

AI ENGINEERING SERVICES LIMITED

MATERIALS MANAGEMENT DIVISION
OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029



Tender No.: AIESL/MMD/ Hiring of Bus Service /01

DATE: 29.10.2026

GEM/2026/B/8220445

COVERING LETTER

Subject: Tender for Operation and Management Services of Electric Buses for Staff Transportation at AIESL, Mumbai-29 for 3 years.

- a) AI Engineering Services Limited (AIESL), Old Airport, Santacruz (E), Mumbai-400029 invites online bids through GeM portal from authorized agencies for Operation and Management Services of Electric Buses for Staff Transportation at AIESL, Mumbai-29 for three years.

Description: Hiring of Electric bus services for staff transportation for three years at AIESL, Mumbai-29.

b) Earnest Money Deposit (EMD):

Earnest Money Deposit of Rs. 2,00,000/- (Two Lakh) only must be submitted online using by gateway available in the link <https://forms.edugfix.com/aiengineering/add>

EMD may be submitted by means of Bankers Cheque/DD/NEFT/RTGS in favour of AI ENGINEERING SERVICES LIMITED, Account No. – 00600310007523, IFSC Code – HDFC 0000060) payable at Mumbai. EMD will not carry any interest and will not be adjusted against security deposit.

Bidders registered under MSE & Startup are eligible for EMD exemption. However, Traders are excluded from the purview of this Policy. Bidders are required to submit their latest Udyam Registration Certificate / DPIIT Certificate for startup to claim the exemption.

As per GEM policy/guidelines, MSE bidders have to update their status in their Profile and declare whether they are participating as MSE on GeM Portal (including updating their status in Profile) while submitting the bid on GeM tender. Further, MSE are required to upload relevant documents in bid as per provision of tender. However, evaluation and applicability of EMD exemption and purchase preference policy will be based on the confirmations & documents submitted by the bidder in their bid irrespective of selection/option made on GeM portal.

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1. DISCLAIMER:

- ✓ The information contained in this tender document or / and any information pertaining to the aforesaid subject matter provided subsequently to the applicants / bidders in any form by AIESL, shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL, prior to award of the Tender.
- ✓ The purpose of this tender document is to provide all bidders with the information that may be useful to them in the formulation of their proposals / bids in response to this tender document. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL, do not purport to contain all / exhaustive information on the aforesaid subject matter that each applicant may require for the purposes of submitting their bids.
- ✓ The assumptions, assessments, statements and information contained in this tender document may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender document and shall obtain independent advice from appropriate sources at no cost to AIESL.
- ✓ The information provided in this tender document to the applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.
- ✓ AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
- ✓ AIESL also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance by any applicant / bidder upon the statements contained in this tender document.
- ✓ AIESL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender document, from time to time till close date of tender.
- ✓ The tender document does not imply that AIESL is bound to select a bidder or to appoint the selected bidder, as the case may be, and AIESL, reserves the right to reject all or any of the proposals without assigning any reason whatsoever at any time. The bidder shall bear any and all its costs associated with or relating to the preparation & submission of its proposal / bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL or any other costs incurred in connection with or relating to its proposals. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the proposal, regardless of the conduct or outcome of the bid selection process as contained herein.

2. GENERAL TERMS AND CONDITIONS:

- ✓ 'AIESL' as used in the Tender document means 'AI Engineering Services Limited'.
- ✓ **Similar service** means providing Buses on hire for purpose of staff transport, managing the wet lease operation of bus services which includes manpower (driver/cleaner/supervisor) and maintenance.

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- ✓ "Contract" means the agreement entered into between the Purchaser and the Service Provider, as recorded in the contract form signed by the parties including all annexure thereto and appendices therein.
- ✓ "Tenderer" or Seller" or "Bidder" means as used in the Tender document, is one who has submitted the quotation in response to our tender document. It also means the individual or firm or company, who are manufacturers and suppliers, on whom the order for work is placed and shall be deemed to include their approved successors, heirs, executors and administrators, holding company/Group/Group Companies, Conglomerate as the case may be.
- ✓ It is further clarified that any individual signing the tender or other documents in connection with the tender must certify whether he signs as:
 - i) A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
 - ii) A partner of the firm if it is a partnership must have authority to refer to arbitration and disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the tender should be signed by all the Partners.
 - iii) Constituted attorney of the firm, if it is a Company.
 - iv) Authorized signatory of the firm.

3. ONE BID PER BIDDER:

A Bidder shall submit only 'one [01] Bid' in the same Bidding Process as single entity. A Bidder who submits or participates in more than 'one [01] Bid' will cause all the proposals in which the Bidder has participated to be disqualified.

A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices. The bidder found to have a conflict of interest shall be disqualified. A bidder shall be considered to have a conflict of interest with one or more bidders in this bidding process, if:

- a) they have controlling partner (s) in common; or
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
- c) they have the same legal representative/authorized signatory/agent for purposes of this bid; or
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; or
- e) Bidder participates in more than one bid in bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid.
- f) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;
- g) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business. Bidders are required to submit a confirmation for no conflict of interest with other bidders. Failure to comply this clause during tendering process will disqualify all such bidders from process of evaluation of bids.

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- ✓ Alternative Bids shall not be considered. Bidders are required to provide complete details of all Directors/Partners/Proprietors etc. including Father's name, Residential address, AADHAR, PAN Card details. & DIN Nos. and corresponding documents.

In case of Partnership / LLP: Bidder must submit copy of Partnership /LLP Deed.

In case of Public / Limited Company: Bidder must submit copy of Share Holding details of all shareholders.

- ✓ It is the responsibility of the participating Bidder(s) to assess the relationship as mentioned above. In case any undertaking/declaration given by a Bidder(s) in this regard is found to be false, this would be a sufficient ground for rejection of Bid(s) /termination of contract and also initiation of further action as per Corrupt/Fraudulent/ Collusive / Coercive Practice.

4. STANDARD TERMS & CONDITIONS:

- ✓ AIESL reserves the right to close the tender / reject any / all offers at any stage of tender at its sole discretion.
- ✓ AIESL reserves the right not to consider the bid of any Bidder, blacklist the Bidder for 3 (three) years, if it is determined / noticed at any stage during the tendering process or after release of Contract that the said Bidder has directly or indirectly engaged in any misrepresentation, corrupt, fraudulent, collusive, coercive practice in order to bid / obtain the Contract. This will also have an impact on other Contracts / POs, the Bidder may have with AIESL where AIESL reserves the right to take appropriate action as deemed fit.
- ✓ AIESL reserves the right to reject / not consider at its sole discretion the bids of such bidders who have been involved in any litigation with AIESL in the last 3 years and / or are at present involved in any ongoing litigation or arbitration proceedings against AIESL. Further, those bidders who have records of poor performance during the last 3 (three) years, as on the date of submission of the bid, such as abandoning the work, rescinding of the contract for which the reasons are attributable to the non-performance of the Bidder or its constituents, inordinate delays in completion and/or have a consistent history of litigation / arbitration awarded against the Bidder or any of its constituents or financial failure due to bankruptcy etc. are liable to be disqualified.
- ✓ AIESL reserves the right to reject / not consider at its sole discretion the bids of such bidders have been blacklisted / debarred by any PSU, government bodies in India.
- ✓ Bidders are required to declare if they have any ongoing legal disputes with any government agencies such as Income Tax, EOW etc. Suppression / Misrepresentation of such facts whenever it comes to light would invite disqualification and AIESL reserves the right to take appropriate action as deemed fit including discontinuing business dealings with the party.
- ✓ Bidders shall bear their own costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery Fees, expenses associated with any demonstrations or presentations which may be required by AIESL or any other costs incurred in connection with or relating to their Bid. All such costs and expenses will remain with the Bidder and AIESL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of this Tender process.

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- ✓ No bidder shall submit more than one Bid against this Tender. In case more than one bid is received only the last submitted bid would be considered.
- ✓ The Price Bid of only those Bidders who are found technically suitable during technical evaluation would be opened. The opening date and time of Price Bids would be intimated to all the technically qualified Bidders to enable them to attend the price Bid opening.
- ✓ If for some reason, the Bid Due Date/Time or the Bid opening date is declared a holiday, then the Bid Due Date/Time or the Bid opening date will automatically stand extended to the same timings of the next working day. In the event of the receipt of the Bid after the Due Date/Time, the Bid shall be rejected. AIESL reserves the right to reject any Bid in part or full or annul the Tender process without assigning any reasons.

5. SPECIAL CONDITIONS:

- ✓ The location of work is Hangar/Apron areas, at Old Airport, NEC and T2 Mumbai. The area is highly security sensitive, and service provider will be required to obtain entry pass from our Security dept.
- ✓ A qualified and responsible supervisor will always remain present at site, when the work is being carried out. He will ensure compliance of standard safety precautions and use of safety equipment.
- ✓ Equipment which are in fit to use and serviceable condition only shall be provided to AIESL. It will be the service provider's sole responsibility to attend break down of equipment, if any, during the operation.
- ✓ Safety of the service provider's personnel / equipment shall be responsibility of the service provider.

6. TENDER PROCEDURE:

- ✓ This tender is strictly a **Two Bid Tender** i.e. Technical Bid and Price Bid. **Both the bids are to be submitted through GeM portal. No other mode of submission will be acceptable.**
- ✓ The close / due date for submission of bids may be extended at any time, including after the scheduled date of closing, at the sole discretion of AIESL.
- ✓ Amendments or extension of the close / due date, if any, to this tender will be informed via GeM portal.
- ✓ In their own interest, bidders are advised to submit bids, well before the close date / time of tender in order to avoid any last moment glitches. AIESL may not entertain any request for extension of close date and time and reserves the right to accept or reject any such request at its sole discretion.
- ✓ The bidder or their authorized representatives (maximum two) would only be permitted to attend the pre-bid meeting, if any.

7. CONTACT POINT:

For any clarification, please contact the following official.

For Technical Query:

Mr. Aniket Kurane, [e-mail:- kurane.aniket@aiesl.in](mailto:kurane.aniket@aiesl.in).

For Commercial Query:

Ms. Seema, Executive-MM, [e-mail:-aieslmmd.bom@aiesl.in](mailto:aieslmmd.bom@aiesl.in)

Shri Sunil Shende, Dy. GM, PPMM (MMD), Email: sd.shende@aiesl.in

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8. AIESL's RIGHT TO EVALUATE ELIGIBILITY:

- AIESL reserves the right to require a bidder to submit documentary evidence, in the form and manner that AIESL deems appropriate, to prove that it continues to satisfy the Eligibility Criteria at any time:
 - a. after the last date of bid submission; or
 - b. prior to or after the issuance of the LOA or execution of the Contract, if such a Bidder is selected as the Successful Bidder.
- AIESL reserves the right to verify all statements, information and documents submitted by Bidders in response to the Tender Document. Any such verification or lack thereof by AIESL will neither relieve the Bidders of their obligations or liabilities nor affect any rights of AIESL under this Tender Document.
- If AIESL is of the opinion that the Bidder does not satisfy the eligibility criteria, then AIESL shall have the right to:
 - a. disqualify the Bidder and reject its Bid; or
 - b. revoke the LOA or terminate the Contract after acceptance of its Bid by issuing a written notice to the Bidder.
- AIESL's determination of a Bidder's eligibility shall be final and binding. AIESL shall not be liable, in any manner whatsoever, to the Bidder for a rejection of its Bid, the revocation of the Letter of Award (LOA) issued to it or Contract executed with it. Furthermore, any losses suffered by AIESL as a result of such rejection, revocation, or termination, including but not limited to opportunity costs incurred by AIESL, shall be borne solely by the Bidder.

9. HANDLING OF GRIEVANCES DURING THE TENDER PROCESS:

Any Supplier, Service Provider/ Contractor or consultant that claims to have suffered or is likely to suffer loss or injury as a result of a decision/action/omission of the Procurement Entity may make an application for its review within a period of Five (5) days to Dy. GM-PPMM in the email id- sd.shende@aiesl.in . Bidders may seek de-briefing regarding the rejection of their bid, in writing or electronically, writing Five (5) days of the declaration of techno-commercial or financial evaluation result.

- ✓ Only directly affected and participating bidders can raise a grievance.
- ✓ Grievances can be raised only for the stage in which the bidder is eligible.
- ✓ **After Pre-qualification:** Only pre-qualified bidders may raise issue about technical/financial bids.
- ✓ **After technical evaluation:** Only technically qualified bidders may raise issues about financial bids.

