PAN, Aadhar Card, GSTIN registration, proof of address etc.), business details (ownership pattern and documents, type of firm, year of establishment, sister concerns etc.) to establish that they are a bonafide business as per Indian Laws – are submitted as part of Form 1.3 annexed herewith.

(c) Agency Agreement shall be submitted with Form 1.3. It shall cover

i) the precise relationship, services to be rendered, mutual interests in business - generally and/ or specifically for the tender and

ii) any payment the agent or associate receives in India or abroad from the foreign principal, whether a commission or a general retainer fee.

b) Our Foreign principals, explicitly authorizing us to make an offer in response to the tender, either directly or in association with them, are listed in Form 1.3 annexed herewith. That also indicates their name, address, nationality, status (i.e., whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal).

c) The amount of commission/ remuneration included in the price (s) quoted by Bidder for agents or associated bidder is detailed in Form 1.3.

d) Confirmation is given in Form 1.3 herewith from the foreign principals that the commission/ remuneration, reserved for Bidder in the quoted price(s), if any, shall be paid by the AIESL in India, in equivalent Indian Rupees on satisfactory completion of the Project or delivery of Services.

#### 9) Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties as mentioned in this Tender Document.

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

.....

[name & address of Bidder and seal of company]

DA: As in Sr 9 to 13 above, as applicable

---

**Form 1.3: Declaration by Agents/ Associates of Foreign Principals**

**(Required only for Agents/ Associates of Foreign Principals)**

**(On Company Letter Head)**

**(Along with supporting documents, if any, To be submitted as part of Technical bid)**

**Agent's Name** \_\_\_\_\_

**[Address and Contact Details]**

**Principal's Reference No.** \_\_\_\_\_

**Date**.....

To

Dy. Gen. Manager - PPMM

AI Engineering Services Limited

Dear Sirs,

Ref. Your Tender Document No. Tend No./ xxxx; Tender Title: GOODS

- 1) We, ....., are a bonafide business as per Indian Laws. We have been retained as agent/ associates by our foreign principals/OEM, Messrs..... (name and address of the principal) to associate with them for participation in this Tender Process.
- 2) We understand that any failure or non-disclosures, or mis-declarations by us, shall be treated as a violation of the Code of Integrity. Our Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions by the AIESL as per the Tender Document.
- 3) The required details are as follows.
  - a) Name of the Agent/ Associate:.....
  - b) Documents regarding ownership pattern: as appropriate – Bye Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution.
  - c) Year of establishment.....
  - d) Sister Concerns.....,
  - e) Corporate Identity No. (CIN): .....
  - f) Aadhar Card of Owner/ CEO/ Partner
  - g) PAN number: .....
  - h) Complete Postal Address: .....
  - i) Pin code/ ZIP code: .....
  - j) Telephone nos. (with country/ area codes): .....
  - k) Mobile Nos.: (with country/ area codes): .....
  - l) Contact persons/ Designation: .....
  - m) Email IDs: .....
  - n) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): .....
  - o) GSTIN number: ..... in Consignor and Consignee States
  - p) Registered office from where agency/ association services would be mainly provided for GST Purpose: .....

q) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): .....

4) Details required regarding the foreign principal/ OEM are given below.

a) Name of the Company:.....

b) Nationality/ Country of operation/ incorporation.....

c) Status:

(i) manufacturer or

(ii) (ii) agents of manufacturer holding the Letter of Authority of the Principal, specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/ representatives.

d) Complete Postal Address: .....

e) Telephone nos. (with country/ area codes): .....

f) Mobile Nos.: (with country/ area codes): .....

g) Contact persons/ Designation: .....

h) Email IDs: .....

5) Because of price-sensitive information, agency/ dealership/ any other agreement with foreign principals/ OEM shall be submitted as per ITB-clause 3.5, on-demand, after the financial bid opening. It shall contain details of payments of all commissions, gratuities, or fees concerning the tender process or execution of the contract that we have paid/ received, or shall pay/ receive, as per the following format:

| Name of Recipient | Address | Services to be provided | Amount and Currency |
|-------------------|---------|-------------------------|---------------------|
|                   |         |                         |                     |
|                   |         |                         |                     |

6) Our principals have authorized us to confirm that the commission/ remuneration, if any, to us under the contract shall be paid in India, in equivalent Indian Rupees, on satisfactory completion of the Project or supplies of Goods and Spares.

7) We enclose herewith: as appropriate, our ----- Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/Board Resolution.

Yours faithfully,

[signature with date, name, and designation]

for and on behalf of Messrs.....

[name & address of the OEM and seal of company]

Tender No./ xxxx;

Tender Title: Re-Development of Rain Water Harvesting System at New Avionics Complex, AIESL-New Delhi

**Form 4: Qualification Criteria – Compliance**  
**(Ref ITB-clause 9.2, Schedule VIII: Qualification Criteria)**  
**(To be submitted as part of Technical bid)**  
**(Along with supporting documents, if any)**  
**(on Company Letter-head)**

Tender Document No. Tend No./ xxxx; Tender Title: Non-consultancy Services

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Note to Bidder: Furnish stipulated documents in support of the fulfilment of qualifying criteria.

The list below is indicative only. You may attach more documents as required. Non submission or incomplete submission of documents may lead to rejection of the bid as nonresponsive. Also highlight in this form deviations, if any, from Section VIII: Qualification Criteria.

Listed below are the various eligibility & pre-qualification requirements, for which AIESL seeks confirmation of compliance, from the Bidders.

| S.N | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | AIESL condition | Vendor Response | Documentary proof           |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|-----------------------------|
| 1.  | Name of the Company/Establishment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | MUST            | Yes/No          | To submit documentary proof |
| 2.  | Full Address of Registered Office                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | MUST            | Yes/No          | To submit documentary proof |
| 3.  | Nature of company (Whether Proprietorship Firm / Partnership Firm / Limited Company / Corporation / Any Other (Specify) (Enclose Proof)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | MUST            | Yes/No          | To submit documentary proof |
| 4.  | Name /Telephone No./ Mobile No. of Authorised Person                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | MUST            | Yes/No          | To submit documentary proof |
| 5.  | E-mail id                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | MUST            | Yes/No          | To submit documentary proof |
| 6.  | Certificate of Incorporation/ company registration certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | MUST            | Yes/No          | To submit documentary proof |
| 7.  | If the Bidder is an MSE/Start-ups enterprise, submit proof                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | MUST            | Yes/No          | To submit documentary proof |
| 8.  | <p>a. Average Annual financial turnover of during the last three years, ending 31<sup>st</sup> March of the year 2025, should be at least 30% (thirty percent) of the estimated tender cost.</p> <p>b. Liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract, of no less than the amount specified in the tender.</p> <p>Turnover Certificate, Balance Sheets, P&amp;L Account Statements, ITR &amp; Solvency Certificate duly signed by CA (Chartered Accountant) must be submitted.</p> <p>(For FY 2022-23, 23-24, 24-25)</p> | MUST            | Yes/No          | To submit Certificate copy. |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |               |                              |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------|------------------------------|
| 9.  | The Bidder must have at least three years' experience of handling similar services during the last three financial years for providing similar type of services to Central/State Government/ PSU / Reputed organization or aviation sector. Services rendered with list of such Central/ State/ PSU /Reputed organization or aviation sector shall be furnished.<br>Similar                                                                                                                                                                                                                  | MUST                | Yes/No        | To submit Certificate copy.  |
| 10. | The Bidder must have successfully executed /completed similar services for the last three years i.e. the current financial year and three preceding financial years: <ul style="list-style-type: none"> <li>• Three completed services costing not less than the amount equal to 40% of the estimated tender cost, <b>or</b></li> <li>• Two similar completed services costing not less than the amount equal to 50% of the estimated Tender cost, <b>or</b></li> <li>• One similar completed service costing not less than the amount equal to 80% of the estimated tender cost.</li> </ul> | MUST                | Yes/No        | To submit documentary proof. |
| 11. | Bidder should confirm compliance to the stated work-scope in entirety and confirm that they have submitted their Commercial Bid in the same format as per                                                                                                                                                                                                                                                                                                                                                                                                                                    | MUST                | Yes/No        | To submit documentary proof. |
| 12. | Bidder should provide escalation matrix.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | MUST                | Yes/No        | To confirm                   |
| 13. | <b>Bidder should provide solvency certificate</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Not required</b> | <b>Yes/No</b> | <b>N/A</b>                   |
| 14. | Bidder has enclosed an EMD of Rs. 22,273.06/- by way of Demand Draft, Banker's Cheque, or ECS as a part of the Technical Bid. (MSE/Start-ups enterprises should submit Bid Security Declaration)                                                                                                                                                                                                                                                                                                                                                                                             | MUST                | Yes/No        | To submit documentary proof  |
| 15. | Bidder agrees to pay non-interest-bearing deposit @ 5% of PO/Contract Value or equivalent Bank guarantee as Security deposit, for the period of contract.                                                                                                                                                                                                                                                                                                                                                                                                                                    | MUST                | Yes/No        | To submit documentary proof  |
| 16. | Bidder agrees that the payment would be made on a monthly basis, under the 30 days credit terms basis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | MUST                | Yes/No        | To Confirm                   |
| 17. | PAN and GST Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | MUST                | Yes/No        | To submit documentary proof  |