10. PRE-BID MEETING

- AIESL shall organize an online pre-bid meeting with all interested Bidders before the last date of bid submission to provide an understanding of the Bidding Process, the Services, the terms of the Contract and the services to be provided by the bidder and to understand any queries, issues or suggestions that the Bidders may put forward.
The Pre-Bid Meeting will be convened on the date and time specified in the GeM bid document.
- A Bidder may nominate up to max. two representatives to participate in a Pre-Bid Meeting, provided that the Bidder has notified AIESL of its representatives along with its authority letter to AIESL at least two days prior to the Pre-Bid Meeting.

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- Without prejudice to the foregoing Clauses, the Bidders will be free to seek clarifications and make suggestions for consideration of AIESL in the course of the Pre-Bid Meeting.
- Any oral clarification or information provided by or on behalf of AIESL at the Pre-Bid Meeting will not have the effect of modifying the Tender Document in any manner, unless AIESL issues an Addendum for the same or AIESL issues written interpretations and clarifications. All such Addendum will be published on GeM portal.
- Attendance of the Bidders at the Pre-Bid Meeting is not mandatory and failure to attend the Pre-Bid Meeting will not be a ground for disqualification of any Bidder.
- **Bidders are requested to post their queries 48 hrs in advance of pre-bid meeting date/time and these queries only will be replied during pre-bid meeting.**

11. AMENDMENTS TO THE TENDER DOCUMENTS

Issuance of Addenda:

- Up to & until the date that is specified in the GeM bid document, AIESL may, for any reason, whether at its own initiative or in response to a query raised or clarification requested by Bidder(s) at the Pre-Bid Meeting, amend the Tender Document by issuing an addendum.
- The Bidders are required to read the Tender Document with any Addenda that may be issued.
- Each Addendum shall be binding on the Bidders, whether or not the Bidders convey their acceptance of the Addendum.
- Any oral statement made by AIESL or its advisors regarding the Bidding Process, the Tender Document or the Services or on any other matter related to the Scheme, shall not be considered as amending the Tender Document.

12. AVAILABILITY OF INFORMATION

- The information relating to or in connection with the Services, the Bidding Process and the Tender Document, including all notices issued by AIESL to all Bidders in accordance with this Tender Document; queries and responses or clarifications; addenda and/ or the revised Tender Documents shall be uploaded on the GeM portal and the AIESL website and remain published until the last date of bid submission.
- If, at any time prior to the last date of bid submission, a Bidder faces any technical issue or technical error in accessing the GeM portal, AIESL shall not be responsible and the responsibility to bid on the GeM in time shall be the responsibility of the bidder(s).

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13. CORRESPONDENCE WITH BIDDERS:

- Save as expressly provided in these Tender Documents, AIESL will not entertain any correspondence with the Bidders, whether in connection with the acceptance or rejection of their Bids or otherwise.

14. LANGUAGE OF THE BID:

- The Bid prepared by the Bidder and all correspondence and documents related to the Bid exchanged between the Bidder and AIESL shall be **only in the English language.**
- Any printed literature/ document furnished by the Bidder, if asked for by AIESL as a part of the bid submission documents, may be written in another language, as long as such literature is accompanied by a translation of its pertinent passages in English in which case, for the purposes of interpretation of the Bid, the English translation shall prevail. In all such cases, the translated literature/ document shall be duly notarized by a public notary. Supporting materials which are not translated into English may not be considered by AIESL during the bid evaluation.

15. DUE DILIGENCE BY THE BIDDER:

- The Bidder is expected to examine all instructions, forms, terms, specifications and other information in the Tender Documents at its own cost.
- AIESL shall not be liable to the Bidder for any consequences pursuant to the Bidder's failure to undertake its own due diligence and reliance solely on the information provided in this Tender Document.
- It shall be deemed that by submitting a Bid, the Bidder has:
 - ✓ made a complete, independent and careful examination of the Tender Document and unconditionally and irrevocably accepted the terms thereof.
 - ✓ made careful examination and research of all required information, inputs, conditions, circumstances and factors that may have any effect on its Bid.
 - ✓ received and reviewed all relevant information provided by AIESL, as may be relevant to the Bid.
 - ✓ evaluated and accepted all the risks, contingencies and other circumstances which may influence or affect the operations under the Tender and agreement.
 - ✓ accepted the risk of inadequacy, error or mistake in the information provided in the Tender Document or furnished by or on behalf of AIESL relating to any of the matters related to the Bidding Process or scope of services.
 - ✓ satisfied itself about all matters regarding the Bidding Process and the scope of services, required for submitting an informed Bid, in accordance with this Tender Document and performance of all of its obligations.
 - ✓ acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the Tender Document or ignorance of any of the matters related to the Bidding Process or the scope of services shall not be a basis for any claim for compensation, damages, extension of time for performance of its obligations, loss of profits etc. from AIESL or a ground for termination of the Agreement by the Successful Bidder; and
 - ✓ agreed to be bound by the undertakings provided by it under and in terms hereof.

16. SIGNING OF THE BID

Each Bid including all its pages must be typed or written in indelible ink and should be physically signed by the authorized signatory of the Bidder.

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17. EARNEST MONEY DEPOSIT:

Earnest Money Deposit: Rs. 2,00,000/- (Indian Rupees Two Lakhs Only).

EMD must be submitted by means of Bankers Cheque/DD/NEFT/RTGS in favour of AI ENGINEERING SERVICES LIMITED, Account No. – 00600310007523, IFSC Code – HDFC 0000060) payable at Mumbai. EMD will not carry any interest and will not be adjusted against security deposit. Not preferable.

In addition to existing specified form (i.e., Banker's Cheque/DD/NEFT) mentioned above for submission of EMD, the bidder can also submit the EMD through online AIESL Payment Gateway i.e <https://forms.edugfix.com/aiengineering/add> . Preferred method.

Bidders registered under MSE & Startup are eligible for EMD exemption. However, Traders are excluded from the purview of this Policy. Bidders are required to submit their latest Udyam Registration Certificate to claim the exemption.

As per GEM policy/guidelines, MSE bidders have to update their status in their Profile and declare whether they are participating as MSE on GeM Portal (including updating their status in Profile) while submitting the bid on GeM tender. Further, MSE are required to upload relevant documents in bid as per provision of tender. However, evaluation and applicability of EMD exemption and purchase preference policy will be based on the confirmations & documents submitted by the bidder in their bid irrespective of selection/option made on GeM portal.

Submission of EMD shall be valid only till due date and time of bid submission. No request shall be entertained regarding submission of EMD after due date and time of bid submission and submitted bids will be outrightly rejected.

- 17.1 Bid must be accompanied with earnest money deposit (i.e Earnest Money Deposit (EMD) also known as Bid Security) in the form of 'Demand Draft' / 'Banker's Cheque/ Online banking transaction / Insurance Surety Bond' / 'Fixed Deposit Receipt' [in favour of AI Engineering Services Limited payable at Mumbai] or 'Bank Guarantee'. Bidder shall ensure that EMD submitted in the form of 'Bank Guarantee' should have a validity of at least 'two [02] months' beyond the validity of the Bid. EMD submitted in the form of 'Demand Draft' or 'Banker's Cheque' should be valid for three months.
- 17.2 Bid not accompanied with EMD, or EMD not in requisite format shall be liable for rejection. The EMD shall be submitted in Indian Rupees only.
- 17.3 AIESL shall not be liable to pay any documentation charges, Bank charges, commission, interest etc. on the amount of EMD. In case EMD is in the form of a 'Bank Guarantee', the same shall be from any Indian scheduled Bank (excluding Co-operative banks and Regional Rural bank) or a branch of an International Bank situated in India and registered with 'Reserve Bank of India' as Scheduled Foreign Bank. However, in case of 'Bank Guarantee' from Banks other than the Nationalized Indian Banks, the Bank must be commercial Bank having net worth in excess of Rs. 100 Crores [Rupees One Hundred Crores] and a declaration to this effect should be made by such commercial Bank either in the 'Bank Guarantee' itself or separately on its letterhead. Purchaser will verify the BG from issuing bank.
- 17.4 Unsuccessful Bidder's EMD will be discharged/ returned as promptly as possible, but not later than 'thirty [30] days' after finalization of tendering process.

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- 17.5 The successful Bidder's EMD will be discharged upon the Bidder's acknowledging the 'Award' and signing the 'Agreement' and furnishing the 'Security Deposit.'
- 17.6 Notwithstanding anything contained herein, the EMD may also be forfeited in any of the following cases:
- (a) If a Bidder withdraws his Bid during the 'Bid Validity Period'
 - (b) If a Bidder has indulged in corrupt/fraudulent /collusive/coercive practice
 - (c) If the Bidder modifies Bid during the period of bid validity (after Due Date and Time for Bid Submission).
 - (d) Violates any other condition, mentioned elsewhere in the Tender Document, which may lead to forfeiture of EMD.
 - (e) In the case of a successful Bidder, if the Bidder fails to:
 - (i) acknowledge receipt of the "Notification of Award"
 - (ii) furnish "Security Deposit"
- 17.7 In case EMD is in the form of 'Bank Guarantee', the same must indicate the Tender Document No. and the name of Tender Document for which the Bidder is quoting. This is essential to have proper correlation at a later date.
- 17.8 In case EMD is in the form of Fixed Deposit Receipt (FDR), the Fixed Deposit Receipt (FDR) submitted by Bidder from a Bank based in India shall be duly pledged / lien in favour of "AI Engineering Services Limited" (AIESL). Bidder cannot encash / pre-mature this FDR without the discharge letter / NOC/approval of AIESL. However, AIESL can encash this FDR without the approval of the Bidder in case of non compliance of the terms of the tender.
- 17.9 **EXEMPTION OF EMD:**

The bidders seeking EMD exemption must submit the following valid supporting documents for the relevant category with the Bid:

- Micro and Small Enterprises (MSEs) who are holding valid Udyam Registration and are manufacturer of the offered Product or Service and whose credentials are validated online through Udyam Registration website of Ministry of MSME and also through supporting document uploaded during bidding process.
- Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), holding valid Startup Recognition Certificate which is to be uploaded while bidding and claiming EMD exemption.
- KVIC, ACASH, WDO, Coir Board, TRIFED and Kendriya Bhandar.
- Sellers who have got their credentials verified through the process of Vendor Assessment by Vendor Assessment Agencies for the Primary Product / Primary Service for which Bid / RA has been invited and holding valid Vendor Assessment or Vendor Assessment Exemption Report / confirmation.
- Sellers / Service Provider having annual turnover of ₹ 500 Crore or more, at least in one of the past three completed financial year(s).
- Sellers / Service Providers holding valid BIS License for the Primary Product Category whose credentials are validated through BIS database and through uploaded supporting documents.

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- Central / State PSUs.
 - MSEs/MII units registered with the NSIC under its single point registration Scheme/Public Sector Registered with Udyog Aadhar Memorandum (UAM).
- 17.10 Bidders are required to submit relevant document for exemption from furnishing Earnest Money / Bid Bond.
- 17.11 In case of forfeiture of EMD/ Bid Security, the forfeited amount will be considered inclusive of tax and tax invoice will be issued by AIESL. The forfeiture amount will be subject to final decision of AIESL based on other terms and conditions of order/ contract.
- 17.12 **Traders/Dealers/ Distributors /Stockiest /Wholesaler are not entitled for exemption of EMD.**

18. SUBMISSION OF BIDS:

Technical Bid:

- ✓ Bidders are advised to study carefully the Terms & Conditions as given in this tender document and submit their **technical bid** accordingly.
- ✓ Bidders are required to download all the documents. Wherever applicable the documents are to be duly filled in with the required details. The filled-in documents along with supporting documents, if any, need to be uploaded on **GeM portal** for technical evaluation purpose. **Uploading of required Documents is mandatory. The documents should not mention any rates / prices. else bidder will be disqualified during technical evaluation.**
- ✓ Bidders are **required to give their acceptance of the terms and conditions as per Documents**. Any deviation from the terms and conditions may lead to disqualification of the submitted bid.
- ✓ The bidder should submit their bid in line with the tender document only or else the same would be liable for rejection.
- ✓ AIESL reserves the right to change this date of opening at its own discretion.
- ✓ **All the supporting documents, as specified in the tender documents that are required** for compliance of bid must be submitted with the technical bid.
- ✓ AIESL reserves the right to call for the original copies of the attached / submitted documents in the technical bid for verification purpose during the evaluation stage. The Technical Bids would be evaluated for compliance in accordance with the tender document. The User Department of AIESL reserves the right at its sole discretion to seek clarification for shortcomings in information/documents from the bidders as deemed necessary for the purpose of evaluation of the bids.