**Note:**

Bidders to note that MUST conditioned mentioned in the above paras are the qualifying elements of the technical bid and hence response of "YES" only is expected from vendors with documentary evidence failing which vendors may be disqualified and rejected in the technical evaluation exercise. Relevant documents must be submitted in support of each of the MUST condition above.

I am authorized to sign this document(s).

Name &amp; Signature with Company Stamp



**Form 4.1: Performance Statement**

Statement of Performance of Services During Last Five Years and Outstanding Current Orders  
(Ref ITB-clause 9.2, Schedule VIII: Qualification Criteria)  
(To be submitted as part of Technical bid)  
(On Company Letter-head)

Tender Document No. Tend No./ xxxx;      Tender Title: Non-consultancy Services

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Note to Bidder: Bidder must fill in this form to prove conformance to Criteria 1 – Experience and Past Performance in Section VIII – Qualification Criteria. Mention contracts in which Bidder is or has been a party, whether as a Service Provider, affiliate, associate, subsidiary, Subcontractor or any other role. The list below is indicative only. You may attach more documents as required to showcase your past performance. Add additional details not covered elsewhere in your bid in this regard. Statements and Documents may be mentioned/attached here

| Contracting Entity<br>– Name and<br>Address | Contract Title,<br>Number and Date | Role in Contract | The total value of<br>the order | Status as on date -<br>--- |
|---------------------------------------------|------------------------------------|------------------|---------------------------------|----------------------------|
|                                             |                                    |                  |                                 |                            |
|                                             |                                    |                  |                                 |                            |
|                                             |                                    |                  |                                 |                            |
|                                             |                                    |                  |                                 |                            |
|                                             |                                    |                  |                                 |                            |
|                                             |                                    |                  |                                 |                            |
|                                             |                                    |                  |                                 |                            |

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign bid for and on behalf of

.....

.....

[name & address of Bidder and seal of company]

DA: Performance records/ contracts

**Form 4.3.1: Financial Statements and Ratios**

Note: Each Bidder or member of a Joint Venture/Consortium making up a Bidder must fill in this form.

| <b>Financial Data for Previous Three (3) Years</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                |                |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Year 1:</b> | <b>Year 2:</b> | <b>Year 3:</b> |
| <b>Information from Balance Sheet</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                |                |
| <b>Total Assets</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |                |                |
| <b>Total Liabilities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                |                |
| <b>Net Worth</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |                |                |
| <b>Current Assets</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                |                |
| <b>Current Liabilities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |                |                |
| <b>Information from Income Statement</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                |                |
| <b>Total Revenues</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                |                |
| <b>Profits Before Taxes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                |                |                |
| <b>Profits After Taxes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |                |                |
| <b>Financial Ratios</b> (Bidders to fill this table. The AIESL shall verify during the review process)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |                |                |
| <b>Current Ratio</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                |                |                |
| <b>Debt Ratio</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |                |                |
| <input type="checkbox"/> Attached are copies of financial statements (either audited financial statements supported by audit letters or certified financial statements supported by tax returns) as indicated above, complying with the following conditions. <ul style="list-style-type: none"> <li>• All such documents reflect the financial situation of Bidder or a member of a Joint Venture or other Association and not a sister or parent company.</li> <li>• A Chartered accountant must audit historical financial statements.</li> <li>• Historical financial statements must be complete, including all notes to the financial statements.</li> <li>• Historical financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)</li> </ul> |                |                |                |

**Form 4.3.2: Average Annual Turnover**  
**(To be submitted as part of Technical bid)**  
**(on Company Letter-head)**

Tender Document No./ Tender No./ xxxx; Tender Title: Non-consultancy Services

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Note: Each Bidder or member of a Joint Venture/Consortium making up a Bidder must fill in these forms

| <b>Annual Turnover Data for the Last Three (3) Years (Services only)</b> |                        |
|--------------------------------------------------------------------------|------------------------|
| <b>Year</b>                                                              | <b>Turnover Amount</b> |
|                                                                          |                        |
|                                                                          |                        |
|                                                                          |                        |
| <b>Average Annual Construction Turnover</b>                              |                        |

Tender No./ xxxx;

Tender Title: Re-Development of Rain Water Harvesting System at New Avionics Complex, AIESL-New Delhi

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**Form 4.3.3: Financial Resources**  
**(To be submitted as part of Technical bid)**  
**(Along with supporting documents, if any)**  
**(on Company Letter-head)**

Tender Document No. Tend No./ xxxx; Tender Title: Non-consultancy Services

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

Note: Each Bidder or member of a Joint Venture/Consortium making up a Bidder must fill in this form, specifying proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total cash flow demands of the subject Contract or contracts as indicated in Section VII: Qualification Criteria.

| No | Source of Financing | Amount (Rs lakh ) |
|----|---------------------|-------------------|
|    |                     |                   |
|    |                     |                   |
|    |                     |                   |
|    |                     |                   |

Note: Attach Supporting Documents – i.e., Statement from Bankers etc

**Form 5: Terms and Conditions - Compliance**  
**(To be submitted as part of Technical bid)**  
**(on Company Letter-head)**

Bidder's Name \_\_\_\_\_  
[Address and Contact Details] \_\_\_\_\_  
Bidder's Reference No. \_\_\_\_\_ Date.....

Tender Document No. Tend No./ xxxx; Tender Title: Non-consultancy Services

Note to Bidders: Fill up this Form regarding Terms and Conditions in the Tender Document, maintaining the same numbering and structure. Add additional details not covered elsewhere in your bid in this regard

| Sl. No. | Ref of Tender Document |        | Subject | Confirmation/ Exception/ reservation | Deviation/ | Justification/ Reason |
|---------|------------------------|--------|---------|--------------------------------------|------------|-----------------------|
|         | Section                | Clause |         |                                      |            |                       |
|         |                        |        |         |                                      |            |                       |
|         |                        |        |         |                                      |            |                       |
|         |                        |        |         |                                      |            |                       |
|         |                        |        |         |                                      |            |                       |

We shall comply with, abide by, and accept without variation, deviation, or reservation all terms and conditions of the Tender Document, except those mentioned above. If mentioned elsewhere in our bid, contrary terms and conditions shall not be recognised and shall be null and void.