Price Bid:

- ✓ Bidders are required to **quote for the entire tendered quantity**.
- ✓ AIESL will not accept inclusion of any additional costs, if requested for, after closing of the tender.
- ✓ Submission of incorrect or incomplete information or with arithmetical errors in compilation of the data would be at the bidder's sole risk. The decision of AIESL in such cases would be final and binding.

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- ✓ Prices quoted by the Bidder, shall remain firm and fixed and valid till completion of the Contract and will not be subject to variation on any account.
- ✓ Successful bidder is required to provide break-up of various components such as GST (CGST & SGST/UTGST or IGST) included in the quoted prices for placing Letter of Award (LOA) order by AIESL.
- ✓ **Total Price considering the required quantities mentioned in work scope quoted in GeM Portal shall only be considered for award. Hence, bidders are advised to quote carefully so that there is no discrepancy arises between financial breakup and quoted price in GeM Portal.**

19. VALIDITY OF QUOTATION, PRICES, GOVT. TAXES / GST

- ✓ The price offered / agreed should remain firm till completion of the contract.
- ✓ No request for increase in price shall be entertained during this period except on account of increase in GST or any other Government levy, if imposed by the Govt. of India. Proof of payment for such increase is to be submitted to AIESL by the successful Bidder.
- ✓ The Bidders should commit to pass on the benefit to AIESL of reduction in statutory taxes, etc. by the Government, during the period of validity of the Contract.
- ✓ During the contract period, if for any reason there is a downward revision in prices, the successful bidder will be responsible for passing on the benefits to AIESL.
- ✓ Increase in Govt. Taxes / GST etc. or any new levies, if imposed by the Govt. of India / State Govt. / Local Bodies, during the contract period will be borne by AIESL, if requested for, by the Successful Bidder/s. However, such request will be considered only if it is substantiated with copies of valid documentary proof of the same and **only if the bidder/s has quoted their rate giving the break-up of Govt. Taxes / GST in their price bid.**
- ✓ Payments to Service Provider for claiming GST (CGST & SGST/UTGST or IGST) amount will be made provided the above formalities are fulfilled. Further, AIESL may seek copies of challan and certificate from Chartered Accountant for deposit of GST (CGST & SGST/UTGST or IGST) collected from Owner.
- ✓ In case CBIC (Central Board of Indirect Taxes and Customs)/ any tax authority / any equivalent government agency brings to the notice of AIESL that the Service Provider has not remitted the amount towards GST (CGST & SGST/UTGST or IGST) collected from AIESL to the government exchequer, then, that Contactor shall be debarred for a period of six months after following the due procedure. This action will be in addition to the right of recovery of financial implication arising on AIESL.
- ✓ AIESL will prefer to deal with registered supplier of goods/ services under GST. Therefore, bidders are requested to get themselves registered under GST; if not registered yet. However, in case any unregistered bidder is submitting their bid, Bids will be evaluated as per quoted prices without loading of GST (CGST & SGST/UTGST or IGST), if not quoted. Further, an unregistered bidder is required to mention its Income Tax PAN in bid document.
- ✓ Service Provider shall ensure timely submission of correct invoice(s)/e-invoice(s), as per GST rules/ regulation, with all required supporting document(s) within a period specified in Contract to enable AIESL to avail input credit of GST (CGST & SGST/UTGST or IGST). Further, returns and details required to be filled under GST laws & rules should be timely filed by Service Provider with requisite details.

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- ✓ Full payment including GST will be released at the time of processing of invoice for payment, where the GST amount reflects in Form GSTR-2A of AIESL. However, in case where the GST amount doesn't reflect in Form GSTR-2A of AIESL, the amount of GST will be released after reflection of GST amount of corresponding invoice in Form GSTR-2A of AIESL.

20. AMENDMENTS / EXTENSIONS:

- ✓ AIESL reserves the right to, amend any part / terms and conditions of the tender / extend the due date at its sole discretion.
- ✓ Amendments and clarifications, if any, to this tender will be hosted on the GeM Portal & will be published on website of AI ENGINEERING SERVICES LIMITED. AIESL will not intimate the tenderers individually of the same. The tenderers are, therefore, advised to visit GeM portal / AIESL website regularly till the date of closing of the tender. The last amendment, if any, will be hosted a minimum of seven days before the closing date of the tender.
- ✓ Amendments, corrigendum, if any, and any extensions of the due date of opening of the Bids, as per the requirements of AIESL, will be uploaded in GeM.

21. ZERO DEVIATION AND REJECTION CRITERIA:

Bidder is requested not to take any deviation(s)/exception(s) to the terms & conditions of Tender Document, and submit all requisite documents as mentioned in this Tender Document, failing which their

Bid will be liable for rejection. If a Bidder does not reply to the queries in the permitted time frame, then its Bid shall be evaluated based on the documents available in the Bid.

As a principle, clarifications from bidders after opening of tenders will not be sought. However, where clarifications / documents from the bidders on important aspects are absolutely necessary for finalization

of tender, clarifications from bidder can be asked. The request for clarification shall be given in email/portal, asking the bidder to respond by a specified date, and also mentioning therein that, if the bidder does not comply or respond by the date, his tender will be liable to be rejected. Depending on the outcome, such tenders are to be ignored or considered further. No change in prices or substance of the bid including specifications, shall be offered or permitted.

No post-bid clarification at the initiative of the bidder shall be entertained. The shortfall information/ documents should be sought only in case of historical documents which pre existed bids and which have not undergone change since then.

REJECTION CRITERIA: Notwithstanding the above, deviation to the following clauses of Tender document shall lead to summarily rejection of Bid:

- (a) Firm Price
- (b) Earnest Money Deposit / Bid Security / Bid Security declaration, as applicable
- (c) Documents as specified in Pre-Qualification Criteria (PQC).
- (d) Specification & Scope of Work
- (e) Schedule of Rates / Price Schedule / Price Basis
- (f) Duration / Period of Contract/ Completion schedule
- (g) Period of Validity of Bid
- (h) Security Deposit
- (i) Guarantee / Defect Liability Period
- (j) Arbitration / Resolution of Dispute/Jurisdiction of Court

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(k) Force Majeure & Applicable Laws

(l) Any other condition specifically mentioned in the tender document elsewhere that noncompliance of the clause lead to rejection of bid.

Note: Further, it is once again reminded not to mention any condition in the Bid which is contradictory to the terms and conditions of Tender document.

22. MODIFICATION AND WITHDRAWAL OF BIDS:

- The bidder may withdraw or modify its bid after bid submission but before the due date and time for submission as per tender document.
- No bid shall be modified/ withdrawn after the Due Date & Time for Bid submission.
- Any withdrawal/ modification/substitution of Bid in the interval between the Due Date & Time for Bid submission and the expiration of the period of bid validity specified by the Bidder in their Bid shall result in the Bidder's forfeiture of EMD / invocation of action as per Bid Security declaration and rejection of Bid.
- The latest Bid submitted by the Bidder before Bid Due Date & Time shall be considered for evaluation and all other Bid(s) shall be considered to be unconditionally withdrawn.

23. EMPLOYER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

- AIESL reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids, at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the ground for AIESL's action.
- Further, following decisions of AIESL shall not be subject to review:
 - a) Determination of the need for procurement.
 - b) Selection of the mode of procurement or bidding system.
 - c) Choice of selection procedure.
 - d) Provisions limiting participation of bidders in the procurement process.
 - e) The decision to enter into negotiations with the L1 bidder.
 - f) Cancellation of the procurement process except where it is intended to subsequently re-tender the same requirements.
 - g) Issues related to ambiguity in contract terms may not be taken up after a contract has been signed, all such issues should be highlighted before consummation of the contract by the vendor/ service provider; and
 - h) Complaints against specifications except under the premise that they are either vague or too specific so as to limit competition may be permissible.

24. CONFIDENTIALITY:

- Information relating to the examination, clarification, evaluation and comparison of Bids, and recommendations for the award of a Contract, shall not be disclosed to Bidder(s) or any other persons not officially concerned with such a process until the award to the successful bidder.
- Any effort by the Bidder to influence AIESL in the 'Bid Evaluation', 'Bid Comparison', or 'Contract Award' decisions may result in the rejection of the Bidder's Bid and action shall be initiated as per procedure for action in case Corrupt / Fraudulent / Collusive / Coercive practices in this regard apart from forfeiture of EMD/ Bid Security, if any.

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25. BENEFITS / PURCHASE PREFERENCE FOR MICRO & SMALL ENTERPRISES (MSES)/MSME'S:

Applicable as per the GeM Policies.

In case Bidder is a Micro or Small Enterprise, the Bidder shall submit Udyam Registration Certificate for availing benefit under Public Procurement Policy for MSEs-2012.

Vide Gazette notification dated 18.10.2022 of Ministry of MSME, the following is notified:

“In case of an upward change in terms of investment in plant and machinery or equipment or turnover or both, and consequent re-classification, an enterprise shall continue to avail of all nontax benefits of the category (micro or small or medium) it was in before the re- classification, for a period of three years from the date of such upward change”.

Accordingly, in case of upward change in status, MSE bidder is required to submit the previous certificate also to get the MSE benefits. The above documents submitted by the bidder shall be duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notary public with legible stamp.

If the bidder does not provide the above confirmation or appropriate document or any evidence, then it will be presumed that they do not qualify for any preference admissible in the Public Procurement Policy (PPP) 2012.

The benefit of policy is not extended to the trader's/dealers/ Distributors /Stockiest/Wholesalers.

26. BID VALIDITY:

- Bids shall be kept valid for period specified in GeM Portal from the final Due date of submission of bid'. A Bid valid for a shorter period may be rejected by AIESL as 'non-responsive'.
- In exceptional circumstances, prior to expiry of the original 'Bid Validity Period', the Employer may request the Bidders to extend the 'Period of Bid Validity' for a specified additional period on GeM portal. The request and the responses thereto shall also be made in writing or by email (outside GeM, if required). After opening of price bids in GeM Portal, the extension (outside GeM, if any) will be regularized through GeM with L-1 bidder. Bidder may refuse the request without forfeiture of his EMD/Bid Security.
- A Bidder agreeing to the request will not be required or permitted to modify his Bid but will be required to extend the validity of its EMD for the period of the extension in all respects.

27. SECURITY DEPOSIT / PERFORMANCE BANK GUARANTEE:

- ✓ The Bidder/s who qualifies for award of Contract will have to deposit with AIESL 5 % (Five percent) of the total value of the Contract, as Security Deposit (SD) within 14 days of notification of acceptance of bid and communication of contract. This SD will be free of interest. In case, the SD is not deposited in time, the bills shall not be processed for payment till the SD is paid.
- ✓ The Applicable Security Deposit / Performance Bank Guarantee must be submitted by means of Cheque/DD/NEFT in favour of AI ENGINEERING SERVICES LIMITED, Account No. – 00600310007523, IFSC Code – HDFC 0000060), payable at MUMBAI.

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- ✓ In addition to existing specified form (i.e. Cheque/DD/NEFT) mentioned in tender documents for submission of Security Deposit/ Performance Bank Guarantee, the successful bidder can also submit the Security Deposit/ Performance Bank Guarantee through online AIESL Payment Gateway i.e <https://forms.eduqfix.com/aiengineering/add>
- ✓ The SD is applicable to all bidders including MSME's / Startups.
- ✓ Submission of Security Deposit/Performance guarantee is to be paid by way of Account Payee Demand Draft, banker's Cheque, ECS, Bank Guarantee issued from any Commercial Bank, Fixed Deposit Receipt from any Commercial Bank for an equivalent amount in favour of AI Engineering Services Limited and payable at Mumbai.
- ✓ Bank Guarantee towards SD shall be from any Indian scheduled bank (excluding Cooperative banks and Regional Rural bank) or a branch of an international bank situated in India and registered with Reserve bank of India as scheduled foreign bank. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank having net worth in excess of Rs 100 crores and a declaration to this effect should be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead.
- ✓ It may please be noted that the original BG has to be forwarded by the Bank directly to AIESL through registered AD. The expenses incurred towards submission of Security Deposit / Bank Guarantee will have to be borne by the successful bidder/s.
- ✓ In case of breach of Contract or violation of any terms of the Contract the Security Deposit shall be forfeited / bank guarantee be invoked.
- ✓ The Security Deposit / Bank Guarantee will be refunded / returned without interest within 60 days of successful completion of services against the Contract after adjusting for penalties, if any, that may be imposed under the terms of the Contract.
- ✓ Validity of the BG would be for an additional period of 60 days after the scheduled completion of all obligations under the Contract.
- ✓ Failure of the successful bidder to comply with the requirements of this article shall constitute sufficient grounds for consideration of the annulment of the award and forfeiture of the EMD / action as per declaration for Bid Security.