.....  
(Signature with date)  
.....  
(Name and designation)  
Duly authorized to sign bid for and on behalf of  
.....  
.....  
[name & address of Bidder and seal of company]  
DA: If any, at the option of the Bidder

**FORM 7 : FORMAT OF BID SECURITY DECLARATION FROM BIDDERS  
IN LIEU OF EMD**

**(for MSE/STRATUP Enterprises)**

*(to be submitted in Bidder's Company Letter Head duly signed and stamped)*

Ref: Tender Document No. Tend No./ xxxx; Tender Title: GOODS

Sir/ Madam,

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in AIESL for 1 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- 1) withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity; or
- 2) being notified within the bid validity of the acceptance of our bid by the AIESL:
  - a) refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.

- b) Fail or refuse to sign the contract

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) receipt by us of your notification
  - a) of cancellation of the entire tender process or rejection of all bids or
  - b) of the name of the successful bidder or
- 2) forty-five days after the expiration of the bid validity or any extension to it.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[Name & Address of Bidder and seal of company]

Dated on ..... day of ..... [insert date of signing]

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**Form 8: Integrity Pact**

**Deleted**

**Guidelines for Indian Agents of Foreign Suppliers**

**Deleted**

**Format 1: Contract Form  
(Ref ITB-clause 13.2)**

To,  
DY GM  
AI Engineering Services Limited

Contract No..... dated.....

To  
Contractor [Write Name]  
Unique GeM Supplier ID:.....  
[Complete address of the contractor]

Subject: .....

Ref: 1. This office' Letter of Award No..... dated .....

2. This office Tender Document No. Tend No./ xxxx; Tender Title: Non-consultancy Services, dated..... and subsequent Amendment No....., dated..... (If any).(Hereinafter referred to as 'the Tender Document')

3. Your Tender No..... dated..... and subsequent communication(s)/ Revised Offer No..... dated ..... (If any), exchanged between you and this office in connection with this tender. (Hereinafter referred to as 'Your Offer')

Dear Sir/ Madam,

Your bid referred above, read with subsequent letters mentioned above, for the Services stipulated in the Schedules annexed herewith, have been accepted. Terms and conditions in this Contract and the documents listed in the clause below shall apply.

2. Terms and conditions in the documents mentioned under Reference no: 1, 2 and 3 above (including General and Special Conditions of Contract) shall also be part of this contract.

Note: The words, expressions, definitions, and abbreviations used in this Contract shall have the same meanings as are respectively assigned to them in the General Condition of Contract of 'the Tender Document'.

(Signature, name and address of AIESL authorized, official)

For and on behalf of.....

Received and accepted this Contract .....

(Signature, name, and address of the contractor's executive duly authorized to sign on behalf of the contractor)

For and on behalf of .....

(Name and address of the contractor)

.....  
(Seal of the contractor)

Place: .....

Date: .....

**Format 1.1: Description of Services**

To,  
DY GM  
AI ENGINEERING SERVICES LTD

Tender Document No. Tend No./ xxxx; Tender Title: Non-consultancy Services

Contract No \_\_\_\_\_; Date \_\_\_\_\_

Contractor's Name \_\_\_\_\_

[Address and Contact Details]

[Give detailed descriptions of the Services to be provided, dates for delivery, place of performance, specific tasks to be approved AIESL , etc. This Description of Services is based on Section VI: Schedule of Requirements in the Tender Document and incorporates changes agreed upon during evaluation. It must be noted that this Description of Services takes precedence over the Service Provider's bid, so any changes recommended or requested by the Service Provider do not alter the Services the Service Provider is required to perform unless agreed to during evaluation and incorporated into this Description of Services.]

In the event of any inconsistency between this Description of Services and the 'bid', the priority of interpretation shall be given to this Description of Services.

This format shall cover all details from Sections VI and VII; Forms 2; 3; 3.1; 3.2 of the bids.