28. PROVISIONS FOR STARTUPS (AS DEFINED IN GAZETTE NOTIFICATION NO. D.1 33004/99 DATED 18.02.2016 AND 23.05.2017 OF MINISTRY OF COMMERCE AND INDUSTRY AND AS AMENDED FROM TIME TO TIME):

Not Applicable for this tender.

29. EVALUATION CRITERIA:

Evaluation of the Price Bids shall be carried out on schedule wise L1 basis. i.e schedule wise L1 will be evaluated for the job mentioned in BOQ excluding GST. Based on the evaluation of techno-commercially qualified bidders, the contract will be awarded to the schedule wise L-1 bidder.

In case of a tie at the lowest bid (L1) position between two or more bidders, the order will be placed as per the available GeM policy.

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Purchase preference Class-I local supplier will be given as per PPP-MII Policy.

Technical Bids:

The Technical Bids would be first evaluated for compliance. AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the bidder as it may consider necessary for the purpose of evaluation of the bids.

Price Bids:

The Price Bids of only those bidders who qualify as per the requirements of Technical Bid would be opened.

Inspection Clause:

- ✓ Inspection of bidders' facilities at the time of evaluation of the Technical Bids: AIESL reserves the right to inspect at its cost the production facility / facilities of the bidders in order to assess their infrastructure and capability to produce and deliver in accordance with the work schedule as indicated in this tender. The decision of AIESL in such case shall be final and binding.
- ✓ Inspection of the facility of the bidder who has been awarded the Contract / Purchase Order: AIESL further reserves the right to inspect the work location/office facility of the bidder, who has been awarded the Contract / Purchase Order, in order to confirm consistency of quality of the items as produced for AIESL.

30. OTHER TERMS & CONDITIONS:

- ✓ **Force Majeure:**
- ✓ The Bidder / Successful Bidder /AIESL (herein referred to as Party / Parties) shall not be liable for, nor be in default by reason of any failure or delay in discharge of its obligations under this Tender / Contract, where such failure or delay is caused by any act, including but not limited to any act of God, action or inaction of government authorities, fire, flood, gales, storm, lightning, earthquake, explosions or other catastrophes, accidents, weather, power failure or shortage of power, riot, war (declared or undeclared), warlike operations, act of terrorism, boycott, embargo, rebellions, sabotage, epidemics, quarantines, lock out, restrictions on travel based on travel advisories of any governmental entity, unavailability of the usual means of transportation, hostilities, revolution, civil commotion or public disorder or any other cause beyond its control.
- ✓ The Party encountering and affected by such causes and event shall inform the other in writing immediately of such an occurrence event and shall use its best reasonable efforts to minimize the economic and other effects and rectify as soon as possible any harm or delay created thereby shall reasonably allocate its available resources, giving priority to their obligations under this Contract.
- ✓ For the avoidance of any doubt, it is clarified that, payment obligations of AIESL shall be excused due to an event of Force Majeure.

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✓ **Interpretation:** In the event of any difference in the interpretation of any of the clauses of the Contract / Purchase Order / Agreement and / or the Tender documents, the clarification given by **Chief Procurement Officer**, AIESL shall be final and binding.

✓ **Arbitration:** Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be resolved amicably by mutual consultation. If an amicable settlement is not forthcoming and dispute is not resolved within 21 (Twenty-One) days, from the date when mutual consultation started, recourse may be taken to settlement of disputes through arbitration as per the Arbitration and Conciliation Act 1996, and the award made in pursuance thereof shall be binding on the parties.

31. **JURISDICTION:** -The **court of Mumbai** only will have jurisdiction to deal with and decide upon any legal dispute what so ever arising out of this tender.

32. **ERRANT BIDDERS:**

In case after price bid opening the lowest evaluated bidder (L1) is not awarded the job for any mistake committed by them in bidding or withdrawal of bid or varying any term in regard thereof leading to re-Tendering, AIESL shall forfeit Earnest Money paid by the bidder and such bidders shall be debarred from participation in re Tendering of the same job(s) as well as against any Tender inquiry for any service sought by AIESL or its subsidiaries at all locations.

33. **FRAUDULENT PRACTICES:**

AIESL requires that bidders/ service providers observe the highest standard of ethics during the bid and execution of contracts. In pursuance of this AIESL defines, for the purposes of this provision, the terms set forth below as follows

a. **“Corrupt practice”** means

1) offering, giving, receiving or soliciting directly or indirectly of anything of value to influence the actions of any person connected with the Bidding Process or

2) save and except as permitted engaging in any manner whatsoever, whether during the Bidding Process or after the issue of the LOA or after the execution of the Agreement/Work Order as the case may be any person in respect of any matter relating to the Project or the LOA or the Agreement/Work Order who at any time has been or is a legal, financial or technical advisor of the Company in relation to any matter concerning the Contract of anything of value to influence the action of a public official in the procurement process or contract execution;

b. **“Fraudulent practice”** means a misrepresentation/board of directors is the same/omission/suppression/disclosure of incomplete facts in order to influence the tendering process. Forging in order to influence a procurement process or the execution of a contract to the detriment of the AIESL and includes collusive practice among bidders (before or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the AIESL of the benefits of free, fair and open competition.

c. **“Coercive Practice”** means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the tendering process.

d. **“Undesirable Practice”** means

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- 1) establishing contact with any person connected with or employed or engaged by the Company with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the tendering process or
- 2) having a conflict of interest and
- e. **“Restrictive practice”** means forming a cartel or arriving at any understanding or arrangement among bidders/prospective Service Providers to restrict or manipulate a full and fair competition in the Tendering Process.
- f. AIESL shall reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- g. AIESL shall declare a firm ineligible and put on holiday, either indefinitely or for a stated period if it at any time it is determined that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a contract.
- h. AIESL shall rescind the contract forthwith, in case of successful bidder adopting fraudulent/forgery/corrupt practices during the currency of the contract.

34. **BLACKLISTING / DEBARMENT CONDITIONS:**

The party/ board of director (whose name is common) shall be blacklisted from participating in any Tenders floated by AIESL for the next three years, in case the Tenderer:

- a) Adopts fraudulent practices as cited above.
- b) Withdraws after award of the LOA/Work Order/GeM Contract and fails to commence within the specified stipulated period and perform the contractual obligations during the currency of the contract.
- c) Negative feedback from AI and its subsidiaries.

35. **ASSIGNMENT/SUBLET:**

Procurement of material, hire of equipment or engagement of labour will not mean sub-contracting. Sub-contracting by the service provider without the approval of AIESL shall be a breach of contract, unless explicitly permitted in the contract.

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal:

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PRE-QUALIFICATION CRITERIA - COMPLIANCE STATEMENT

Bidders who fulfil the following eligibility criteria, requirements, and submit documentary proof thereof along with the Technical Bid, will only be eligible for evaluation of the technical bids. Bidders are required to indicate the compliance status for each of eligibility criteria by stating Yes or No.

Sr. No.	Eligibility Criteria	Compliance (Yes / No)	Remarks
1	Whether Bidder is a Proprietorship/Partnership Firm, LLP Etc./Company registered in India under the Indian Companies ACT 1956 OR Indian Companies Act 2013.		
2	<p><u>Past experience in similar contracts:</u></p> <p>The bidder must have successfully completed similar work i.e. providing of Bus services for staff transportation to any Central/ State Government/ PSU's/ Nationalized Banks/ Reputed Private Organizations over the last three years as on 31st March 2026.</p> <ul style="list-style-type: none">Three similar completed service each costing not less than the amount equal to Rs. 2,37,00,000/-.orTwo similar completed services each costing not less than the amount equal to Rs. 2,96,00,000/-.orOne similar completed service costing not less than the amount equal to Rs. 4,74,00,000/-. <p>Note:</p> <ol style="list-style-type: none">Supporting documents in form of work order along with Work Completion Certificate / Performance certificate is to be submitted.Annualized value will be considered for the evaluation purpose in case past experience is for one year only.Relaxation over experience criteria is not applicable to MSE / Startup vendors. Bidders must strictly meet the prescribed eligibility criteria to ensure project integrity.It is mandatory that the bidder/contractor shall submit copies of the Work Order and the corresponding Work Completion Certificate for the works claimed towards meeting the eligibility criteria of the subject tender. Failure to submit these documents shall render the bid liable for rejection. Also, AIESL may request any additional documents or payment proof received from the customer to substantiate the work experience if required.		
3	Ongoing / In-Force Work Orders: Work Orders/Contracts that are ongoing or presently in force shall be considered for meeting the Similar Work Experience		

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	critterion, provided that the bidder submits the Work Order/Contract along with a certificate from the client indicating the value of work successfully executed up to 31.03.2026. The value of work actually executed during the prescribed period shall be considered for determining compliance with the PQC criteria. The bidder shall meet the minimum value/quantity and other requirements specified under the Similar Work Experience criterion. Proof of payment received for the services provided must be submitted.		
4	The bidder shall be registered under the Maharashtra Labour Welfare Fund (MLWF) and shall comply with all applicable provisions of the relevant Act and Rules. In case the bidder is not registered under the MLWF at the time of bid submission, the bidder shall submit an undertaking confirming that the registration shall be obtained within 15 days from LOA/award of contract and that all applicable statutory compliances shall be duly fulfilled		
5	Bidder should submit the RC, Fitness Certificate and Valid Insurance Copy for 10 existing vehicles operated by company. In case the vehicles are leased, copy of lease agreement must be shared for evaluation. Details of Electric buses owned/leased if available will be preferred.		
6	<p>Bidder shall be a legally registered firm (Proprietorship, Partnership, LLP, Company, or Registered Society) engaged in passenger bus operations for at least the last three financial years. Proof required: Shop & Establishment License / Incorporation Certificate, Motor Vehicle Act permits, copies of contracts/work orders, proof of registered office address and nature of business. Self-attested copy(s) of proof of above like Current Shop & Establishment License with the name of the owner, date of registration of the Firm / Company / Organisation, complete address, nature of business / items being traded, copies of Purchase Order(s) / Contracts) issued by any customer or any other valid document as a proof of above should be enclosed.</p> <p>It is mandatory that the bidder has to submit copies of the Work Order, the corresponding Work Completion Certificate for the works, invoice of the completed work, proof of payment etc towards meeting the eligibility criteria of the subject tender. Failure to submit these documents shall render the bid liable for rejection. AIESL may require any additional valid document to establish work experience requirements.</p>		
7	The tenderer to have an office in Mumbai to facilitate coordination and monitoring the contract. If the L1 bidder does not have an office in Mumbai they have to establish an office in Mumbai within one month of issuance of LOA.		
8	EMD to be submitted along with Technical Bid.		

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	<p>Note: Bidder to submit EMD well before the opening of the technical bid. EMD received after opening of the technical bid shall not be considered for evaluation and the submitted bid will be disqualified accordingly.</p> <p>The proof of submission of EMD must be uploaded along with the Technical Bid. The same Physical copy if any should be submitted within 7 days after opening of the technical bid to the following address.</p> <p>Kind Attn: Dy, GM, PPMM Material Management Division, AI Engineering Services Limited Old Airport, Santacruz (East), Mumbai – 400 029</p> <p>Bid without EMD shall be outrightly rejected.</p>		
9	<p><u>Minimum Average Annual turnover:</u></p> <p>Minimum Average Annual turnover of the bidder for similar services for last three preceding financial years should be Rs. 1.8 Crores or above.</p> <p>Supporting documents in form of Audited Annual Balance Sheets & Profit & Loss Account Statement for last three financial years along with turnover certificate issued by CA is to be submitted.</p> <p>Note:</p> <p>1. Relaxation over turnover criteria is not applicable to MSE / Startup vendors. Bidders must strictly meet the prescribed eligibility criteria to ensure project integrity.</p>		
10	<p><u>Liquid assets and/or credit facilities:</u></p> <p>Liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the Contract, of no less than Rs. 1.8 Crores or above.</p> <p>Supporting documents in form of Audited Annual Balance Sheets & Profit & Loss Account Statement along with declaration Certificate issued by the CA is to be submitted.</p> <p>Supporting documents in form of Audited Annual Balance Sheets & Profit & Loss Account Statement along with declaration Certificate issued by the CA is to be submitted.</p>		
11	<p>The bidder shall arrange the required EV buses on an owned or leased basis within 30 days from the date of issuance of the Letter of Award (LOA). In case of leased vehicles, the bidder</p>		

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	shall submit a valid, duly executed and legally enforceable Lease Agreement for each vehicle as documentary evidence at the time of submission of documents pursuant to the LOA. The successful bidder shall ensure the actual deployment of all required EV buses and commencement of services within 30 days from the date of issuance of the LOA/Work order, as applicable. All ownership or lease-related documents shall be duly executed, legally valid and submitted to AIESL for verification before deployment of the vehicles.		
12	Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have: <ul style="list-style-type: none">▪ Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements; and/or▪ Record for poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, or financial failures etc.		
13	As a part of the contract, the Contractor is required to appoint/nominate a supervisor (s) who will supervise, control and give directions to the resource(s) for discharging the contractual obligations. Accordingly, the Contractor has to give in writing the name and contact details of the supervisor (s) to the Engineer-In-Charge. A copy of the same is also to be sent to HR In-charge and Security In-charge for records.		
14	Possession of PAN number is a must at the time of application of the tender. Self-attested copy of PAN Number should be enclosed.		
15	The bidder must possess GST Registration Number at the time of application of the tender. Self-attested copy of GST Reg. Number should be enclosed. In case, the bidder does not possess the GST Registration Number, they need to give an undertaking that they will apply for and obtain the GST Registration Number, if the subject contract is placed on them by AIESL.		
16	Applicable (CGST & SGST/UTGST or IGST) in %		
17	Whether in the instant tender items are covered in reverse charge rule of GST (CGST & SGST/UTGST or IGST).		
18	Bidder should submit individual directors / Proprietors / Partners Aadhar Card / PAN Card / DIN Details (In case of Public Ltd. / Pvt. Ltd. companies) against the One Bid Per Bidder clause.		

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	In case of Pvt. Ltd / Public Ltd. companies' bidder should also submit Share Holders details against the clarification if required.		
19	Bidder should have not been black listed by any of Governments Authority or public Sector Undertaking (PSUs) in the last three years. An undertaking has to be submitted in the bidder's official letterhead.		
20	Bidder should submit the Power of Attorney against the authorized signatory of the bid.		
21	Besides the above eligibility criteria, a team of AIESL Officials may also visit the Factory premises / production facility of the bidder to assess their infrastructure and capability as per AIESL's request.		
22	Tender document should be duly signed, stamped, and completed in all aspects (pages).		
23	This is a no deviation tender. Deviation taken in any clause of the tender shall be liable to rejection of the bids.		

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal:

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Bidders General Information

BIDDER'S DETAILS:

S. No.	Required Details	To be filled by the Bidder
1	Name of the Company	
2	Status of the Bidder – a) Whether a Firm (Proprietary, Partnership), Company, Corporation, Registered Society	
	b) If the Bidder is a partnership firm, then please state whether the signatory has the authority to refer to arbitration, any disputes concerning the business of the partnership agreement or a power of attorney.	
	c) If the Bidder is a Company incorporated under the Companies Act, 1956 / 2013, then the signatory should have the authority to submit the bid on behalf of the said Company and refer to arbitration disputes arising under this Tender and / or Contract by a power of attorney board resolution.	
3	Company office Address of the bidder	
4	Name of the Contact Person Designation Telephone no. / Mobile no. Email Address	
5	GST registration number	
6	PAN Card Number	
7	Copy of valid certificate of registration with agencies / bodies as mentioned under the Clause 'Benefits / Preference for Micro & Small Enterprises (MSEs)' must be submitted.	
8	Please specify the details of the registration certificate:	
	Registration Certificate No.	
	Date of Issue	
	Valid Up to	
	Item covered under Registration Certificate	
9	Do you have any ongoing disputes with any Govt. or statutory agencies? *	
10	Is the bidder a MSE unit owned by a person belonging to Scheduled Caste or Scheduled Tribe	
11	Relaxation to Start-up companies (whether MSME or Non-MSME) as per clause in tender terms will be given provided, they submit the 'Certificate of Recognition' as mentioned in tender document under heading “Exemption of EMD” in tender terms.	
	a) Are you a Start-up Company	
	b) If yes, Certificate of Recognition to be attached.	
12	Any other relevant information	

(*) – if yes, please provide details.

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:

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Annexure-I

FORMAT OF BID SECURITY DECLARATION INCLUDING MSE's & STARTUP's

(On Bidder's Letter Head)

To,

AI ENGINEERING SERVICES LIMITED

SUB:

TENDER NO:

Dear Sir After examining / reviewing provisions of above referred tender documents (including all corrigendum/ Addenda), we M/s _____ (Name of Bidder) have submitted our offer/ bid no.

We, M/s _____ (Name of Bidder) hereby understand that, according to your conditions, we are submitting this Declaration for Bid Security. We understand that we will be put on watch list/holiday/ banning list (as per policies of AIESL in this regard), if we are in breach of our obligation(s) as per following:

(a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

(b) having been notified of the acceptance of our Bid by the AIESL during the period of bid validity:

- (i) fail or refuse to execute the Contract, if required, or
- (ii) fail or refuse to furnish the Security Deposit, in accordance provisions of tender document.
- (iii) fail or refuse to accept 'arithmetical corrections' as per provision of tender document.

(c) having indulged in corrupt/fraudulent /collusive/coercive practice as per procedure.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory.....

Bidding Organization Name

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Annexure-II

SELF CERTIFICATION BY BIDDER WHO CLASS-I LOCAL SUPPLIER/ CLASS-II LOCAL SUPPLIER TOWARDS MANDATORY MINIMUM LOCAL CONTENT/ DOMESTIC VALUE ADDITION (APPLICABLE FOR ALL BIDDERS INCLUDING MSEs)

To,
AI ENGINEERING SERVICES LIMITED
MATERIALS MANAGEMENT DIVISION
OLD AIRPORT PREMISES, SANTACRUZ (EAST)
MUMBAI-400029

SUB.:

TENDER NO.:

Dear Sir
We, M/s _____ (Name of Bidder) confirm that as per the definition of policy we are:

Class-I Local supplier ☐
Class-II Local Supplier ☐

(Bidder is to tick appropriate option (✓) above).

It is further confirmed that M/s _____ (Name of Bidder) meet the mandatory minimum Local content/Domestic Value Addition requirement for Class-I Local supplier/ Class-II Local supplier (as the case may be) under Public Procurement (Preference to Make in India), Order 2017 (PPP-MII) and has value addition of%.

The details of the location (s) at which the local value addition is made is as under:

.....

We further confirm that in case we fail to meet the minimum local content/domestic value addition, the same shall be treated false information and AIESL will take action as per provision of tender document.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....
Bidding Organization Name

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Annexure-III

UNDERTAKING ON LETTERHEAD

To,
AI ENGINEERING SERVICES LIMITED
MATERIALS MANAGEMENT DIVISION
OLD AIRPORT PREMISES, SANTACRUZ (EAST)
MUMBAI-400029

SUB.:

TENDER NO.:

REF: OM No. 7/10/2021-PPD (1) dated 23.02.2023 of Dept. of Expenditure, Ministry of Finance, Government of India
(<https://doe.gov.in/procurement-policy-division>)

Dear Sir We, M/s _____ (Name of Bidder), have read the clause regarding restrictions on Procurement from a Bidder of a country which shares a land border with India as mentioned in the tender document in line with the above referred guidelines dated 23.02.2023 for Procurement from a bidder which shares a land border with India and We certify that

(i) Not from such a country []

(ii) If from such a country, has been registered []
with the Competent Authority.

(Evidence of valid registration by the Competent Authority shall be attached) (Bidder is to tick appropriate option (✓) above).

We hereby certify that bidder M/s _____ (Name of Bidder) fulfils all requirements in this regard and is eligible to be considered against the tender.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory.....

Bidding Organization Name

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Annexure-IV

FORMAT FOR SITE VISIT

Ref: _____

Date: _____

To,
AI ENGINEERING SERVICES LIMITED

SUB:
TENDER NO:

Dear Sir,

I/We, _____ hereby authorize the following representative(s) for visiting the site against the above Tender Documents:

[1] Name & Designation _____

Signature _____

Phone/Cell: _____

E-mail: _____@_____

[2] Name & Designation _____

Signature _____

Phone/Cell: _____

E-mail: _____@_____

We confirm that we shall be bound by all commitments made by aforementioned authorised representative(s).

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

Note:

(i) This "FORMAT FOR SITE VISIT" should be on the "letterhead" of the Bidder and should be signed by a person competent and having the 'Power of Attorney' to bind the Bidder.

(ii) Bidder's authorized representative is required to carry a copy of this authority letter along with Govt. ID proof while attending site visit.

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Annexure-V

BIDDER's EXPERIENCE (Tabulation format of submitted POs On Bidders' Letter Head)

PO Summary							Financial Year Wise Breakup				
Sr. No.	PO issued by & Location	PO Number	Contract Start Date	Contract End Date	Contract Value (Rs.)	No.of Buses provided	Upto March 31, 2023 (Rs.)	April 1, 2023, to March 31, 2024 (Rs.)	April 1, 2024, to March 31, 2025 (Rs.)	April 1, 2025, to March 31, 2026 (Rs.)	April 1, 2026 and beyond (Rs.)

Date:

Authorized Signatory Name

Seal & Sign

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Annexure-VI

DETAILS OF THE BUSES WHICH WILL BE PROVIDED FOR SERVICE (On Bidders' Letter Head)

S. No.	Make & Model of the Bus	Year of Purchase	Registration Number / Vehicle Number	Name of Owner	Whether Owned or On Lease	Seating Capacity	Fitness Certificate Valid Up To	Insurance Valid Up To	Fuel Type/ Electric	Copy of Registration Certificate (RC) attached (Mention RC for each Buses)
1										Y/ N RC No.
2										Y/ N RC No.
3										Y/ N RC No.
4										Y/ N RC No.
5										Y/ N RC No.
6										Y/ N RC No.
7										Y/ N RC No.
8										Y/ N RC No.
9										Y/ N RC No.
10										Y/ N RC No.

1. I/We hereby confirm that all buses proposed to be deployed strictly conform to the specifications and conditions prescribed in the tender document. I/We undertake that no deviation shall occur at the time of deployment or during the entire contract period.
2. I/We affirm that all buses possess valid and up-to-date statutory documents, including the registration certificate, fitness certificate, insurance, and any other documents required under applicable laws. Certified copies of these documents are enclosed with this tender submission.
3. I/We confirm that each bus is equipped with a functional GPS tracking system, emergency medical kit, fire extinguisher, and first-aid box. I/We further undertake to carry out periodic inspection, service, and replenishment of these safety items throughout the contract period.
4. I/We undertake to deploy only experienced, duly licensed, and police-verified drivers.
5. I/We shall ensure that all buses remain clean, well-maintained, and roadworthy at all times. In the event that any bus is found unfit or unsafe, we will immediately replace it at our own cost with a bus that fully meets the specifications mentioned in the tender document.
6. I/We acknowledge the Institute's right to inspect the buses and verify documents at any time without prior notice. We accept that any non-compliance may attract penalties or result in termination of the contract.
7. In the event of a breakdown, we commit to arranging an alternative bus of equal or higher capacity immediately to ensure uninterrupted service.
8. I/We confirm that all buses comply with the safety norms prescribed by the competent authorities and adherence to the approved Seating capacity.

Date:

Authorized Signatory Name

Seal & Sign

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❖ Payment Terms:

- No request for advance / pre-payment will be entertained.
- Duly certified invoices to be submitted to Invoicing section along with ,PF ECR, PF challan, ESI challan, Wage Register, Bank transfer proof, MLWF challan and GST payment proof
- Monthly payment in arrears within 30 days of a complete invoice, supported by trip and GPS reports.
- Monthly certified invoices to be submitted to Invoicing section along with Proof of Delivery (POD).
- Payment will be made as per terms governed by GeM.
- 100 % payment will be made as per GeM guidelines.
- TDS/ taxes shall be deducted by AIESL from payment made against these invoices, as per the applicable laws.

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:

❖ Penalty Clause:

Timely service as per schedule provided in this tender shall be the essence of this contract. In case of failure on the part of the Service Provider to comply with any one or more of the terms of the contract, the applicable penalty clause/s listed below shall be invoked.