**Format 1.2 Price Schedule****Price Bid**

To

.....  
 AI Engineering Services Limited

|    |                         |            |
|----|-------------------------|------------|
| 1. | Name of the Contract    |            |
| 2. | Bidders Name            |            |
| 3. | Address / City          |            |
| 4. | Telephone No.           | Mobile No: |
| 5. | Name of Contact Person: |            |
| 6. | E-mail address          |            |

**QUANTITY OF EACH ITEM IN TOTAL VALUE FOR EIGHT PITS EXISTING IN THE COMPLEX**

| S.No.              | <b><u>DSR<br/>2023</u></b> | Description of items                                                                                             | Qty.     | Unit           | Rate | Amount |
|--------------------|----------------------------|------------------------------------------------------------------------------------------------------------------|----------|----------------|------|--------|
| 1.                 | 23.12                      | Development of Borewell in Percolation Pit,<br>Qty. Eight pits<br>(De-Silting of borewell by running compressor) | 24X8=192 | Hrs            |      |        |
| 2.                 | 23.5                       | Supplying & Filling stone boulder in the Pit<br>(all Eight pits)                                                 | 67       | m <sup>3</sup> |      |        |
| 3.                 | 23.6                       | Supplying & Filling gravels in the Pit<br>(all Eight pits)                                                       | 45       | m <sup>3</sup> |      |        |
| 4.                 | 23.7                       | Supplying & filling coarse sand in the Pit<br>(all Eight pits)                                                   | 24       | m <sup>3</sup> |      |        |
| 5.                 | 14.77                      | Cleaning of Drain line for water flow towards<br>Pit (all Eight Pits)                                            | 492      | mtr            |      |        |
| 6.                 | N/A                        | Cleaning of Open Drain line for water flow<br>towards Pit (all Eight Pits)                                       | 400      | mtr            |      |        |
| 7.                 | 15.2.1                     | Dismantling existing debris sludge & cement<br>concrete of Percolation Pit (all Eight Pits)                      | 134      | m <sup>3</sup> |      |        |
| 8.                 | 23.9                       | Providing / Fixing Precast Manhole Cover for Pit<br>(All Eight Pits)                                             | 18       | Each           |      |        |
| 9.                 | 19.20                      | Providing / Fixing G.I cover for Pipe<br>(All Eight Pits)                                                        | 8        | Each           |      |        |
| <b>Total</b>       |                            |                                                                                                                  |          |                |      |        |
| <b>18% GST</b>     |                            |                                                                                                                  |          |                |      |        |
| <b>Grand Total</b> |                            |                                                                                                                  |          |                |      |        |

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Company seal\_\_\_\_\_



**A:** *Bids submitted by any party wherein the administrative charges / Service charges are indicated as "Zero: i.e., wherein no value has been indicated, such bids shall stand rejected out rightly.*

**B. Undertaking:**

1. I have carefully gone through and have understood the General Terms & Conditions, Work scope of the Tender and agree to accept the same.
2. The Price bid shall be valid for 120 days from the date of opening of Technical Bid Part A.
3. I hereby confirm that I am authorized to sign the Tender document.
4. Unit rate will prevail, if any discrepancy found in bidding format.
5. All the pages of the Price Bid have been signed.
6. I hereby certified that the above quoted rate follows all the statutory provisions and rules as applicable. The above rate is inclusive of GST or any other tax payable to the Government/concerned authority.
7. Where there is a difference between the words and figures expressed, the amount in words shall be considered.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Company seal \_\_\_\_\_

**Format 1.3: Bank Guarantee Format for Performance Security**

**(PBG/SD format), (Ref ITB-clause 13.2.4 and GCC-clause 5.8)**

To

Dy. Gen. Manager - PPMM  
AI Engineering Services Ltd

Tender No

Tender Subject: **Tender for appointment of a service provider for** \_\_\_\_\_

WHEREAS (Name and address of the bidder) \_\_\_\_\_ (Hereinafter called “the service provider”) has undertaken, in pursuance of contract no. ....dated .....to supply (description of services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agreed to give the service provider such a bank guarantee.