- ❖ Duty driver is not found in uniform Rs.100/-per trip.
- ❖ Non provision of supervisor Rs.500/-for every shift.
- ❖ Personnel of the service provider deployed found indulging in illegal / antisocial activities or intoxicated etc. while on AIESL duty is not permissible & should be replaced. A penalty of Rs.10,000/- per staff per incident.
- ❖ Improper servicing/ mechanical condition due to poor maintenance. Rs.1,000/- per event.
- ❖ Trip not operated.Rs.2000/-plus cost of the alternate arrangements made by AIESL.
- ❖ Arrival delayed by more than15 minutes or departure before the scheduled time. Rs. 500/- per trip.
- ❖ Delay due to vehicle breakdown during the trip Rs.1000/-per trip.
- ❖ Operating bus without display of “On Contract with AIESL”/ deployment of smaller capacity vehicle / non deployment of tender specified vehicle after three months on award of contract Rs.500/-per trip deployed by the service provider for AIESL.
- ❖ Any uncleaned bus; both interior cabin & external body a penalty@Rs.500/- per trip.
- ❖ Drivers ferrying common public and staff having NO BUS PASS Rs.5000/-per occasion
- ❖ GPS installed is found to be not working Rs.500/-per trip
- ❖ The penalty if any levied shall be recovered from the monthly bills. In case the amount recoverable is more and not made good by way of deductions from the bills, the security deposit shall be forfeited to recover the amount due.

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- ❖ Total penalties in a month shall not exceed 10% of the monthly bill value. However, recovery of actual losses suffered by AIESL due to non-performance shall be over and above the penalty.
- If the service provider fails to complete the job within the time frame shall be liable to pay the penalty charges at the rate 0.5 % per week or part thereof the value of the undelivered portion of the services (Excluding taxes) subject to maximum of 10% of the value of the undelivered or delayed services. This is to be recovered from the Security Deposit/ Performance Guarantee.
- There should normally be no system of waiver of LDs for delayed services and it may strictly be an exception rather than a rule. For an extension of the delivery date with waiver of LD, approval of the CA with consultation of associated Finance may be taken and justifications recorded.
- **Penalty for Substandard / defective Quality / Short supply:** At the time of delivery of the service if the service is not as per the specifications given in the Contract / Purchase Order then AIESL reserves the right to reject the contract and get the entire quantity replaced free of cost by the bidder. The service is acceptable as per the specification provided in the tender and subject to quality control of the user department.
- ❖ **Termination and Exit Clause:**
 - In case of unsatisfactory performance or breach of any of the clauses of this contract, AIESL would issue a notice of 30 days to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate this agreement by providing 30 days written notice to the party. The party shall not have any right to dispute or question the judgment of AIESL of the unsatisfactory performance of the party.
 - In case all EV Buses are not deployed within 60 days, immediate termination will be applicable along with forfeit of Security Deposit/ performance bank guarantee.
 - Notwithstanding the above, AIESL shall also be at liberty to terminate this agreement for any reason including change in situation/circumstances, etc. by providing the party with 30 days written notice. The party shall also be at liberty to terminate this contract by providing AIESL with 30 days written notice. In such an event, the terminating party shall have no right to claim compensation/damages, etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal:

*****SCOPE OF WORK FOR STAFF TRANSPORTATION SERVICES*******Introduction:**

AIESL is inviting the bidders/Service Providers/Contractors to participate in the Staff Transportation Tender through GeM Portal for the three-year (03) contract period for the safe, reliable, and punctual transportation services for its staff, residing in different areas away from their workplaces, namely OAP, NEC and T2 Mumbai.

The bidders/Service Providers/Contractor selected through GeM tendering process, shall arrange scheduled pick-up and drop services between designated rallying points in Mumbai and the workplaces specified in the timetable, including OAP, NEC, and T2 locations, with routes covering Kurla, Santacruz, Andheri via Gundavali Metro, and Ghatkopar Local Railway stations.

The shuttle service shall be operated strictly in accordance with the approved schedule and shall include any additional trips or changes as may be required by AIESL during the contract period.

1) Details of Work-Places: -

AIESL WR Region Mumbai is operating over the various Shift Pattern for three different work location in Mumbai namely,

- 1) Old Airport, (OAP), Air India Gate No.2, Old CST-Kurla Road, Kalina, Santacruz (E.)
- 2) New Engineering Complex (NEC), Bamanpada, Sahar, Vileparle (East)
- 3) Chhatrapati Shivaji Maharaj International Airport (CSMIA), Terminal 2.

2) Service Requirements

- 2.1 Operations and Management: End-to-end operation and management of bus transport services including driver deployment, vehicle maintenance, trip scheduling, route planning, daily reporting, and coordination with AIESL WELFARE DEPARTMENT.
- 2.2 Trip Adjustments: Number, timing and frequency of trips may be increased, decreased, or modified by AIESL based on operational needs. Additional trips will be paid at the quoted pro-rata rates. Pickup/drop locations and rallying points may change during the contract; vendor shall accommodate such changes without extra contract renegotiation, subject to agreed rates.
- 2.3 The NEC work location shall remain operational until further notice. If the NEC work location is relocated to T2, the NEC route shall be merged with the T2 route. The number of daily trips may also be reduced or otherwise modified from time to time during the contract period, based on the Purchaser's operational requirements. The bidder shall acknowledge and accept these possible changes as part of the scope of work and shall make all necessary arrangements and provisions accordingly, without raising any objection or seeking any additional payment or compensation. Also, the route **T2 will be functional as per the operational requirements and our willingness of staff on this route.**

3) Vehicle Type and Capacity: -

- 3.1 **Approved Capacities:** Provide buses with seating capacities of 35, 27, and 17 passengers or more as per the requirement of per route/load.
- 3.2 **All buses deployed shall be duly authorized and registered with the RTO. Documents required: RC, Fitness Certificate, Insurance Certificate, Contract Carriage Permit.”. The bidder shall submit valid and relevant documents establishing the RTO authorization/registration and age**

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of each proposed bus at the time of deployment. Date of manufacture of EV Buses should not be prior to 01.01.2026

- 3.3 **Seating:** Buses must be fitted with standard either pushback or fixed cushioned seats for passenger comfort. Standing passengers not permitted. Compliance with Motor Vehicle Act seating safety standards mandatory
- 3.4 **Body & Chassis:** Vehicles must be fabricated on chassis approved by the transport authorities and suitable for passenger transport.
- 3.5 **Battery State of Health (SOH)** shall not be less than 80% at the time of deployment and shall be maintained throughout the contract period. EV buses shall comply with applicable AIS standards for battery safety and thermal runaway protection.

4) Vehicle Standards and Compliance: -

- 4.1 **Regulatory Compliance:** All vehicles must comply with applicable RTO rules and regulations and carry valid fitness certificates and other statutory documents at all times. Vehicles must adhere to any inspections and guidelines issued by competent authorities during the contract period.
- 4.2 **Electric Buses:** The bidder shall quote for Electric Buses only. In case of replacement due to breakdown, fitness, statutory compliance or any other reason, the replacement vehicle shall be EV buses with same or higher seating capacity, without any additional cost to the Company. Bidder has to quote rate considering all external as well as internal factors for the smooth operation of the services for entire contract period. **The requirement is for Full passenger cabin AC EV Buses for all trips.**
- 4.3 **Safety & Equipment:** Each vehicle must be equipped with:
- CCTV cameras with recording and backup facility. CCTV footage and GPS records shall be preserved for minimum 90 days and furnished to AIESL within 12 hours whenever required.
 - Fire extinguisher.
 - First aid kit.
 - Adequate spares (fuses, bulbs, belts, etc.) for minor roadside repairs.
 - Speed Limiting Device (SLD) to prevent exceeding state-approved speed limits.
 - Functional emergency exits as required by law.
 - Driver's log sheet bearing the company logo.
 - Stepney (spare wheel) and a complete tool kit.
 - Display (Digital/Physical) for Company Name (On AIESL Duty)
- 4.4 Bidder must comply with any additional safety equipment or documentation requirements imposed by the State/Local RTO from time to time; **the list of items specified in this tender is indicative and not exhaustive.**
- 4.5 All safety equipment listed in the Tender Document, together with any additional items required by State/Local RTO rules and regulations shall be provided by the Bidder.
- 4.6 The bidder shall submit **valid driving licences and police verification certificates for all drivers deployed under the contract prior to their deployment.** The bidder shall ensure that all personnel deployed at the site, including drivers and administrative as well as supervisory staff, undergo medical examinations **annually**, in accordance with the applicable provisions of the Factories Act, 1948, the Maharashtra Factories Rules, 1963, and other applicable labour laws, rules and regulations, wherever applicable. Upon completion of the medical examinations, the bidder shall submit the medical fitness certificates along with self-attested copies of the medical examination reports of all deployed personnel to AIESL for verification and maintenance of statutory compliance records. The bidder shall be responsible for ensuring timely completion of the annual medical examinations and submission of the requisite documents throughout the contract period.
- 4.7 The bidder shall upload good quality scanned copies of all required documents on the GeM Portal.

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- 4.8 **Tracking & Monitoring:** All buses must be fitted with active GPS tracking. Real-time tracking links shall be provided to AIESL and employees for live monitoring. For night-shift operations, CCTV footage and real-time monitoring capabilities must be available to ensure employee safety.
- 4.9 **Identification & Signage:** Each vehicle must prominently display “On AIESL Duty” on the front and rear. A board showing sector/trip details must be visible for staff convenience. Vendor shall obtain any permission required from transport authorities for signage and AIESL publicity on bus sides.
- 4.10 The rates quoted shall remain firm during the contract period. Any adjustment on account of electricity tariff variation exceeding 10% from the base tariff prevailing on the date of tender closing may be considered only after documentary verification and approval by AIESL. No adjustment shall be admissible for variation up to 10%.

5) Operational Conduct & Staffing

5.1 Driver & Staff Conduct:

The Bidder shall deploy a dedicated Supervisor to monitor the daily operations of the buses. The Supervisor shall be present at all designated pick-up and drop-off points on a daily basis to verify that only passengers holding valid bus passes are boarding and travelling on the buses. The Supervisor shall be in the prescribed Company uniform, wear a visible Company-issued identity card at all times while on duty, and conduct themselves in a professional manner. The Supervisor shall ensure compliance with operational procedures, maintain discipline during boarding and alighting, coordinate with the Purchaser's representatives, promptly report and resolve operational issues, and submit daily attendance and bus pass verification reports, if required by the Purchaser.

Driver shall possess minimum 3 years experience of operating passenger transport vehicles and shall not have been convicted for rash driving, drunken driving or criminal offences

- 5.2 **Reporting:** Bidder must provide daily trip reports for punctuality and running status, incident reports if any during the operation, driver's log sheets bearing the company logo, GPS logs, and monthly performance reports in a format agreed with AIESL.

6) Deployment & Capacity

- 6.1 **Adequate Fleet:** Vendor shall deploy an adequate number of buses with appropriate seating capacities to meet the scheduled trips listed as per the timetable and any additional requirements as specified by AIESL. EV Buses deployed should be manufactured on or after 01.01.2026.
- 6.2 **Substitution:** In case of vehicle breakdown or unavailability, vendor shall provide an immediate replacement that meets contract specifications without disrupting scheduled trips. Replacement bus shall reach site within 30 minutes of breakdown. Thereafter, penalty of Rs.2,000 per additional hour or part thereof shall be levied besides alternate arrangement cost.

7) Site Visit and Bidder Responsibility

- 7.1 **Site Visit:** Bidders are advised to visit and examine the sites, rallying points, routes, and surroundings to obtain all information necessary for preparing the bid. Site visit costs are the bidder's responsibility. The filled in format given must be submitted on bidder's letter head.
- 7.2 **Indemnity:** Any permission granted to bidders or their personnel to enter AIESL premises is conditional on the bidder indemnifying AIESL and its personnel against liabilities, loss, injury, or damage arising from such visits.
- 7.3 **Pre-bid Information:** Bidders shall not claim non-compliance or request contract adjustments based on lack of site information. It is the bidder's sole responsibility to obtain all necessary information prior to bid submission.

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8) Legal, Insurance & Liability

- 8.1 **Insurance:** Vendor shall maintain appropriate insurance coverage for vehicles, passengers and third-party liability as mandated by law and as required by AIESL. Vehicles must be accident free and fully insured, the vehicle must have comprehensive insurance as applicable to commercial public transport covering the entire period of contract. Copy of Fitness certificates issued by Regional Transport Office (RTO) should be submitted at the time of bid submission and also in hardcopy attested by authorised signatory before the commencement of the contract.
- 8.2 **Compliance During Contract:** Vehicles, staff and operations must comply with all applicable laws, rules, and guidelines from RTO and other government agencies throughout the contract term.
- 8.3 **Indemnity & Claims:** Vendor shall indemnify AIESL against any claims arising from vendor negligence, non-compliance, accidents, or statutory lapses. **Accident Liability Clause :** In case of any accident, death, bodily injury or third-party claim arising from operation of buses, the contractor shall solely indemnify and keep AIESL indemnified against all claims, compensation, damages, legal costs and liabilities.

9) Additional Conditions

- 9.1 The bidder must have successfully completed/executed a work order/contract for “Providing of Bus” in any Govt./PSU/MNC/Public Ltd. Company/Pvt. Ltd. Company in the preceding 03 years period to be reckoned from 31.03.2026. In support of the same, bidder must submit the detailed work order & completion/execution certificate mentioning required details from end user/owner (for their consultant who has been duly authorized by them to issue such certificate). Bidder must submit Self-certified copies subject to verification by AIESL. Work order must clearly indicate Nature of Work, various components/items, period and value. Similarly, completion certificate/execution certificate must clearly indicate reference to relevant work order, Actual value of executed work, and actual date of completion.

Note: - The completion certificate/Execution Certificate should clearly mention: -

1. Full Address of Client, Officer-issuing certificate.
 2. Reference of relevant work order specified on it.
 3. Actual value of awarded work.
 4. Actual value of completed/executed work.
 5. Date of actual completion, successful execution of works
- 9.2 Bidder must own or lease Buses/Mini-Buses/any other equivalent vehicle authorised by local RTO for staff commercial purpose as on due date of submission. The above vehicles shall be having Taxi permit and should be registered in the name of the Firm/Bidder in case of Proprietorship/Partnership concern and in the name of the firm/company for other than Proprietorship/Partnership concern. This criterion is applicable for eligible STARTUP bidders also. In support of the same, bidder must submit a Copy of Valid Registration Certificate (RC), Insurance & Vehicle fitness certificate duly certified/attested by “CHARTERED ENGINEER” and “NOTARY PUBLIC” with a legible stamp.
- 9.3 The bidder shall upload clear, legible, and good-quality scanned copies of all required vehicle-related documents on the GeM Portal along with the bid. The bidder shall also submit a covering letter containing the details of all ten (10) existing.

For each vehicle, the following valid documents shall be submitted: -

1. Registration Certificate (RC);
2. Valid Pollution Under Control (PUC) Certificate where applicable;
3. Valid Insurance Policy; and
4. Valid Fitness Certificate.

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- 9.4 All documents shall be valid as on the date of bid submission and shall comply with the requirements specified in the tender document.
- 9.5 The minimum eligibility requirement of 10 buses is prescribed solely for technical evaluation. During execution of the contract, the Service Provider shall arrange additional buses, as and when required by AIESL, for smooth functioning of staff transportation operations at different work locations.
- 9.6 Bidder must possess a valid registration under “The Motor Transport Worker Act 1961” (Wherever applicable). This Act is applicable on motor employing five or more motor transport workers, as per section - I of “The Motor Transport Worker Act 1961”. This criterion is applicable for eligible STARTUP bidders also. In support of the same, bidder must submit copy of certificate of registration issued by concerned authorities duly certified/attested by “CHARTERED ENGINEER” and “NOTARY PUBLIC” with legible stamp.
- 9.7 The bidder shall be registered under the Maharashtra Labour Welfare Fund (MLWF) in respect of all eligible employees engaged on its payroll and shall ensure compliance with all applicable provisions of the MLWF Act and Rules. The bidder shall submit documentary evidence of payment/deposit of the applicable Labour Welfare Fund contribution challan at the time of commencement of the contract and along with each monthly bill, wherever applicable. The contractor shall be the sole employer of all personnel deployed. No employer-employee relationship shall exist between AIESL and personnel deployed by the contractor
- 9.8 The bidder, whether registered in Maharashtra or any other State, shall be solely responsible for obtaining and maintaining all permits, counter-signatures, special permits, All India Tourist Permits, Maharashtra motor-vehicle taxes, fitness certificates, insurance, licences and other statutory approvals required for operation of the buses in Maharashtra. No bus shall be deployed until the required documents are verified and accepted by the AIESL Officials. **All liabilities, penalties, claims and losses arising from non-compliance shall be borne by the Contractor.**
- 9.9 **Rate Basis:** Quoted rates must cover all standard trip operations, statutory compliances, and required fittings. Any additional trips or route changes will be billed pro-rata at quoted rates.
- 9.10 **Performance Standards:** AIESL may specify KPIs (on-time performance, vehicle condition, complaints resolution) in the contract and apply penalties for non-performance as per tender terms.
- 9.11 **Financial Capacity and Applicable Labour Law Compliance: -**
The Bidder must demonstrate adequate financial capacity to operate and maintain continuous bus services. Specifically, the Bidder shall have sufficient funds or access to credit to bear at least one (1) month’s total expenditure including payroll (wages and statutory contributions) for all personnel engaged under the contract and any other expenses related to keep the Bus Service operational. Proof of financial capacity shall be submitted with the bid in the form of audited financial statements for the last three years, banker’s certificate of creditworthiness, or other documentary evidence acceptable to the Procuring Authority.
- 9.12 **Continuity of Service: -**
The Bidder shall ensure uninterrupted bus operations. Failure to maintain required payroll or maintenance funding that jeopardizes continuous service shall constitute a material breach entitling the Procuring Authority to impose penalties, recover losses, withhold payments, or terminate the contract as per the Contract Terms signed between both parties.
- 9.13 **Payment of Taxes and Statutory Deductions: -**
The Bidder shall be responsible for timely payment of all taxes, duties, cess, statutory contributions (including, but not limited to, GST, Provident Fund, Employees’ State Insurance, Maharashtra labour Welfare Fund) and other statutory liabilities applicable to the contract. All such taxes and statutory deductions due on the services supplied must be paid by the Bidder before submission of the monthly bill/invoice to the Procuring Authority. The Bidder must attach proof of payment/clearance of such

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taxes/statutory dues when submitting the monthly invoice, as and when required by the Procuring Authority.

9.14 Certification and Records: -

With each monthly invoice, the Bidder shall submit a certificate signed by an authorised signatory stating that:

“Full wages and statutory contributions for all staff engaged under this contract for the preceding month have been paid along with all applicable taxes and statutory payments related to the billed amount have been duly paid.”

9.15 Verification and Audit:

The Procuring Authority reserves the right to verify payroll, maintenance and tax payment records at any time, including inspecting bank statements, payroll registers, EPF/ESI challans, GST returns, tax payment receipts. Any false or misleading declaration or failure to produce records shall be treated as a breach and may result in penalties, set-off against payments, or termination of contract as per Service level Agreement Signed between the both parties.

In the event of non-payment of wages, failure to meet maintenance obligations, or non-compliance with tax/statutory requirements, the Procuring Authority may withhold payments until satisfactory proof is produced.

9.16 Vehicle Standard compliance:

Breakdown response time $\leq$ 15 minutes.

10) Distribution of Bus Passes to Staff – Digital and Physical

10.1 The Bidder shall issue bus passes (both digital and physical) to staff members authorised by AIESL officials. The Bidder shall collect payment of monthly bus pass charges from contract staff only and shall maintain proper records of the same. It shall be the sole responsibility of the Bidder to recover monthly bus pass dues from contract staff.

10.2 For salaried (AIESL) staff, monthly bus pass dues will be recovered by AIESL through salary deduction.

10.3 The Bidder shall provide a mobile application facility for staff to track the location and movement of buses, and obtain, renew and manage bus passes digitally.

10.4 The mobile application shall support online payments (e.g., UPI / mobile app payments) for issuance and renewal of bus passes upon expiry.

10.5 Adjustment of collections against monthly bill.

The amount collected by the Bidder from contract staff towards monthly bus passes shall be adjusted against the Bidder's monthly bill, after payment of applicable GST on such collections.

11) Acceptance Criteria

1. AIESL will accept buses into service only after verifying compliance with all contractual, statutory, safety, and equipment requirements, including verification of manufacturing year, seat type, GPS & CCTV functionality, fitness certificate, insurance, and signage.
2. **“The Bidder must quote the rate per day per trip in whole numbers only, without using decimal points.”** If the Bidder quotes any rate per day per trip with decimal points in the tender (e.g., 100.50), then, at the time of award of contract and for all billing purposes, such rate shall be rounded down to the nearest lower whole number (e.g., 100.50 shall be treated as 100).
3. The Bidder/Service Provider/Contractor agrees and confirms that the rounded-down rate shall be final and binding and no claim whatsoever shall be entertained in this regard.”

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4. **Considering the tentative attached bus Schedule, the bidder is required to quote charges per trip considering the total km in Rs.**
5. **The L1 bidder shall be determined based on the lowest Total Contract Value, calculated as the Total Monthly Outgo × 36 Months including GST @18%.**
6. The rate quoted shall include all the cost such as capital cost, maintenance cost, manpower, running cost, energy, Govt. taxes including GST, parking charges, pollution certificate, Road Taxes, vehicle insurance, and any other overheads etc.
7. AIESL at its discretion shall reschedule the routes from time to time as per AIESL's operational requirement.
8. The seating capacity of the bus deployed should be equivalent or more.
9. In the event of any road blockade & the trip is performed by diverted route, then for additional distance run shall be compensated for that trip at productive rates with due certification by the concerned dept.
10. The rates quoted shall remain firm during the contract period. Any adjustment on account of electricity tariff variation exceeding 10% from the base tariff prevailing on the date of tender closing may be considered only after documentary verification and approval by AIESL. No adjustment shall be admissible for variation up to 10% .
11. The difference in Government levies will be based on actuals. This difference will be reviewed and paid from the date of such increase/decrease.
12. **The bidder shall factor in any anticipated annual escalation while quoting the rates on the GeM Portal for the entire contract period of three years (i.e.36 months). The quoted rates shall remain firm and fixed throughout the contract period. No escalation shall be admissible during the execution of the contract, except for any increase or change in statutory government levies, taxes, duties, or other charges imposed by the Government from time to time.**
13. For the purpose of calculation, **one month shall be considered as 30 days**. Billing will be on actuals. For billing, the computation will be based on actual trips operated. Any extra trips will be on pro-rata basis.
14. Occupancy report and other reports as required by AIESL and in recommended format must be submitted on regular basis.
15. Upon award of contract the bidder should be able to commence services in 30 days.
16. Electric charging setup and electricity bills for charging the buses will be the responsibility of the bidder. In case the bidder wishes to set up a charging station within AIESL premises, the cost of installation, and electricity bills will be paid by the bidder based on a separate meter installed for the charging-station. Contractor shall obtain all statutory permissions, electrical safety approvals and fire clearances for charging infrastructure.