NOW THEREFORE, we ..... Bank, hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of ..... (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the ..... day of ..... 2025.

(Signature of the authorized officer of the Bank)

Name and Designation of the Officer's Name &

Address of the Bank Branch

.....

Tender No./ xxxx;

Tender Title: Re-Development of Rain Water Harvesting System at New Avionics Complex, AIESL-New Delhi

---

**Format 1.4: No Claim Certificate**  
**(Refer GCC-Clause 11.6.6)**  
**(On company Letter-head)**

Contractor's Name \_\_\_\_\_

[Address and Contact Details]

Contractor's Reference No. \_\_\_\_\_

Date.....

To

Dy. Gen. Manager - PPMM

AI Engineering Services Ltd

No Claim Certificate

Sub: Contract Agreement no. ----- dated -----for the supply of -----

We have received the sum of Rs. (Rupees \_\_\_\_\_ only) as final settlement due to us for the supply of under the abovementioned contract agreement.

We have received all the amounts payable to us with this payment and have no outstanding dispute of any description whatsoever regarding the amounts worked out as payable to us and received by us.

We hereby unconditionally and without any reservation whatsoever, certify that we shall have no further claim whatsoever, of any description, on any account, against the AIESL, under contract above. We shall continue to be bound by the terms and conditions of the contract agreement regarding its performance.

Yours faithfully,

Signatures of contractor or  
officer authorised to sign the contract documents.  
on behalf of the contractor  
(company Seal)

Date:

Place

**Format 2: Authorization for Attending Pre-bid Conference**

To,

Dy. Gen. Manager - PPMM  
AI Engineering Services Ltd

Subject: Authorization for attending pre-bid Meeting.

Tender Ref No

Subject: Authorization for attending Pre-bid Conference on \_\_\_\_\_

Dear Sir,

The following person(s) are hereby authorized to attend the Pre-Bid Conference for the Tender mentioned above on behalf of

| Sr. No | Name | E-mail ID | Contact No | Signature |
|--------|------|-----------|------------|-----------|
| 1.     |      |           |            |           |
| 2.     |      |           |            |           |

**Authorized Signatory**

**Name of the Signatory** \_\_\_\_\_

**Designation of the Signatory** \_\_\_\_\_

**Seal of the Company**

**Note:**

1. Maximum of two representatives (carrying valid Government photo IDs) shall be permitted to attend the Pre-bid opening. An alternate representative shall be permitted when regular representatives are not able to attend.
2. Permission to enter the hall where the pre-bid conference is conducted may be refused if authorization as prescribed above is not submitted.

**FORMAT 5**

*(To be printed on bidder's company letter head and submitted along with Technical Bid)*

To

Dy. Gen. Manager - PPMM  
AI Engineering Services Ltd

Tender No

Tender Subject : **Tender for appointment of a service provider for** \_\_\_\_\_

**ACCEPTANCE OF TERMS AND CONDITIONS**

**Dear Sir,**

1. I/We have carefully gone through and have understood and hereby agree to unconditionally abide by all the terms and conditions, required work scope/service details and specifications governing the Tender.
2. I/we hereby confirm that I/we are authorized to sign Bid documents and the information given in the Tender is true and correct to the best of my/our knowledge and belief and nothing material is concealed.
3. It is confirmed that the registrations and licenses under all the applicable local and central taxes and laws and to be specified separately under each applicable tax/law/act (i.e., GST/ Income Tax Act, PF, ESI etc.) shall be produced for verification/checking of AIESL or to third party authorized by AIESL / Law abiding agencies of Govt. of India.
4. Rates quoted by us in the Price Bid Format will remain firm for a period of 120 days from the date of opening of the Technical Bid.
5. We confirm that the prices/ rates and taxes as quoted by us in the Price Bid are final and no additional Cost shall be applicable to AIESL. We also confirm that there is no hidden cost to AIESL over and above those indicated in the Price Bid format.
6. In case AIESL decides to place contract on us, we agree to maintain our quoted rates firm till completion of the Contract.
7. We confirm that the benefit of reduction in Statutory Taxes/Levies, if any arising during the Contract Period, if awarded in our favor would be passed on to AIESL wherever applicable.
8. I/we confirm that I/we do not have any relative who is an employee of AIESL or its subsidiaries and is likely to benefit us during the Award/implementation of the Contract.
9. I/we also indemnify that any subsequent detection of direct or indirect beneficiary of any application/award of any contract to any employee of the organization may result in disqualification/termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.
10. All the Pages of tender documents are duly stamped and signed.