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TENTATIVE BUS TIME TABLE (OAP)

Sr. No.	Departure Timing	From	To	Seating Capacity	Tentative Distance (Km.)
1	05:40	Kurla	OAP	27 Seater	6
2	06:40	Kurla	OAP	35 Seater	6
3	06:40	Kurla	OAP	27 Seater	6
4	06:45	Kurla	OAP	35 Seater	6
5	06:50	Kurla	OAP	35 Seater	6
6	06:50	Kurla	OAP	27 Seater	6
7	06:55	Kurla	OAP	35 Seater	6
8	07:50	Kurla	OAP	35 Seater	6
9	07:55	Kurla	OAP	35 Seater	6
10	08:10	Kurla	OAP	35 Seater	6
11	08:15	Kurla	OAP	35 Seater	6
12	08:45	Kurla	OAP	35 Seater	6
13	12:40	Kurla	OAP	17 Seater	6
14	14:05	OAP	Kurla	17 Seater	6
15	16:15	OAP	Kurla	35 Seater	6
16	16:15	OAP	Kurla	35 Seater	6
17	16:30	OAP	Kurla	35 Seater	6
18	16:30	OAP	Kurla	35 Seater	6
19	16:35	OAP	Kurla	27 Seater	6
20	16:45	OAP	Kurla	35 Seater	6
21	16:45	OAP	Kurla	35 Seater	6
22	17:20	OAP	Kurla	35 Seater	6
23	17:35	OAP	Kurla	35 Seater	6
24	17:35	OAP	Kurla	35 Seater	6
25	21:35	OAP	Kurla	17 Seater	6
26	22:30	OAP	Kurla	17 Seater	6
27	05:45	Santacruz	OAP	27 Seater	3
28	06:50	Santacruz	OAP	35 Seater	3
29	06:55	Santacruz	OAP	35 Seater	3
30	07:05	Santacruz	OAP	27 Seater	3
31	07:50	Santacruz	OAP	35 Seater	3
32	07:55	Santacruz	OAP	35 Seater	3
33	08:15	Santacruz	OAP	35 Seater	3
34	08:55	Santacruz	OAP	35 Seater	3
35	12:40	Santacruz	OAP	17 Seater	3
36	14:05	OAP	Santacruz	17 Seater	3
37	16:15	OAP	Santacruz	35 Seater	3
38	16:15	OAP	Santacruz	27 Seater	3
39	16:30	OAP	Santacruz	27 Seater	3
40	16:45	OAP	Santacruz	35 Seater	3
41	16:45	OAP	Santacruz	35 Seater	3
42	17:20	OAP	Santacruz	35 Seater	3
43	17:35	OAP	Santacruz	35 Seater	3
44	21:35	OAP	Santacruz	17 Seater	3
45	22:30	OAP	Santacruz	17 Seater	3

Note: - Bidder should note that, the route T2 (below) will be functional as per the operational requirements and willingness of staff for this route.

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TENTATIVE BUS TIME TABLE (NEC) and (T2)

Sr. No.	Departure Timing	From	To	Seating Capacity	Tentative Distance (Km.)
1	06:55	Andheri	NEC	17 Seater	4
2	08:50	Andheri	NEC	17 Seater	4
3	16:50	NEC	Andheri	17 Seater	4
4	17:25	NEC	Andheri	17 Seater	4
5	05:45	Andheri	NEC	17 Seater	4
6	13:10	Andheri	NEC	17 Seater	4
7	20:40	Andheri	NEC	17 Seater	4
8	14:10	NEC	Andheri	17 Seater	4
9	21:40	NEC	Andheri	17 Seater	4
10	07:10	NEC	Andheri	17 Seater	4
11	06:40	Ghatkopar	NEC	17 Seater	8
12	08:25	Ghatkopar	NEC	17 Seater	8
13	16:50	NEC	Ghatkopar	17 Seater	8
14	17:25	NEC	Ghatkopar	17 Seater	8
15	05:35	Ghatkopar	NEC	17 Seater	8
16	12:45	Ghatkopar	NEC	17 Seater	8
17	20:15	Ghatkopar	NEC	17 Seater	8
18	14:10	NEC	Ghatkopar	17 Seater	8
19	21:40	NEC	Ghatkopar	17 Seater	8
20	07:10	NEC	Ghatkopar	17 Seater	8
21	06:40	Kurla	NEC	17 Seater	11
22	08:25	Kurla	NEC	17 Seater	11
23	16:50	NEC	Kurla	17 Seater	11
24	17:25	NEC	Kurla	17 Seater	11
25	05:30	Kurla	NEC	17 Seater	11
26	12:30	Kurla	NEC	17 Seater	11
27	20:00	Kurla	NEC	17 Seater	11
28	14:10	NEC	Kurla	17 Seater	11
29	21:40	NEC	Kurla	17 Seater	11
30	07:10	NEC	Kurla	17 Seater	11
31	05:45	Andheri	T2	17 Seater	4
32	13:10	Andheri	T2	17 Seater	4
33	20:40	Andheri	T2	17 Seater	4
34	14:10	T2	Andheri	17 Seater	4
35	21:40	T2	Andheri	17 Seater	4
36	07:10	T2	Andheri	17 Seater	4
37	05:35	Ghatkopar	T2	17 Seater	7
38	12:00	Ghatkopar	T2	17 Seater	7
39	21:10	Ghatkopar	T2	17 Seater	7
40	14:40	T2	Ghatkopar	17 Seater	7
41	22:10	T2	Ghatkopar	17 Seater	7
42	06:40	T2	Ghatkopar	17 Seater	7
43	05:45	Kurla	T2	17 Seater	11.5
44	13:10	Kurla	T2	17 Seater	11.5
45	21:10	Kurla	T2	17 Seater	11.5
46	14:40	T2	Kurla	17 Seater	11.5
47	22:10	T2	Kurla	17 Seater	11.5
48	06:40	T2	Kurla	17 Seater	11.5

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PRICE BID FORMAT.

TABLE I : (A) Work Location: OAP

Sr. No.	Departure Timing	From	To	Seating Capacity	Tentative Distance (kms.) (A)	Rate (Rs.) (B)	Total (Rs.) = (A X B)
1	05:40	Kurla	OAP	27 Seater	6		
2	06:40	Kurla	OAP	35 Seater	6		
3	06:40	Kurla	OAP	27 Seater	6		
4	06:45	Kurla	OAP	35 Seater	6		
5	06:50	Kurla	OAP	35 Seater	6		
6	06:50	Kurla	OAP	27 Seater	6		
7	06:55	Kurla	OAP	35 Seater	6		
8	07:50	Kurla	OAP	35 Seater	6		
9	07:55	Kurla	OAP	35 Seater	6		
10	08:10	Kurla	OAP	35 Seater	6		
11	08:15	Kurla	OAP	35 Seater	6		
12	08:45	Kurla	OAP	35 Seater	6		
13	12:40	Kurla	OAP	17 Seater	6		
14	14:05	OAP	Kurla	17 Seater	6		
15	16:15	OAP	Kurla	35 Seater	6		
16	16:15	OAP	Kurla	35 Seater	6		
17	16:30	OAP	Kurla	35 Seater	6		
18	16:30	OAP	Kurla	35 Seater	6		
19	16:35	OAP	Kurla	27 Seater	6		
20	16:45	OAP	Kurla	35 Seater	6		
21	16:45	OAP	Kurla	35 Seater	6		
22	17:20	OAP	Kurla	35 Seater	6		
23	17:35	OAP	Kurla	35 Seater	6		
24	17:35	OAP	Kurla	35 Seater	6		
25	21:35	OAP	Kurla	17 Seater	6		
26	22:30	OAP	Kurla	17 Seater	6		
27	05:45	Santacruz	OAP	27 Seater	3		
28	06:50	Santacruz	OAP	35 Seater	3		
29	06:55	Santacruz	OAP	35 Seater	3		
30	07:05	Santacruz	OAP	27 Seater	3		
31	07:50	Santacruz	OAP	35 Seater	3		
32	07:55	Santacruz	OAP	35 Seater	3		
33	08:15	Santacruz	OAP	35 Seater	3		
34	08:55	Santacruz	OAP	35 Seater	3		
35	12:40	Santacruz	OAP	17 Seater	3		
36	14:05	OAP	Santacruz	17 Seater	3		
37	16:15	OAP	Santacruz	35 Seater	3		
38	16:15	OAP	Santacruz	27 Seater	3		
39	16:30	OAP	Santacruz	27 Seater	3		
40	16:45	OAP	Santacruz	35 Seater	3		
41	16:45	OAP	Santacruz	35 Seater	3		
42	17:20	OAP	Santacruz	35 Seater	3		
43	17:35	OAP	Santacruz	35 Seater	3		
44	21:35	OAP	Santacruz	17 Seater	3		
45	22:30	OAP	Santacruz	17 Seater	3		
					Daily Total Outgo (Rs.)		Total
					Monthly Outgo (for 26 days)		Total*26

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TABLE II : (B) Work Location: NEC

Sr. No.	Departure Timing	From	To	Seating Capacity	Tentative Distance (kms.) (A)	Rate (Rs.) (B)	Total (Rs.) = (A X B)
1	06:55	Andheri	NEC	17 Seater	4		
2	08:50	Andheri	NEC	17 Seater	4		
3	16:50	NEC	Andheri	17 Seater	4		
4	17:25	NEC	Andheri	17 Seater	4		
5	05:45	Andheri	NEC	17 Seater	4		
6	13:10	Andheri	NEC	17 Seater	4		
7	20:40	Andheri	NEC	17 Seater	4		
8	14:10	NEC	Andheri	17 Seater	4		
9	21:40	NEC	Andheri	17 Seater	4		
10	07:10	NEC	Andheri	17 Seater	4		
11	06:40	Ghatkopar	NEC	17 Seater	8		
12	08:25	Ghatkopar	NEC	17 Seater	8		
13	16:50	NEC	Ghatkopar	17 Seater	8		
14	17:25	NEC	Ghatkopar	17 Seater	8		
15	05:35	Ghatkopar	NEC	17 Seater	8		
16	12:45	Ghatkopar	NEC	17 Seater	8		
17	20:15	Ghatkopar	NEC	17 Seater	8		
18	14:10	NEC	Ghatkopar	17 Seater	8		
19	21:40	NEC	Ghatkopar	17 Seater	8		
20	07:10	NEC	Ghatkopar	17 Seater	8		
21	06:40	Kurla	NEC	17 Seater	11		
22	08:25	Kurla	NEC	17 Seater	11		
23	16:50	NEC	Kurla	17 Seater	11		
24	17:25	NEC	Kurla	17 Seater	11		
25	05:30	Kurla	NEC	17 Seater	11		
26	12:30	Kurla	NEC	17 Seater	11		
27	20:00	Kurla	NEC	17 Seater	11		
28	14:10	NEC	Kurla	17 Seater	11		
29	21:40	NEC	Kurla	17 Seater	11		
30	07:10	NEC	Kurla	17 Seater	11		
					Daily Total Outgo (Rs.)		Total
					Monthly Outgo (for 30 days)		Total*30

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TABLE III : (C) Work Location: T2

Sr. No.	Departure Timing	From	To	Seating Capacity	Tentative Distance (kms.) (A)	Rate (Rs.) (B)	Total (Rs.) = (A X B)
1	05:45	Andheri	T2	17 Seater	4		
2	13:10	Andheri	T2	17 Seater	4		
3	20:40	Andheri	T2	17 Seater	4		
4	14:10	T2	Andheri	17 Seater	4		
5	21:40	T2	Andheri	17 Seater	4		
6	07:10	T2	Andheri	17 Seater	4		
7	05:35	Ghatkopar	T2	17 Seater	7		
8	12:00	Ghatkopar	T2	17 Seater	7		
9	21:10	Ghatkopar	T2	17 Seater	7		
10	14:40	T2	Ghatkopar	17 Seater	7		
11	22:10	T2	Ghatkopar	17 Seater	7		
12	06:40	T2	Ghatkopar	17 Seater	7		
13	05:45	Kurla	T2	17 Seater	11.5		
14	13:10	Kurla	T2	17 Seater	11.5		
15	21:10	Kurla	T2	17 Seater	11.5		
16	14:40	T2	Kurla	17 Seater	11.5		
17	22:10	T2	Kurla	17 Seater	11.5		
18	06:40	T2	Kurla	17 Seater	11.5		
					Daily Total Outgo (Rs.)		Total
					Monthly Outgo (for 30 days)		Total*30

Working Days at OAP work location: Mon to Sat, excluding company holidays.

Working Days at NEC and T2 work location : All Days as Per Calendar Month

NOTE: Price bid format to be uploaded only with Financial bid. Care must be taken to NOT include it in the technical bid documents.

Optional Changes:

In case of any new location to be added in the future, please quote a rate per km.

This will not be included in the computation of L1 which will be as per current BOQ.

In case this price is not quoted the average pricing of bid will be considered.

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Final BOQ		
Sr .No.	Work Location	Amount (Rs.)
1	(Total of 26 days from Table I) A) OAP	
2	(Total of 30 days from Table II) B) NEC	
3	(Total of 30 days from Table III) C) T2	
4	Total Outgo for Month (A+B+C)=D	
5	Contract Cost for 3 years = Total Outgo for Month x 36 Months Formula = D*36 = E	
6	Applicable GST @ 18% , GST for 3 years = (F) GST will be computed at 18% for calculations	
7	Grand Total including GST. Formula (E+F)	This value will be considered for L1 pricing.
Note: - 1) Bidder should quote the rate including of all Parking, maintenance and any other Administrative Expenses.2) The Bidder must quote the rate per day per trip in whole numbers only, without using decimal points.3) AIESL reserve the right to change the time table as per operational requirement and load for particular route.		

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:

NOTE: Price bid format to be uploaded only with Financial bid. Care must be taken to NOT include it in the technical bid documents.