Authorized Signatory

Name of Signatory \_\_\_\_\_

Designation of Signatory \_\_\_\_\_

**FORMAT 6**

**Undertaking Regarding Non-Blacklisting**

**(To be submitted on the bidder's letterhead)**

To

Dy. Gen. Manager - PPMM  
AI Engineering Services Ltd

Sir/Madam,

In response to your Tender No. **[insert tender number]** dated **[insert date]** for **[name of work/supply/service]**, we, **[name of the bidder/firm/company]**, having our registered office at **[address]**, do hereby solemnly affirm and declare that:

1. We have **not been blacklisted, debarred, suspended, or banned** by any **Central Government / State Government / Public Sector Undertaking / Autonomous Body / or any other Government Authority** in India or abroad for participating in any tender or for any other reason.
2. We further declare that no criminal case or vigilance inquiry is pending against our firm or any of its directors/partners/proprietor that could disqualify us from participation in this tender.
3. We understand that if any information furnished by us is found to be false or misleading at any stage, our bid may be rejected, and we shall be liable for any action as deemed fit by the tendering authority, including **termination of contract** and **forfeiture of performance security**.

We hereby declare that the information provided above is true and correct to the best of our knowledge and belief.

**Authorized Signatory:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**FORMAT 7**

**Undertaking for Acceptance of Warranty Period  
(On Bidder's Letterhead)**

**Date:** \_\_/\_\_/\_\_

To,

DY. General Manager - PPMM  
AI Engineering Services Limited

**Subject:** Undertaking for Acceptance of Warranty as per clause no .....

Sir/Madam,

In response to your Tender No. **[Tender No.]** dated **[Date]** for **[Name of Work / Supply / Equipment / Service]**, we, **[Name of Bidder / Firm]**, having our registered office at **[Full Address]**, hereby undertake the following:

1. We hereby **accept and confirm** that all goods/equipment/materials supplied under this tender shall be covered under a **comprehensive warranty for a period of as specified in warranty clause no ....** from the date of successful installation, commissioning, and acceptance by the buyer.
2. During the warranty period, we shall, at our own cost, repair, replace, or rectify any defects or deficiencies arising from faulty materials, workmanship, or design, within the time specified by the buyer.
3. We further undertake to ensure **uninterrupted performance and service support** for the equipment/system during the warranty period, without any additional cost to the buyer.
4. We fully understand that failure to provide warranty support as per the above undertaking shall make us liable for action under the tender terms and conditions, including forfeiture of performance security or other penalties as applicable.

We hereby declare that we have read and understood all tender conditions related to warranty and accept them without deviation.

**Authorized Signatory**  
(Signature with seal)

**Name:** \_\_\_\_\_

**FORMAT 9**

**UNDERTAKING FOR PAYMENT TO BE MADE AGAINST DUPLICATE**

**To,**

**The Dy. General Manager - PPMM**

**AI Engineering Services Limited**

.....

.....

**Subject: Undertaking for payment against duplicate challan/ invoice**

Purchase Order No.

Purchase Order Date:

Invoice No.

Invoice Date:

Challan No.

Challan Date:

This is to state that this is a duplicate invoice / challan and no payment has been received by us against the above-mentioned PO. However, if it is later found that payment has been received, the same would be refunded to AIESL.

**Authorised Signatory**

**(with Stamp)**